



## ANNOUNCEMENTS

### April 21, 2022

**Submit Your College Voice News** [Link](#)

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,  
Office of College Relations  
[View Previous College Voice Editions](#)

**QUICK LINKS**

[April 2022 President's Desk](#)  
[LCCC Environment Overview](#)  
[Events](#)  
[PA Commission for Community Colleges](#)  
["This Week" Student Newsletter](#)

**Marketing Project Requests**

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

[Submit Your Marketing Project Request](#)

**MINUTES**

[Board of Trustees](#)  
[President's Cabinet](#)  
[Leadership Team](#)  
[Academic Council](#)

**REGISTRATION STATUS REPORTS**

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

**WORKING @ LCCC**

**Duplicating Center and Mail Room**  
Services Window Hours  
8 a.m. to 6 p.m., Monday through Thursday; 8 a.m. to 5 p.m., Friday.  
**Lobby Hours**  
7:30 a.m. to 7 p.m., Monday through Thursday; 8 a.m. to 5 p.m., Friday.

**Courier Services Monday through Friday to all sites.**

**Bookstore Hours**  
Monday-Thursday: 9 a.m. - 6 p.m.; Friday: 9 a.m. - 1 p.m.; Saturday and Sunday: CLOSED.

**Library Hours**  
7:30 a.m. to 10:45 p.m., Monday through Thursday; 7:30 a.m. to 10 p.m., Friday.

**CLM Main Café**  
Monday-Thursday: 7:30 a.m. - 2:30 p.m. Grill open 8 a.m. - 1:30 p.m. Fryer open all day. Friday: 7:30 a.m. - 1 p.m. Grill closed and limited selection available. Fryer will be open.

**Webby Menu**

**The Corner Cafe**  
8 a.m. - 1:30 p.m., Monday and Wednesday; 8:10 a.m. - Tuesday and Thursday; Closed Friday. CLOSED: Thursday, April 28.

**Wellness Center**  
9 a.m. to 6 p.m., Monday through Thursday and Friday from 9 a.m. to 4 p.m.

**PRESIDENT'S CABINET MEMBERS OPEN OFFICE HOURS**

**President**  
**Dr. Ann D. Bieber**  
Appointments can be made via Zoom. Email Tracy Bean at [tbean@lccc.edu](mailto:tbean@lccc.edu) to schedule an online meeting.

**VP Cindy Haney**  
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email [chaney@lccc.edu](mailto:chaney@lccc.edu) to schedule a Hangouts meeting.

**VP Larissa Verza**  
Access virtual office hours on Mondays from 3 to 5 p.m.; Tuesdays from 9:30 to 10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email [lverza@lccc.edu](mailto:lverza@lccc.edu) to arrange a scheduled meeting.

**VP Stefanie Neester**  
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Mary Decker at [mdecker@lccc.edu](mailto:mdecker@lccc.edu) to schedule an online meeting.

**Dean Peggy Heim**  
Mondays from 3 to 5 p.m. Email [pheim@lccc.edu](mailto:pheim@lccc.edu) to schedule an online meeting.

**Dean Dr. Dorothy Collins**  
Wednesdays, 9 to 10 a.m. or 4 to 5 p.m. Email [dcollins@lccc.edu](mailto:dcollins@lccc.edu) to schedule a meeting.

**Dean Dr. Andrea Gramann-Mosley**  
Mondays from 1 to 3 p.m. Email [gramann@lccc.edu](mailto:gramann@lccc.edu) to schedule via Hangouts.

**Interim Dean Elke Reichardt**  
Wednesdays from 3 to 5 p.m. Email [ereichardt@lccc.edu](mailto:ereichardt@lccc.edu) to schedule an online meeting.

**Dean Craig Koller**  
Mondays from 10 a.m. to noon. Email [ckoller@lccc.edu](mailto:ckoller@lccc.edu) to schedule an online meeting.

**Dean Dr. Kelly Traban**  
Mondays from 3 to 5 p.m. Email [ktraban@lccc.edu](mailto:ktraban@lccc.edu) to schedule an online meeting.

**CIO Joshua Mitchell**  
Tuesdays from 11 a.m. to noon. Email [jmitchell@lccc.edu](mailto:jmitchell@lccc.edu) to schedule an online meeting.

**Dean Scott Aquila**  
Mondays from 3 to 5 p.m. Email [saquila@lccc.edu](mailto:saquila@lccc.edu) to schedule an online or face-to-face meeting.



**Staff vs Student Kickball Game**

Kick the semester stress at the Staff vs Student Kickball game on May 11 at 5:30 p.m. Let's continue our winning streak! The game will be held at the softball field. In the event of rain the game will be held in the gym. Anyone interested in participating should contact MaryAnn Rush Wallace, [mrushwallace@lccc.edu](mailto:mrushwallace@lccc.edu).

**Info Session Scheduled for Arts, Communication and Design**

Students interested in the wide array of career options available in the areas of Arts, Communication and Design will have the opportunity to learn more about these programs at an admissions information session at Lehigh Carbon Community College. Prospective students and their families are invited to the session from 3 to 5 p.m., Wednesday, May 18, in the Community Services Center room 201 on the Schnecksville campus.

This in-person information session will highlight the college's degree programs within the Arts, Communication and Design division at LCCC. The session will be led by faculty and members of the admissions team. It will include an in-depth look into the following programs:

- Communication
- Computer Game and Simulation Development
- Computer Generated Animation and Digital Arts
- Fine Arts/Studio Arts
- Graphic Design
- Music/Sound Production
- TV/Film
- Visual Media

This session will be interactive and include a question and answer session with program alumni. Participants will be invited to take a walking tour of the WXLY Media and Design Center, as well as other areas related to the student's program of interest.

Interested students can register for the session in advance.

Questions about this event and other inquiries about LCCC can be directed to [admissions@lccc.edu](mailto:admissions@lccc.edu) or by calling 610-799-1575.

**LCCC Students Invited to the 30th Annual Beacon Conference**

The 30th Annual Beacon Conference will be held online on June 3, 2022, and hosted by SUNY Orange. The conference showcases student scholars at two-year colleges in the mid-Atlantic region. This year, ten LCCC students have been invited to participate: seven to present their research in competitive panels, and three to participate in a virtual poster session. Congratulations to these students and their faculty mentors:

**Panel Sessions**

- Emily Foeckel: "Beyond Sexuality: When the Gay Movement and Race Intersect" Mentored by Dr. Christine Bowditch. Women's / Gender / LGBTQ panel.
- Michelle Kenster: "The Effectiveness of Rituals on Social Cohesion and Anxiety in Classroom Culture After COVID-19" Mentored by Dr. Robin Musselman. Psychology panel.
- Bailey DeLuzio: "Contumacious and the Struggles of Love" Mentored by Dr. Melanie Turano. Philosophy and Religion panel.
- Jace Izellah Mary: "Newton's Law of Cooling" Mentored by Joseph Kazan. Empirical Research / Environment panel.
- Donovan Muck: "Properties and Functionality of Spider Silk" Mentored by Holly Morris. Biology panel.
- Rose Sharga: "The Substantial Impact of Deforestation in Brazil and the United States." Mentored by Holly Morris. Biology panel.
- Madelyn Hennings: "The Versatility of Spider Silk" Mentored by Holly Morris. Biology panel.

**Poster Sessions**

- Kathryn Kelly: "The ACT UP Movement's Importance in Humanizing HIV" Mentored by Dr. Christine Bowditch. Women's / Gender / LGBTQ panel.
- Asher Smith: "The Dissolution of the Soviet Union" Mentored by Dr. Andrea Grant-Friedman. Political Science.
- Ashley Guava: "Bacterial Evolution: The Importance of Antibiotic-Resistant Bacterial Evolution" Mentored by Teresa Heisey. Biology.

**Shredding Reminder**

Shredding jobs can be delivered to the Duplicating department via School Duce submissions, or they can be dropped off at Duplicating directly. Please contact the Mail Center/Duplicating at ext. 1119 with questions.



**Cougar Chat**

Getting chat with... Amber Zuber, Amber is the Director of Site Educational Services at LCCC Tamaqua and has been at the College since July 2019. She enjoys cooking vegetarian dishes, running with her dog, yoga, bullet journaling, reading, listening to podcasts, and attending sporting events with her husband and two sons. One cool thing you may not know about Amber is that she loves organization and enjoys watching videos of professional organizers on Instagram and if you stop by the Morgan Food Share Closet, she will give you a peek at her organizational skills in action.

**Tamaqua Makerspace Opens**

Members of the community, children and teachers from SHINE, and college staff, faculty and administrators gathered on April 13 to dedicate the new STEAM Makerspace at LCCC Tamaqua in a ribbon cutting ceremony and demonstration. Funded through the college's SHINE after-school program, the makerspace is housed in an innovative, newly customized classroom in the Morgan Center.

The STEAM (science, technology, engineering, art and math) makerspace is designed to promote collaboration and provide a space for hands-on, experiential learning that highlights the real-world application of academic lessons. The Tamaqua makerspace will serve as a collaborative hub for LCCC's Teacher Education Program, an area for professional development for local K-12 faculty and a home for STEM summer camps for local K-12 students.

The Tamaqua facility is stocked with a variety of both high- and low-tech items including a 3D printer, robotic arms, a green screen for animation and a LEGO® wall. It will be available for use by area school districts, teachers and for professional development later in the fall.

**New Community Resources and Basic Needs Webpage**

The Community Resources and Basic Needs webpage can help with finding resources to assist with Food, Homelessness, Housing, Utilities, Transportation, and more.

The page can be accessed directly at [www.lccc.edu/crbn](http://www.lccc.edu/crbn).

**LCCC IT Maintenance Scheduled for Saturday, April 23**

On Saturday, April 23, from 9 a.m. - 9 p.m. EDT, LCCC IT will be performing maintenance applications. Please note, Banner, OBIEE, Remote Desktop services for administrative staff and several other impacting services. Note, services may be intermittently available during this window. We appreciate your patience and apologize for any inconvenience this may cause. Please submit any questions here or call 610-799-1161.

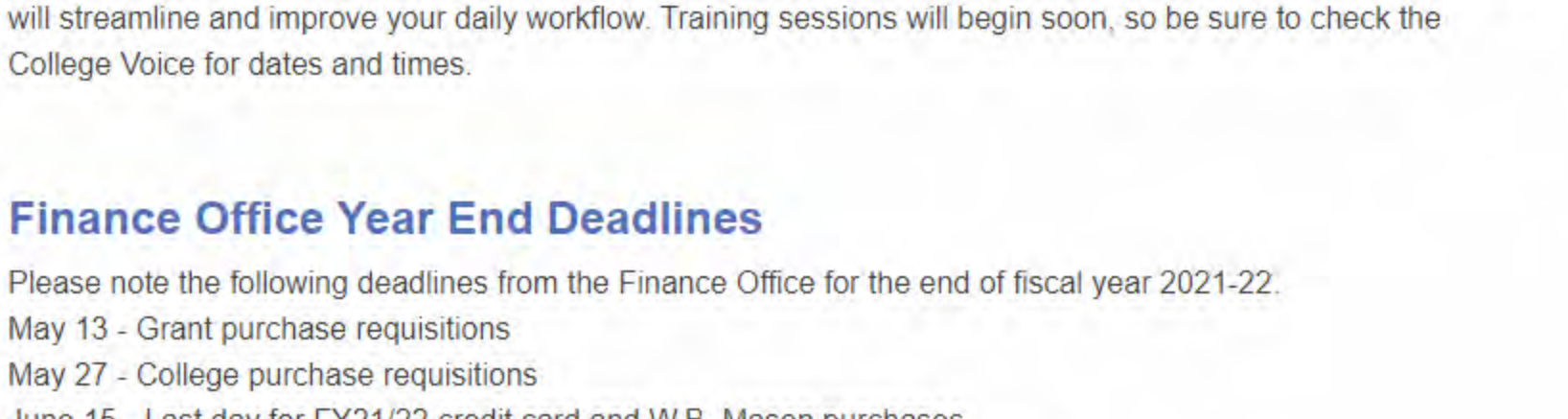
**Student Satisfaction Survey for College Services**

A survey regarding student satisfaction with college services is being conducted at LCCC. Students will receive a survey link via email. For more information, contact the Office of Institutional Research and Effectiveness at 610-799-1936 or via email at [research@lccc.edu](mailto:research@lccc.edu).

**Rothrock Library - 4 Clicks to a Good Book**

Recent additions to the Rothrock Library collection. Getting your hands on these books is easy as 1-2-3-4.

1. Click on the book image.
2. Click on "Place a Hold" and myLCCC portal credentials.
3. If prompted, enter your myLCCC portal credentials.
4. Select pickup/delivery options and click "Submit." Questions? Call x1150.



## ADMINISTRATIVE UPDATES

**Invoice Processing Changes Coming Soon**

For the upcoming fiscal year, the Finance Department is excited to announce we will launch a new, electronic process for invoice approvals. This new procedure is similar to how we are currently processing requisitions and will streamline and improve your daily workflow. Training sessions will begin soon, so be sure to check the College Voice for dates and times.

**Finance Office Year End Deadlines**

Please note the following deadlines for the Finance Office for the end of fiscal year 2021-22:

- May 13 - Grant purchase requisitions
- May 27 - College purchase requisitions
- June 15 - Last day for FY21/22 credit card and W.B. Mason purchases
- June 20 - Petty cash and travel reimbursements - Allentown and Tamaqua sites
- June 20 - Student stipends
- June 24 - Last day to submit:
  - Duplicating jobs
  - Petty cash reimbursement - Main Campus
  - Travel reimbursement - Main Campus
- June 30 - All FY21/22 goods and services "received"
- July 1 - All Accounts Payable invoices must be approved and submitted to the Finance Office
- July 7 - Final FY21/22 Accounts Payable check run

June 23 - Final FY21/22 payroll pay date - contract staff  
July 7 - Final FY21/22 payroll pay date - timecard staff (paydays of June 19-30)

**2022 Summer Workweek Schedule**

Please note that full-time administrative and ESP staff are eligible to work a four-day week during the summer. Please see the letter from Human Resources for details.

**Human Resources News**

Click the see more button for the latest news and updates from LCCC Human Resources

[See more >](#)

**Online Learning News**

Click the see more button for the latest news and updates from LCCC Online Learning

[See more >](#)

## REMINDERS

**Fall 2021 Factbook**

The Fall 2021 Factbook is available to view on the portal.

**Spring 2022 Tutoring**

The college offers free tutoring to enrolled LCCC students in a variety of subjects.

**Face-to-face tutoring** is available at the Schnecksville, Allentown and Tamaqua locations. Labs are open (walk in), so no appointments are needed.

**Remote tutoring** appointments are booked online by students. LCCC tutors meet virtually through GoBoard or Zoom. Book up to two non-consecutive appointments a day for tutoring in the same course.

**Smartthinking** online tutoring is a 24/7 service free to students. Professional tutors provide both synchronous and asynchronous tutoring. Smartthinking may be accessed by clicking the link on the Tutoring homepage in the portal.

If you have questions about tutoring, call the Educational Support Center at 610-799-1156.

**New Library System**

The library is in the process of moving to a new library system. As part of this move, any links inside course materials to library resources (articles, books, streaming databases and individual streaming movies) will need to be updated. While the old system will continue to be available (until June 2022), there will be limited support - if links fail, a link will be provided based on the new system. This link can then replace existing links in course material.

For those who prefer to have links generated, please complete the Resource Sheet by providing the requested information. The new links will be updated and can then be pasted into course materials. Please reach out to James Gilbert at 610-799-1907 or [jgilbert@lccc.edu](mailto:jgilbert@lccc.edu) with any questions.

**Celebrate Earth Day at Arboretum Ribbon Cutting**

In celebration of Earth Day, the LCCC Sustainability Committee will hold a ribbon cutting ceremony at 5 p.m., Thursday, April 21, to dedicate the newly planted arboretum on the main campus. The ceremony will be held in the Outdoor Classroom Pavilion 1 (next to parking lot F) located between Berrier Hall and the Rothrock Library on the college's main Schnecksville campus.

In addition to the ceremonial dedication of the young trees, attendees will have an opportunity to view some of the natural elements that have been developed on the main campus site over the past few years. Walking tours will be led by students and biology faculty who have played an integral role in the development of three pollinator gardens and wildflower meadow.

The college planted 34 trees as part of the arboretum project funded by the Delaware & Lehigh National Heritage Corridor through the Lehigh Valley Greenways Grant Program. Trees were planted on the southwest side of campus near the Rothrock Library and Berrier Hall. The Greenways grant builds on the efforts of students in the Phi Theta Kappa honor society who completed a detailed inventory of the trees on campus.

The arboretum is a continuation of a vision to create a micro-ecosystem on campus, building on the new pollinator gardens, meadow garden and outdoor classrooms. The Schnecksville campus occupies acreage bordering the Trexler Nature Preserve on land that was formerly orchards. The conservation projects demonstrate best practices in land management and ensure viability of the campus micro-ecosystem for future generations.

For additional information, contact Mary Kovalchick at [mkovalchick@lccc.edu](mailto:mkovalchick@lccc.edu).

**Remaley Technology Center Dedicated April 28**

The campus community is invited to the formal dedication of the Nevin Earl Remaley Technology Center beginning at 12 p.m., Thursday, April 28. The ceremony will be held in the first floor lobby of the building.

**MOAB Training**

The college's Department of Public Safety will be conducting Management of Aggressive Behavior (MOAB) training this spring. MOAB training presents principles, techniques and skills for recognizing, reducing and managing violent and aggressive behavior both in and out of the workplace. It is strongly recommended that you attend the training if you are not already. The following session is available:

9 a.m.-12 p.m. Friday, June 10, CSC Ballroom, room 203

To register, fill out the form online. Please contact Ashley Gonzalez, Brian DeLong or Donna Williams with questions.

**Fall 2022 Academic Software Updates**

It is time to begin planning for Fall 2022 academic software updates and changes. Please review the current Academic Software list on Google Drive. If changes are required, please complete the Academic Software request form. Deadline to submit requests is May 20.

**Faculty and Staff Recognition Event**

The 2022 Faculty/Staff Recognition Event will include two parts:

- Thursday, May 12 - Virtual ceremony (similar to last year) beginning at 4 p.m. Connect to the ceremony via Zoom.
- Friday, May 13 - Faculty and staff are invited to stop by the CSC Ballroom (203/205) between 12 and 1:30 p.m. to mingle and congratulate co-workers (a recording of Thursday's virtual ceremony will be playing). Faculty and staff being recognized can pick up their awards at this time. Light refreshments will be provided. Please RSVP online.

## SPIRIT & WELLNESS

**May's Community of Wellness and Belonging Walking Challenge**

Join the LCCC community to help build a better, healthier and happier culture. We want to share a fun strategy that can help you or a group be sure that you're taking care of yourself in May by walking, running, etc., for 30 days. You will receive a reminder email every Monday to enter your steps for the previous week. We will also share top results in College Voice each week. To sign up, click here. Please reach out to Veronica Blue at 610-799-1086 or [vblue@lccc.edu](mailto:vblue@lccc.edu) with any questions.

See flyer for more details.

**Wellness News You Can Use - April**

Please read more health and wellness news in the April issue of Wellness News You Can Use. "A healthy attitude is contagious but don't wait to catch it from others. Be a carrier!" - Tom Stoppard

**Virtual Wellness Classes**

Stay home, stay fit. Join our virtual wellness classes!

- Dance Cardio, Mondays @ 5:15 PM
- Pilates, Wednesdays @ 5:15 PM
- Yoga, Fridays @ 12:30 PM

Virtual via Zoom

**Sweat 4 Swag**

Join the Sweat 4 Swag punchcard workout program and earn FREE LCCC gear! Sign up at the front desk of the Wellness Center.