News All College Voice submissions are due by 12 p.m. the business day prior to each

Submit Your College Voice

October 7, 2024

edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate. Thank you, Office of College Relations

College Voice Submission View Previous College Voice Editions

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College Voice - Lehigh Carbon Community College

https://www.lccc.edu/college-voice/

Home

Quick Links

LCCC Employment Openings **Events**

President's Desk October 2024

"This Week" Student Newsletter

Report Safety and Security Concerns Sexual Harassment and Sexual Violence Anonymous Online Reporting

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Marketing Project Requests

Submit Your Marketing Project Request

Minutes Board of Trustees

President's Cabinet

Leadership Team Academic Council

Registration Status Reports

Duplicating Center and Mail Room

8 a.m. - 5 p.m., Monday through Friday.

Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9

To view registration status reports, go to the Institutional Research link on Faculty

and Staff Resources. Working @ LCCC

Service Window Hours

7:30 a.m. - 7 p.m., Monday

through Thursday; 8 a.m. - 5 p.m., Friday. Courier services Monday through Friday to all sites. **Bookstore Hours**

Lobby Hours

CLOSED.

Library Hours 7:30 a.m - 5:00 p.m., Monday through Friday. Wellness Center Fall Hours Monday through Thursday: 9 a.m. - 5 p.m.; Friday: 10 a.m. - 3 p.m.; Saturday

a.m.-1 p.m.; Saturday and Sunday:

*All hours subject to change. **President's Cabinet Members**

and Sunday: CLOSED.

President Dr. Ann D. Bieber Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting. VP Dr. Cindy Haney

Open Office Hours

at vblue@lccc.edu to schedule a Hangouts meeting. VP Larissa Verta Access virtual office hours on Mondays

from 3 to 5 p.m.; Tuesdays from 9:30

p.m. Email Ronnie Blue

1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5

10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email jtaschler@lccc.edu to arrange a scheduled meeting. **VP Stefanie Nester** 1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mbowen4@lccc.edu to

schedule an online meeting.

Mondays from 3 to 5 p.m.

Dean Peggy Heim

meeting.

Interim Dean Dr. Jodi Rowlands Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting. Dean Dr. Andrea Grannum-Mosley Mondays from 1 to 3 p.m. Email agrannummosley@lccc.edu to

Interim Dean Eike Reichardt

Wednesdays from 3 to 5 p.m.

Email EReichardt@lccc.edu to schedule

schedule via Hangouts.

Dean Dr. Kelly Trahan

Dean Scott Aquila

Mondays from 3 to 5 p.m.

online meeting.

Email PHeim@lccc.edu to schedule online

Email KTrahan@lccc.edu to schedule an online meeting. CIO Joshua Mitchell Tuesdays from 11 a.m. to noon. Email <u>JMitchell10@lccc.edu</u> to schedule online meeting.

online or face-to-face meeting.

Email Saquila@lccc.edu to schedule an

Trustees on Sept. 5: 2-407 LCCC Compliance with Continuing Disclosure Requirements

3-214 Facilities - General 4-114 Faculty Classroom Requirement

LCCC Organizational Chart The Policies and Regulations Manual can be found on the college website and on the Human Resources portal page. All faculty and staff must click here to

acknowledge you have received the manual and able to view it. **Etiquette Luncheon Nominations Open**

3-209 Designated Public Forum

The Career Development Center is excited to host an Etiquette Luncheon in partnership with SGA, on Friday, Nov. 22. The event will be held off-campus at Twin Lakes Country Club. Transportation will be provided from Main Campus. The Etiquette Luncheon is an afternoon of learning how to conduct oneself with proper dining and business etiquette in professional situations over a

Students may self-nominate or be nominated by faculty & staff. Please use this form to nominate a student who you believe would enjoy and benefit from this event. Nominations close on Thursday, Oct. 31. Kickoff with a Roar October, November and December the LCCC Foundation is organizing our

participate. Our goal is to raise \$15,000 in support of the college and student scholarships and awards. All participating employees will be invited to a thank you reception in 2025. Please watch your email inbox to take advantage of this opportunity.

New Edition of Aspire The newest edition of Aspire is out now! This edition features stories about the work students are doing in Field Biology, a nursing alumna who found success

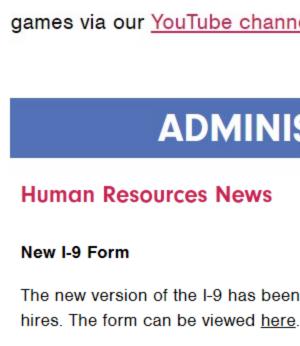


If you have an idea for an Aspire story or know of a notable alum that you'd like to Safety will also offer CPR / AED training on Friday, Nov. 8, from 1:30 - 4 p.m.

in the lower level Student Union SGA lounge. Sign-up for CPR / AED here. Lastly, if any department is meeting one-on-one with Public Safety, we will make Wednesday afternoons available to meet with you and your team to review emergency plans.

Volleyball Blackout Game

Spartans of Northampton Community College. Show your support by wearing black to the game and cheering on our team as they continue their pursuit in the national rankings. The game will be held in Berrier Hall at 6 p.m., on Oct. 21. Learn more about the Cougar volleyball team



ADMINISTRATIVE UPDATES The new version of the I-9 has been released. Please begin using the new version for all new Nominate a Colleague for Spotlight on Excellence Is there a faculty or staff member you know who helped smooth over an unexpected bump

Join us as we Blackout the Cougar

Cougar volleyball team takes on the

gymnasium as your #14 nationally ranked

slips, trips and falls.

person is until arrival of the ambulance.

our new hire training series at LCCC.

Online Learning News

this edition contact us at Onlinelearning@lccc.edu.

Online Learning Courses Available

Blooms Taxonomy, and more!

Digital Badges

Card

Board.

climate survey webpage.

the importance of this survey.

Quick Reference for Medical Emergencies on Campus If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured

All New Employees:

A. Required Online Trainings Below are the four online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire. If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a

For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

The college's online training program is specifically designed for the busy professional but

keeps in mind the college's requirements for training. It is a convenient, easy way to complete

Creating Strong Password - Security Awareness Training B. Run-Hide-Fight Video To view this video, go to the Department of Public Safety website page and click on the Run-Hide-Fight video link.

View the October edition of the Online Learning Newsletter. This edition includes information about the training programs we offer. It also includes news on submitting a course for Quality Matters, an article on AI in advancing Accessibility, a How to Talk to Students Suspected of Cheating training from OLC, and SpeedGrader updates in Canvas. There is also a page on

some events around the Lehigh Valley this month. If you have any questions about anything in

Register online for our live and self-paced trainings. Trainings include: Canvas Course

Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio,

Office Hours Schedule a meeting with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

REMINDERS Take Survey and Enter for a Chance to Win Visa Gift

We want to hear your thoughts! The campus climate survey is now live and all

faculty and staff who complete the survey will have a chance to win a \$50 Visa

Results are strong for nearly all the employee groups, but we want to hear

from more teaching faculty to ensure all voices are fully represented. Thanks

to everyone who has completed the survey so far, including members of the

teaching and service faculty, administrators and classified staff/educational

Also, please remind and encourage students to complete the survey – their

voice is essential to this project. The link to take the survey is available on the

identifiable as an individual. Your participation in this project is voluntary. This

research has been reviewed and approved by the LCCC Institutional Review

support professionals. It is important that all voices are represented.

gift card, courtesy of the college and the Spirit Committee.

The survey will be available to take through Oct. 18. Don't miss the chance to tell us what you think. Your answers will remain confidential, and the results will be reported in group form only. You will not be

The survey takes about 20-30 minutes to complete. This is an individualized link specific to you, but you will not be identified in the survey. New Dynamic Form for Student Newsletter Submissions

contribute to the newsletter, it is highly recommended that you bookmark the

form for later use. The form is also available in the MyLCCC portal, under

Post Flyers to Help Promote Campus Climate Survey

There's only three more weeks for students, faculty and employees to take the

Faculty/Staff Resources >Forms > College Relations and Marketing.

sent to all those eligible to complete the survey, we also need to remind people regularly. To assist with this, we have created flyers that can be printed out and posted in offices or classrooms, as well as a version that can be included in Canvas materials to remind students.

Both versions are attached and you are encouraged to use them through Oct.

campus climate survey. Final day is Friday, Oct. 18. Although an email was

LCCC will host a transfer event for nursing or health science students who want to transfer and get their BSN, on Tuesday, Oct. 8, 1 - 4 p.m. in the Student Union, main campus. View the attached flyer for full details. Cougar Volleyball Nationally Ranked NATIONALLY RANKED

EPAC Player of the Week, (9/16-9/22) and (9/23-9/29), respectively. Hunsicker was instrumental in both of LCCC's wins over Montgomery County Community College and then ranked #15 Northampton Community College. Faces of Honor Display Submissions LCCC will honor veteran and military service personnel with our annual Faces of Honor Tribute display during Veterans Appreciation Week November 9-15. Students, faculty, and staff are invited to submit photos of themselves or family members (with permission) who have served or are currently serving in the U.S. Armed Forces for the annual "Faces of Honor" tribute which will be displayed throughout campus during Veterans Appreciation Week. Photo submissions can be submitted <u>here</u> until Oct. 20.

Schedule a Career Development Job Fair Presentation

Schnecksville/Main Campus on Oct. 31, in the Community Services Center in

Allentown/Donley Center on Nov. 21, on the Lower Level 10:30 a.m. - 1:30 p.m.

Job fairs are great opportunities for our students to network with professionals,

Career Development is excited about our upcoming job fairs being held in:

Tamaqua/Morgan Center on Nov. 19, in the Lobby, 10:30 a.m. - 1:30 p.m.

research employers, and career paths, and practice the skills they've been

are at full capacity (which includes a waiting list), and we are anticipating

Career Development would greatly appreciate it if you would encourage

promote the Job Fair. If you have a 5 to 10-minute (max) opening at the

students to attend. We would also be happy to visit your classes briefly to

mix of employers to meet the needs of our programs.

create a more inclusive community for LGBTQ+ people.

jyapsuga@lccc.edu or Doug Brace at dbrace@lccc.edu.

Fall 2024 Lunch and Learn Series

enjoying a shared lunch!

address the following topics:

Binary Limitations: Wednesday, Oct. 9

Rocky Bleier Tickets for Sale

and via Zoom at the Allentown and Tamagua sites.

learning in your classrooms. Registrations for our Morgan and Donley Center

registration of over 85 employers for Schnecksville. All sites will have a diverse

the CSC ballroom, 10 a.m. - 2 p.m.

presentation. Presentations in Schnecksville will be held between Oct. 14 – 28. Presentations for the Donley Center and Morgan will be held between Nov. 4 -18. LGBTQ+ Equity 101 Training on Nov. 8 Through a Strategic Innovation Grant the college will be offering LGBTQ+

site. Seating for the Main Campus is limited to 40. *Please note, this same training was held in fall '23 as well as spring and summer of this year. Register by Friday, Oct. 18 here. For questions email Jill Yapsuga at

In October, we invite the LCCC community to explore DEI topics during the

1 p.m., on the dates below, to learn, listen, and discuss social topics while

These events, sponsored by the Title III: Pathways to Success grant, will

Lunch and Learn lecture series. Please join us at the Morgan Center from 12 -

Coffee, breakfast pastries and lunch will be provided for all attendees at each

This training will be offered in-person on Main Campus in the Alumni Center

For more about National Coming-Out Day, Oct. 11, visit this website. Healing a Community from Erasure and Binary Harm: Tuesday, Oct. 22 Understanding identity, erasure and binary belief systems extends our ability to communicate and honor diversity in the community. To move forward, toward

In connection with National Coming-Out Day, this session will provide historical

Pittsburgh Steelers 4:30 p.m., Monday, November 4, 2024 Glasbern Inn, Fogelsville Benefits scholarships for veterans

Wellness Center Fall Hours Fridays 10 a.m. – 3 p.m. Saturdays and Sundays Closed *All hours subject to change The Wellness Center will be closed on the following dates: Wednesday, Nov. 27 Thursday, Nov. 28

FOUNDATION

SPIRIT & WELLNESS Wellness Center fall hours will be effective through Friday, Dec.13. The Wellness Center will be open this fall for the following hours: Mondays-Thursdays 9 a.m. – 5p.m.

Monday, Dec. 23 through Wednesday, Jan. 1

For questions about any upcoming events, please reach out to Tina Dowling-

_ehigh Carbon COMMUNITY COLLEGE

Join the Conversation X f □ in J ⊙ ••

610-799-2121

News Events

Bookstore Accessibility Statement Contact Us

Schnecksville, PA. 18078

https://getfireshot.com

Captured by FireShot Pro: 07 October 2024, 11:17:32

ANNOUNCEMENTS

LCCC Policies & Regulations Manual The following revised policies have been approved by the LCCC Board of

multi-course meal. This event is by invitation only and space is limited. annual employee giving appeal. We're asking all employees of the college to

utilizing the support LCCC offers, a TV/Film alum making his film festival dreams come true and an early college alumna who traveled to the Paris Olympic

games as a reporter this past summer. spotlight, please contact Jill Yapsuga at jyapsuga@lccc.edu. Public Safety Trainings this Fall The Public Safety Department is happy to announce training opportunities for faculty and staff this fall. On Wednesday, Oct. 30, we will host ALICE training CSC 100 from 1 – 4 p.m. The ALICE program teaches how to respond to an active attacker situation. You can sign-up for ALICE training, here. Public

Retirement Celebration for Peggy Heim, Dean of Student Development, Equity and Inclusion Please join us Wednesday, Oct. 9, to share your well wishes and thanks for Peggy Heim, who is retiring from LCCC after 21 years of dedicated service to the college. Cake and coffee will be served in SSC 113B from 12:30 - 2:30 p.m.

here. Check out previous and upcoming games via our YouTube channel.

during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the <u>nomination form</u> to spotlight the excellence of a fellow employee! Slip, Trip and Fall Prevention Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. AttachedWord are tips to aid in the prevention of

database of your completed trainings. FERPA – Privacy and Security Awareness Protected Classes – Intro to Discrimination Intro to Diversity, Equity, and Inclusion in the Workplace If you have any questions, please contact Human Resources at x1107 or x1108.

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the flyer. If you have any questions about the digital badges or the requirements for them please contact onlinelearning@lccc.edu.

A new Dynamic Form has been created for

you to submit upcoming events,

find the form <u>here</u>. If you regularly

announcements and reminders for the This

Week at LCCC student newsletter. You can

BSN Transfer Event

Kayla Nuss is ranked #1 in kills per set, #24 in overall kills, and #15 in hitting percentage. Additionally, co-captains Alicia Hunsicker and Kayla Nuss have been named

beginning or end of your class please complete this form to schedule a job fair Equity 101 training on Friday, Nov. 8 from 9 a.m. - 12:30 p.m. The training will

perspectives of how and why binary social structures impact our daily lives. equity and inclusion, healing from the harm caused by social structures becomes necessary. This gathering will feature individual and group practices and reflections to repair and renew lives.

For more info about this series contact Carrie Myers at cfmyers@lccc.edu.

 Friday, Nov. 29 23 from 10 a.m. - 2 p.m. Spirit Committee!

Lehigh Carbon Community College 4525 Education Park Drive

Spirit Committee Upcoming Events October Movement Challenge - All Month Spirit Day: Halloween Costumes - Tuesday, Oct. 29 November Virtual Bingo – Wednesday, Nov. 13, 12 – 1 p.m.

18. Please note that the <u>"interactive" version</u> includes a live link to click that goes to the <u>webpage</u>. The <u>"print" version</u> includes a QR code. Thank you for helping to get the word out to students, faculty and staff about The Cougar volleyball team has clawed their way into national rankings, landing at #14. The Cougars have made a statement with an overall record of 10-1 and 7-0 in Region XIX. Also on the national level, individual players have made it into the leaderboards. Alice Frank is ranked #2 in assists per set, #15 in overall assists, #29 in hitting percentage, and #11 in service aces. Kylie Nagle is ranked #1 in digs per set and #10 in overall digs.

be led by Robin Gow, LGBTQ+ Equity Trainer and Consultant. LGBTQ+ people live, work, and simply exist everywhere but often face barriers and biases that impact our lives. This training equips attendees with the basic tools to understand and reflect on key concepts in the LGBTQ+ community, space to practice supportive and affirming practices, and together work to

MOTIVATIONAL EVENING WITH Rocky Bleier on Monday, Nov. 4, at the Glasbern Inn are available. Support our scholarships for veterans by attending. Tickets can be purchased here. hors d'oeuvres followed by motivational narrative by Rocky Bleier, legendary war veteran and four-time

Tickets for the motivational evening with

Wellness Center winter hours will be Monday, Dec. 16 through Thursday, Jan. Mark your calendars for these upcoming events, brought to you by the LCCC

Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu. Weather Alerts Policies & Procedures Right To Know Nondiscrimination **Employment Student Consumer Information** Sitemap Privacy and Terms of Use | © 2024 Lehigh Carbon Community College