

Project Name: **Lehigh Carbon Community College**  
Student Services Center  
Server Room Upgrades  
DEI Project No. 304003

Project Owner: Lehigh Carbon Community College  
4525 Education Park Drive  
Schnecksville, PA 18078

Engineer: D'Huy Engineering, Inc.  
One East Broad St., Suite 310  
Bethlehem, PA 18018

**BID DUE DATE: THURSDAY, June 15, 2023 @ 9:00 A.M. (UPDATED)**

*This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated **May 2023**. This addendum must be acknowledged on the Bid Form in the space provided for this purpose. Failure to so acknowledge this addendum may subject the Bidder to disqualification.*

**1.0 GENERAL INFORMATION:**

1.1 An additional Mandatory Pre-Bid Meeting has been scheduled for **WEDNESDAY, May 31, 2023, at 1:30 PM**, at the Student Services Center, Room 120, 4525 Education Park Drive, Schnecksville, PA 18078.

**Attendees of the first Pre-Bid Meeting are NOT required to attend.**

1.2 This addendum consists of 10 pages including the following attachments:

- 2 Pages of revised and reissued specification section 00 01 10, "Table of Contents".
- 6 Pages of revised and reissued specification section 01 10 00, "Summary".

**2.0 CHANGES TO PREVIOUS ADDENDA:**

2.1 None.

**3.0 CHANGES TO THE BIDDING REQUIREMENTS, CONTRACT FORMS, & CONDITIONS OF THE CONTRACT:**

3.1 Specification Section 01 10 00, "Summary", **DELETE** the current specification section in its entirety (6 pages total) and **REPLACE** with the attached revised and reissued specification section (6 pages total) as included with this addendum.

- Note changes to the milestone schedule dates on page 3.

**4.0 CHANGES TO THE SPECIFICATIONS:**

4.1 Specification Section 00 01 10, "Table of Contents", **DELETE** the current specification section in its entirety (2 pages total) and **REPLACE** with the attached revised and reissued specification section (2 pages total) as included with this addendum.

**5.0 CHANGES TO THE DRAWINGS:**

5.1 None.

**6.0 BIDDERS QUESTIONS:**

6.1 None.

**NOTE:**

- ALL BIDDERS MUST indicate receipt of this Addendum on Page 1 of the Bid Form.
- **No other acknowledgment** is needed or requested to be returned as receipt of Addenda is tracked through the Sharefile service Addenda are issued through

**END OF ADDENDUM NO. 2 - 304003**

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**DRAWINGS**

E0.01 Cover Sheet  
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E8.01 Schedule & Details

H0.01 Cover Sheet  
H0.02 Specifications  
H1.01 Enlarged Floor Plans  
H8.01 Schedule & Details

## SECTION 011000 - SUMMARY

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Work by Owner.
4. Work under separate contracts.
5. Purchase contracts.
6. Access to site.
7. Coordination with occupants.
8. Work restrictions.
9. Specification and Drawing conventions.
10. Miscellaneous provisions.

- B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

#### 1.3 PROJECT INFORMATION

- A. Project Identification: Student Services Center, Server Room Upgrades, DEI Project No. 304003.

1. Project Location: Student Services Center, 4525 Education Park Drive, Schnecksville, PA 18078.
2. Applicable County: Lehigh County
3. Applicable Local Municipality: North Whitehall Township

- B. Owner: Lehigh Carbon Community College, 4525 Education Park Drive, Schnecksville, PA 18078.

- C. Owner's Representative: The Owner's representative for the Project is D'Huy Engineering, Inc., 1 East Broad Street, Suite 310, Bethlehem, PA 18018 Telephone: 610-865-3000.

1. Owner's Representative: Chad Derstine, Project Manager; Email: mcd@dhuy.com.

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- D. Engineer: The Contract Documents, dated April 2023, were prepared for the Project by D’Huy Engineering, Inc, 1 East Broad Street, Suite 310, Bethlehem, PA 18018.
- E. Construction Manager: The Construction manager for the Project is D’Huy Engineering, Inc., 1 East Broad Street, Suite 310, Bethlehem, PA 18018 Telephone: 610-865-3000.
  - 1. Construction Manager has been engaged for this Project to serve as an advisor to Owner and to provide assistance in administering the Contract for construction between Owner and Contractor, according to a separate contract between Owner and Construction Manager.

1.4 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Work of Project is defined by the Contract Documents and consists of the following:
  - 1. Mechanical equipment and lighting upgrades in the secondary server room and other Work indicated in the Contract Documents.
- B. Type of Contract:
  - 1. Project will be constructed under a SINGLE PRIME LUMP SUM CONTRACT.

1.5 WORK SEQUENCE

- A. The entire Work shall be completed in compliance with the Project phasing and milestones indicated on the plans. Any deviations from these requirements shall be subject to the approval of the Engineer. The Owner reserves the right to enforce liquidated damages for contractor’s non-compliance with any of the phasing, milestone and substantial completion dates.
- B. Construction work shall be performed in a sequence to ensure that all building systems are systematically installed in an efficient manner.
- C. Contractor shall clean and turn over the areas in a sequence for the Owner’s use.
- D. If the Notice to Proceed or a required permit or approval from an approval agency that is required for start of Work is delayed for any reason, all subsequent Phased Completion Dates and Milestone Completion Dates will be adjusted by the exact same number of days. The Contractor is not entitled to damages for delay of any type on this contract. Contractor agrees that an extension of time is the only recourse as a result of any delays that are beyond the Contractor’s control.
- E. If applicable to the project, all Work must be completed in accordance with the Phasing Plans, the Project NPDES permit requirements, the approved project schedule and in a sequence approved by the Engineer and Owner. Each Contractor will be required to be a co-permittee on the Owner’s NPDES permit and shall submit the appropriate application forms to the appropriate County Conservation District.
- F. The Work shall be conducted according to the milestone schedule in the Contract Documents.

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1. Notice to Proceed: On or before **June 26, 2023**.
2. Commence with administrative tasks including, but not limited to schedule, submittals, permits, procure materials, etc.: on or before **June 27, 2023**.
3. Start work: May 15, 2024.
4. Substantial completion: on or before August 1, 2024.
5. Final completion: by August 11, 2024.

G. Liquidated damages will be enforced in a sequence approved by the Owner and Representative.

#### 1.6 WORK UNDER SEPARATE CONTRACTS

- A. General: Cooperate fully with separate contractors so work on those contracts may be carried out smoothly, without interfering with or delaying Work under this Contract or other contracts. Coordinate the Work of this Contract with work performed under separate contracts.
- B. Use of Site: Limit use of Project site to Work in areas indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.
1. Driveways, Walkways and Entrances: Keep driveways loading areas, and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or for storage of materials.
    - a. Schedule deliveries to minimize use of driveways and entrances by construction operations.
    - b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.
- C. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.
- D. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

#### 1.7 COORDINATION WITH OCCUPANTS

- A. Full Owner Occupancy: Owner will occupy site and existing building(s) during entire construction period. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's day-to-day operations. Maintain existing exits unless otherwise indicated.
1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and approval of authorities having jurisdiction.
  2. Notify Owner not less than 72 hours in advance of activities that will affect Owner's operations.

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1.8 WORK RESTRICTIONS

- A. Work Restrictions, General: Comply with restrictions on construction operations.
  - 1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.
- B. On-Site Work Hours: Limit work in the existing building to normal business working hours of 7:00 a.m. to 5:00 p.m., Monday through Friday, unless otherwise indicated.
  - 1. Weekend Hours: None unless approved and agreed to by Owner.
  - 2. Early Morning Hours: None, unless approved and agreed to by Owner.
  - 3. Late Day or Evening Hours: None unless approved and agreed to by Owner.
  - 4. Comply with regulations by authorities having jurisdiction for restrictions on noisy work.
    - a. Noisy work shall be completed weekdays between the hours of 7:00 a.m. and 9:00 a.m. or as approved and agreed to by Owner.
  - 5. Hours for Utility Shutdowns: Coordinate with Owner and Construction Manager.
- C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:
  - 1. Notify Construction Manager and Owner not less than two days in advance of proposed utility interruptions.
  - 2. Obtain Construction Manager's and Owner's permission before proceeding with utility interruptions.
- D. Restricted Substances: Use of tobacco products and other controlled substances on Project site is not permitted.
- E. Employee Identification: Owner will provide identification tags for Contractor personnel working on Project site. Require personnel to use identification tags at all times.
- F. Employee Screening: Comply with Owner's requirements for background screening of Contractor personnel working on Project site.
  - 1. Maintain list of approved screened personnel with Owner's representative.

1.9 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
  - 1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.

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2. Specification requirements are to be performed by Contractor unless specifically stated otherwise.
- B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.
  - C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Contract Documents. One or more of the following are used on Drawings to identify materials and products:
    1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
    2. Abbreviations: Materials and products are identified by abbreviations published as part of the U.S. National CAD Standard.

1.10 MISCELLANEOUS PROVISIONS

- A. Local Municipal Approvals & Permits: Contractor shall submit, with NO mark-up, the cost of any permits or inspection fees required for the work. The Owner will reimburse the Contractor for fees paid to the authorities having jurisdiction. The Contractor shall secure and arrange for all the necessary utility connections, municipal approvals, and agency approvals or permits required for the Project unless specified otherwise.
- B. Overtime work by each contractor necessary to conform with these requirements shall be considered a normal practice under this contract. No claims for additional compensation will be accepted by the Owner.
- C. Bids to be Submitted: Bid Prices shall include all materials, labor, parts, supplies and incidental items needed for a complete and functioning product as intended. Bids shall be as a lump sum price.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

- A. Contractor shall complete all work in the time period specified in the contract. Due to the nature of the project, NO time extensions will be granted. Contractor(s) shall include all necessary time and the related cost required including but not limited to; overtime, shift work, weekends and holidays in order to complete the work as specified within the contract time.

**END OF SECTION 011000**

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