#### All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday

**Submit Your College Voice** News

edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate. Thank you, Office of College Relations

College Voice Submission View Previous College Voice Editions

# **Quick Links**

President's Desk October 2024 LCCC Employment Openings **Events** 

"This Week" Student Newsletter Anonymous Online Reporting

Report Safety and Security Concerns Sexual Harassment and Sexual Violence

**Marketing Project Requests** LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Submit Your Marketing Project Request Minutes

Board of Trustees President's Cabinet Leadership Team

Academic Council

Registration Status Reports To view registration status reports, go to the Institutional Research link on Faculty and Staff Resources.

Working @ LCCC **Duplicating Center and Mail Room** Service Window Hours 8 a.m. - 5 p.m., Monday through Friday. **Lobby Hours** 7:30 a.m. - 7 p.m., Monday

#### **Bookstore Hours** Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

**Library Hours** 7:30 a.m - 5:00 p.m., Monday through Friday. Wellness Center Fall Hours Monday through Thursday: 9 a.m. - 5 p.m.; Friday: 10 a.m. - 3 p.m.; Saturday

\*All hours subject to change.

Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting. VP Dr. Cindy Haney 1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5

at vblue@lccc.edu to schedule a

p.m. Email Ronnie Blue

Dr. Ann D. Bieber

arrange a scheduled meeting. **VP Stefanie Nester** 1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria

Bowen at mbowen4@lccc.edu to schedule an online meeting. Interim Dean Dr. Jodi Rowlands Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting. Interim Dean Eike Reichardt

**CIO Joshua Mitchell** Tuesdays from 11 a.m. to noon. Email JMitchell10@lccc.edu to schedule online meeting. **Dean Scott Aquila** Email Saquila@lccc.edu to schedule an

online or face-to-face meeting.

### students will need to be moved to different labs to accommodate the construction during the semester. Students should pay attention to emails from

faculty or lab managers to alert them to room changes for labs. Work will

Renovations to science labs will begin Monday, Oct. 28. Be aware that

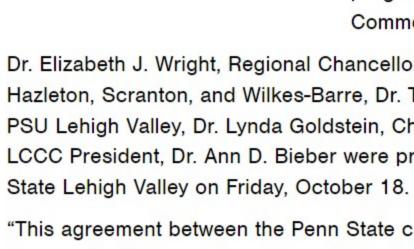
### continue through March 2025.

Science Lab Renovations Begin

The labs impacted will be Science Hall rooms 101, 102, 104, 108, 110, 111, 115, 116, 117 and 119. LCCC and PSU Commonwealth Campuses Sign Articulation

Administrators from four of Penn State's Commonwealth Campuses-Hazleton, Lehigh Valley, Schuylkill, Wilkes-Barre-

### agreement to facilitate the transfer of LCCC students into various degree programs at each of the four Penn State



Commonwealth Campuses. Dr. Elizabeth J. Wright, Regional Chancellor of Penn State University (PSU) Hazleton, Scranton, and Wilkes-Barre, Dr. Tina Q. Richardson, Chancellor of PSU Lehigh Valley, Dr. Lynda Goldstein, Chancellor of PSU Wilkes-Barre and LCCC President, Dr. Ann D. Bieber were present for the event held at Penn "This agreement between the Penn State campuses and Lehigh Carbon Community College truly will benefit students in a range of degree programs,"

and LCCC recently signed an articulation

pathway to earning their bachelor's degree. Helping students meet their educational goals is at the center of this partnership." Students who complete their Associate of Arts (A.A.), Associate of Science (A.S.), or Associate of Applied Science (A.A.S.) degrees in a transfer degree program, are in good standing, have a minimum grade-point average of 2.00

are guaranteed admission to a degree program completed at Penn State Hazleton, Lehigh Valley, Schuylkill, or Wilkes-Barre campuses. Criteria for transfer admission to academic programs may also include successful completion of specific course requirements. When transferring to Penn State, LCCC students must apply for admission,

submit required transcripts and meet Penn State's admission requirements. Penn State application fees will be waived for LCCC students who apply for baccalaureate programs. Veterans Appreciation Week November 9-15 LCCC will honor veterans with several events during Veterans Appreciation

attached flyer here for all of the scheduled events and details. The week of celebrations will kick off with the 5K Ruck 'n Run/Walk starting at 9 a.m., Saturday, Nov. 9, at Bicentennial Park West in Bethlehem. Lehigh Valley colleges, universities, businesses and community members are coming together to honor veterans. Proceeds benefit Battle Borne. For more information and to join the LCCC team, click here.

### 15% off! Stop in store during store hours or shop online at <a href="Icccshop.com">Icccshop.com</a>.

Diploma Frame Sale at Campus Bookstore



FRAME IT UP!

**SHOW IT OFF!** 

DIPLOMA FRAMES

IN-STORE AND ONLINE

LCCC Tamaqua Participates in Annual Halloween Students and staff from LCCC Tamagua participated in the annual Halloween parade. This year's theme was "Witch Career Path Will You Choose?" Over 6,000 community members attended the festivities. Many thanks to Ben Turrano,

for their contributions to a successful

The LCCC Bookstore has a Diploma

Frame sale from Oct. 28 - Nov. 2, both in-

store and online. Get a diploma frame for

### event. Movement Challenge Week 3 Recap



65% of participants completed two or more types of movement including: The group is staying focused with 82% moving consistently or hitting new

# New I-9 Form

the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. AttachedWord are tips to aid in the prevention of

If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance. For minor injury or illness, trained personnel should provide basic first aid care. Call

No employee shall transport another employee/student to an emergency facility or hospital.

The college's online training program is specifically designed for the busy professional but

keeps in mind the college's requirements for training. It is a convenient, easy way to complete

Below are the four online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire. If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

this edition contact us at Onlinelearning@lccc.edu. Online Learning Courses Available Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Schedule a meeting with Rachel Peters to ask any questions on training, course

development, professional development, and other tools/topics.

Cheating training from OLC, and SpeedGrader updates in Canvas. There is also a page on

some events around the Lehigh Valley this month. If you have any questions about anything in

Welcome New Dean of School of Humanities, Social Sciences, and Inclusion Tonisha Taylor will be joining LCCC as the new Dean of the School of Humanities, Social Sciences and Inclusion beginning on Nov. 4.

Taylor earned her Ed.S. (Education Specialist) degree from Walden University,

her master of arts in language and literacy from the City College of New York,

Supported by LCCC, this Employee Resource Group provides an affinity space

divergent from the status quo, which brings different strengths and challenges

If you are someone who identifies as neurodivergent, join this group to explore

for sharing the unique experiences of neurodiverse faculty and staff.

Neurodiversity recognizes those whose brains work or process in ways

dyslexia, dyspraxia, Tourette's, or any other similar condition, whether

to the workplace and everyday life. This includes people with ASD, ADHD,

the challenges as well as the assets a neurodiverse community brings to

campus while navigating within a neurotypical environment. This space will

her master of social work from the CUNY Hunter College School of Social

Work and her bachelor's in psychology from CUNY Medgar Evers College.

### She is currently Associate Dean of Academic Affairs at Passaic County Community College in New Jersey, where she also served as Assistant Dean of Developmental English and English Language Studies, and Director of Developmental English and Educator/Advisor. She has taught at Passaic County Community College, the College of New Rochelle, Hudson County Community College and Berkeley College.

also explore practices that support neurodiversity in the workplace. To join our November meeting at 11:30 a.m. on Friday, Nov. 1, please contact Eric Werley at <a href="mailto:ewerley@lccc.edu">ewerley@lccc.edu</a> and/or Thomas Simko at <a href="mailto:tsimko@lccc.edu">tsimko@lccc.edu</a> for the Zoom meeting link. You're in the Know! The Who, What, When, Where and Why about Reaccreditation This is the fourth of many communications on or about LCCC's Middle States institutional reaccreditation process. These ongoing informational nuggets will be dropped along with future announcements on our Middle States Institutional webpage, Portal Self Study Report working page, and many other posters, flyers, activities, meetings, webinars, and presidential email reminders. How is your role and responsibilities important for this reaccreditation? This includes all our members like faculty, adjuncts, staff, administration, students, educational community partners, workforce partners, advisory committee members, even our Board of Trustees. Every person associated

with LCCC from the Board of Trustees to the first year, first semester student to

our educational community partners will play a role and have responsibilities in

participating in teams aligned with MSCHE accreditation standards for self

statements, as well as, participation with the onsite visitor team. Students will

be made aware of the ongoing process through communications and in some

cases (e.g. SGA, Honors, etc.) participate in the onsite visit. Our community

communications and in some cases (e.g. advisory committee, community

members, etc.) participate in the onsite visit.

Now you're in the know!

and educational partners will be made aware of the ongoing process through

our reaccreditation process. Faculty, staff, and administration will be

review, written responses, and documentation evidence to support any

Adult Learners Could Use Your Help LCCC's Literacy Department at the Donley Center is looking for volunteers interested in tutoring English as a Second Language (ESL) and General Education Degree (GED) preparation to adult students. GED subjects needed are math, reading, science and social studies. ESL tutoring includes working with students on reading, writing, speaking and listening skills. No experience is required. This can help build your resume by giving you experience in education or the subject areas you'll tutor in. Regardless of your path, it is rewarding work! There are options to work one-on-one, in small groups, virtually and in-person. Days of the week and times are flexible based on the schedules of both the tutor and the student. Materials are provided.

providing our students with an opportunity to take classes at the PSU main campus and earn a nanotechnology manufacturing degree or certificate. The presentation will take place on Tuesday, Nov. 5, at 11:15 a.m., in TC 102. Please email Nada Veskovic at nveskovic@lccc.edu for more details or questions. 2024 Annual Title IX Online Trainings To all faculty and staff: As part of the college's annual sexual violence awareness trainings, this year's Title IX online training will be provided by Knowbe4 and will consist of three separate online training sessions as shown below. Knowbe4 is a single sign-on system that will enable to you log in using your portal username and password. You will receive an email from Knowbe4 with a link to the training on Wednesday, Oct. 23. Please complete the training by Friday, Nov. 15. This Title IX training is mandatory for all employees and must be completed annually. Title IX Trainings:

1. Title IX Part 1: Requirements and Responsibilities (approx. 8 minutes in

2. Title IX Part 2: Recognizing Misconduct (approx.11 minutes in length)

Title IX Part 3: Reporting and Response (approx. 14 minutes in length)

logged by the Knowbe4 system. Human Resources does not need a print-out

of your certifications. If you have any questions regarding the training material,

please contact Donna Williams, Executive Director of Human Resources, Title

Center is hosting a personal care professional clothing drive from Tuesday,

• Clean (no rips, tears, or holes) Professional Clothing (female, in current

Oct. 15, until Thursday, Oct. 31. Acceptable donations include:

Your participation and completion of these trainings will be automatically

 Scrubs The YWCA Allentown's Perfect Fit program is in need of: Black Pants Clothing in Sizes 16-24

Rocky Bleier on Monday, Nov. 4, at the Glasbern Inn are available. Support our scholarships for veterans by attending. Tickets can be purchased here. hors d'oeuvres followed by motivational narrative by Rocky Bleier, legendary war veteran and four-time Super Bowl running back fo Pittsburgh Steelers

Tickets for the motivational evening with

Union that same day at 2:15 p.m. (sign-up

Spirit Day - Halloween Costumes

between 12 and 2 p.m.), hosted by Student Government Association, Please note that costumes should be workappropriate. For questions, contact Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu. Wellness Center Fall Hours Wellness Center fall hours will be effective through Friday, Dec.13.

**SPIRIT & WELLNESS** 

 Thursday, Nov. 28 Friday, Nov. 29 Monday, Dec. 23 through Wednesday, Jan. 1

Wellness Center winter hours will be Monday, Dec. 16 through Thursday, Jan. 23 from 10 a.m. - 2 p.m. Spirit Committee Upcoming Events Mark your calendars for these upcoming events, brought to you by the LCCC

October Movement Challenge - All Month Spirit Day: Halloween Costumes - Tuesday, Oct. 29 November

https://getfireshot.com

Spirit Committee!

Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu.

Accessibility Statement Nondiscrimination **Employment** Student Consumer Information Sitemap

Weather Alerts

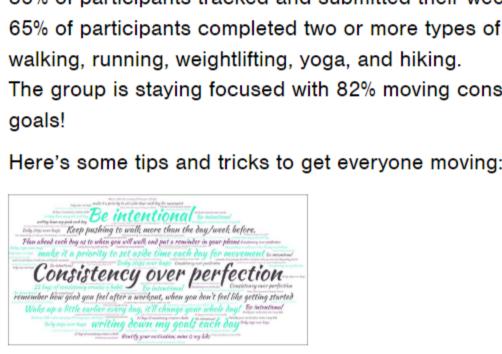
Right To Know

Policies & Procedures

Bieber said. "We are working together to ensure students have a streamlined

Week, Nov. 9-15, on the main campus in Schnecksville. Check out the

## Robert Omahaboy and all the members of the Morgan SGA Student Subcommittee



**ADMINISTRATIVE UPDATES Human Resources News** 

The new version of the I-9 has been released. Please begin using the new version for all new

# Quick Reference for Medical Emergencies on Campus

our new hire training series at LCCC. A. Required Online Trainings

B. Run-Hide-Fight Video To view this video, go to the Department of Public Safety website page and click on the Run-Hide-Fight video link. If you have any questions, please contact Human Resources at x1107 or x1108. Online Learning News View the October edition of the Online Learning Newsletter. This edition includes information about the training programs we offer. It also includes news on submitting a course for Quality Matters, an article on AI in advancing Accessibility, a How to Talk to Students Suspected of

the required training or series of trainings. The training requirements for each badge are outlined on the **flyer.** If you have any questions about the digital badges or the requirements for them please contact onlinelearning@lccc.edu **REMINDERS** 

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn,

email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes

### She recently authored two chapters, "Am I my mother's keeper" and "This is your permission to be free," in Black Children of Incarcerated Parents Speak Truth to Power Social Revolution, published by Routledge Press, November

Requirements: Proof of a High School Diploma/GED/ or equivalent 3 hours minimum per week to tutor virtually and/or in-person Ability to attain background clearances Ability to attend a Volunteer Tutor Orientation and training Willingness to make a difference For more information, contact Shiloh Sidor at volunteertutor@lccc.edu. Thanks! Nanotechnology Presentation at LCCC The LCCC community is invited to the Nanotechnology Presentation by the Penn State University. LCCC and PSU have a long-standing partnership

IX/Equity Coordinator at 610-799-1107. Career Development Center Clothing Drive In partnership with The YWCA Perfect Fit for Women, the Career Development

length)

styles)

Handbags

Sneakers and Flat Shoes

Scrubs and Nursing Shoes

Shampoo and Conditioner

Rocky Bleier Tickets for Sale

MOTIVATIONAL EVENING WITH

4:30 p.m., Monday, November 4, 2024 Glasbern Inn, Fogelsville Benefits scholarships

FOUNDATION

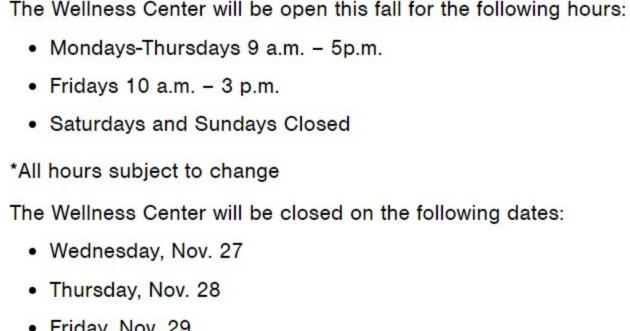
Accessories

Jewelry

Shoes

 Soap and Body Wash Pads and Tampons Deodorant Remember that all clients utilizing these organizations for attire will be wearing these items to dress for success! Donations can be dropped off inside the Career Development Center in SSC 004 from Oct. 15 though Oct. 31, from 9 a.m. - 4 p.m. Donations from the Morgan Center and Donley Center are welcomed. Please email Kescha Bell-Ross at kbellross@lccc.edu for details or questions.

### There's a chill in the air...it must be the LCCC spirit! Join the Spirit Committee on Tuesday, Oct. 29, in wearing your most spook-tacular Halloween costume! Faculty and staff are also invited to enter the Halloween Costume Contest in the Student



Virtual Bingo – Wednesday, Nov. 13, 12 – 1 p.m. For questions about any upcoming events, please reach out to Tina Dowling-

Schnecksville, PA. 18078 610-799-2121 Join the Conversation X f □ in ♂ □ ••

Lehigh Carbon Community College

4525 Education Park Drive

News

Events

**Bookstore** 

Contact Us

Captured by FireShot Pro: 28 October 2024, 09:01:48

through Thursday; 8 a.m. - 5 p.m., Friday. Courier services Monday through Friday to all sites.

> and Sunday: CLOSED. President's Cabinet Members **Open Office Hours** President

Hangouts meeting. **VP Larissa Verta** Access virtual office hours on Mondays from 3 to 5 p.m.; Tuesdays from 9:30 10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email jtaschler@lccc.edu to

Wednesdays from 3 to 5 p.m. Email <u>EReichardt@lccc.edu</u> to schedule online meeting. Dean Dr. Kelly Trahan Mondays from 3 to 5 p.m. Email KTrahan@lccc.edu to schedule an online meeting.

hires. The form can be viewed here. Nominate a Colleague for Spotlight on Excellence Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the <u>nomination form</u> to spotlight the excellence of a fellow employee! Slip, Trip and Fall Prevention Slips, trips, and falls account for a large percentage of medical incidents on campus and are slips, trips and falls. Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

All New Employees:

Office Hours

**Digital Badges** 

2023.

Neurodiversity ERG

diagnosed or self-identified.

FERPA - Privacy and Security Awareness Protected Classes - Intro to Discrimination

Intro to Diversity, Equity, and Inclusion in the Workplace Creating Strong Password – Security Awareness Training