Submit Your College Voice News All College Voice submissions are due by 12 p.m. the business day prior to each

February 20, 2025

edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for

Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate. Thank you, Office of College Relations

College Voice Submission

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College Voice - Lehigh Carbon Community College

https://www.lccc.edu/college-voice/

View Previous College Voice Editions

President's Desk February 2025

Quick Links

State Board of Higher Education **Events**

"This Week" Student Newsletter Report Safety and Security Concerns Sexual Harassment and Sexual Violence Anonymous Online Reporting

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it

is an event, a new program, a website update, a social media campaign or

beyond, our staff will work with you to get

the best results. Submit Your Marketing Project Request Minutes Board of Trustees

President's Cabinet <u>Leadership Team</u> Academic Council

Registration Status Reports To view registration status reports, go to the Institutional Research link on Faculty and Staff Resources.

Service Window Hours 8 a.m. - 5 p.m., Monday through Friday. Lobby Hours 7:30 a.m. - 7 p.m., Monday through Thursday; 8 a.m. - 5 p.m.,

Duplicating Center and Mail Room

Working @ LCCC

Courier services Monday through Friday to all sites. **Bookstore Hours** Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours 7:30 a.m - 5:00 p.m., Monday through Friday. Wellness Center Hours Monday through Thursday: 9 a.m. - 5

and Sunday: CLOSED.

p.m.; Friday: 10 a.m. - 3 p.m.; Saturday

Open Office Hours

*All hours subject to change. President's Cabinet Members

President Dr. Ann D. Bieber Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting. VP Dr. Cindy Haney

p.m. Email Ronnie Blue

at vblue@lccc.edu to schedule a Hangouts meeting. VP Larissa Verta

Access virtual office hours on Mondays

from 3 to 5 p.m.; Tuesdays from 9:30 10:30 a.m.; and Thursdays from 12:30 to

2 p.m., or email jtaschler@lccc.edu to

1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10

arrange a scheduled meeting.

VP Stefanie Nester

a.m. Email Maria

1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5

schedule an online meeting. Interim Dean Dr. Jodi Rowlands Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting. Dean Tonisha Taylor Mondays from 10 to 11 a.m. or 4 to 5

p.m. Email ttaylor13@lccc.edu to

Tuesdays from 10 to 11 a.m. or 4 to 5

p.m. Email <u>aking7@lccc.edu</u> to schedule

jmitchell10@lccc.edu to schedule online

schedule an online meeting.

Interim Dean Andrew King

Bowen at mbowen4@lccc.edu to

Dean Dr. Kelly Trahan Mondays from 3 to 5 p.m. Email ktrahan@lccc.edu to schedule an online meeting. CIO Joshua Mitchell Tuesdays from 11 a.m. to noon. Email

meeting.

Dean Scott Aquila

Email saquila@lccc.edu to schedule an online or face-to-face meeting.

At the State of the College forum in January, Dean Scott Aquila and members of the Steering Committee presented an overview of the Middle States

ANNOUNCEMENTS

Commission on Higher Education (MSCHE) accreditation process. A timeline of the process can be viewed here.

Middle States Accreditation Update

There are seven key stages to this process. We are currently in the second stage, which consists of the creation of a Self-Study Design (SSD) that has been submitted to MSCHE for review. The Steering Committee will receive feedback on the SSD in April during a campus visit by Dr. Ryan Hartnett, MSCHE VP for Institutional Field Relations. The Steering Committee will then

incorporate the feedback into the SSD and resubmit for review. Once the Self-Study Design has been approved by MSCHE, it will be made available on the website. Questions and feedback regarding the accreditation process can be directed at any point in the process to msche@lccc.edu. Updates on the accreditation process will be provided as the Steering Committee and Working Groups move through all stages.

Phi Theta Kappa Receives Chapter Awards The college's chapter of Phi Theta Kappa has been named a 2024 REACH Chapter, allowing LCCC graduates who are members of PTK to wear

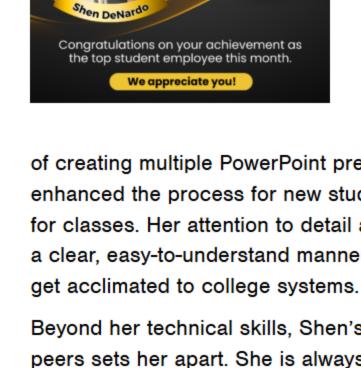
graduation stoles that signify and celebrate this completion milestone. The REACH award recognizes chapters that excel in membership development. This program was created at LCCC's chapter because we strongly believe in

the mission of Phi Theta Kappa and want as many students as possible to receive the benefits of membership, including scholarships and increased opportunities for engagement with peers and faculty on campus, which lead to

higher rates of degree completion. The LCCC chapter has also earned Five Star Chapter designation for 2024, the fourth consecutive year that our chapter has received this distinction. The Five Star Chapter Plan is a dynamic program that guides Phi Theta Kappa chapters and is designed to enhance chapter engagement and success. The plan includes five levels of achievement, each with specific activities and goals that help chapters build a stronger presence on campus, development of a comprehensive Honors in Action research project, develop leadership skills and create impactful service projects.

February 2025 Student Employee of the Month: Shenandoah Denardo Career Development is proud to announce Lehigh Carbon Community College Student Employee of the Month that Shenandoah (Shen) DeNardo has been selected as our Student Employee of the Month for February. Shen's exceptional STUDENT EMPLOYEE OF THE MONTH dedication, collaborative spirit, and outstanding contributions have made her

an invaluable member of the team. Throughout her time with us, Shen has Congratulations on your achievement as the top student employee this month.



ethic and a proactive approach to her tasks. She has taken on the responsibility enhanced the process for new students navigating the portal and registering for classes. Her attention to detail and ability to present complex information in a clear, easy-to-understand manner have been vital in helping new students Beyond her technical skills, Shen's ability to collaborate effectively with her

Shen's contributions have extended beyond the classroom, with her being instrumental in creating resources that help students navigate the college systems, particularly in the transfer process. Her communication skills are second to none, and she has consistently gone above and beyond to assist her fellow students. Her proactive approach and desire to make a positive impact on others make her an excellent candidate for the position of Transfer Advisor Student Worker. Shen's hard work and commitment to supporting

students are greatly appreciated, and we are proud to have her as part of the

team. Congratulations, Shen, on this well-deserved recognition as Student

Professional Development Funds Additional Professional Development funding is available this fiscal year for travel. The fiscal year ends June 30, 2025, so travel would need to be completed before that date. Please be reminded that the maximum allotted amount is \$1,500 for those attending a conference and \$1,750 for those presenting at a conference. Usually, the time period for getting proposals in for review is 90 days, but we are waving that timeframe and would like to encourage everyone who wants to

The flyer for the event can be viewed and downloaded here.

The 2025 ePortfolio Showcase and Awards event is scheduled for Friday,

Career Development is seeking faculty, staff, and administration as volunteers

showcase. Coaches will offer suggestions for improvements, and serve as a

Career Development's goal is to connect students with coaches to boost our

LCCC is excited to announce a Transfer Fair this semester for students,

from a variety of colleges and universities who will be available to answer

questions about transferring from LCCC to a four-year institution.

alumni, and the public will be held on Wednesday, March 5, from 10 a.m. to 2

p.m. in the Community Services Center. This event will feature representatives

coach. As a coach, you will be reviewing ePortfolios that will be in the

consultant on student presentations.

meet the needs of our programs.

New I-9 Form

hires. The form can be viewed here.

Nominate a Colleague for Spotlight on Excellence

ePortfolio Showcase Coaches Needed

March 28, at noon, in the Community Services Center.

Coaching Interest Form. All Coaching Interest Forms are due by Feb. 28, by 5 p.m. Any questions please email eportfolio@lccc.edu.

student's skills and confidence to showcase their ePortfolios. If you are

interested in being an ePortfolio Showcase coach please complete the

Career Development is excited about our upcoming job fairs being held in: Schnecksville on April 10, in the Community Services Center in the CSC ballroom from 10 a.m. to 2 p.m. Tamaqua/Morgan Center on March 11, in the Lobby 10:30 a.m. to 1:30 p.m. Allentown/Donley Center on March 13, on the Lower Level 10:30 a.m. to 1:30

students to attend. We would also be happy to visit your classes briefly to promote the Job Fair. If you have a 5 to 10-minute (max) opening at the beginning or end of your class please complete this form to schedule a job fair presentation.

ADMINISTRATIVE UPDATES Human Resources News

The new version of the I-9 has been released. Please begin using the new version for all new

Is there a faculty or staff member you know who helped smooth over an unexpected bump

during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a

Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the <u>nomination form</u> to spotlight the excellence of a fellow employee! Slip, Trip and Fall Prevention

slips, trips and falls. Quick Reference for Medical Emergencies on Campus If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured

person is until arrival of the ambulance. For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

database of your completed trainings.

All New Employees:

Office Hours

up to six semesters.

found on the LCCC transfer webpage.

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC. A. Required Online Trainings Below are the four online trainings that will be emailed to you from Knowbe4. This is a single

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a

No employee shall transport another employee/student to an emergency facility or hospital.

FERPA – Privacy and Security Awareness Protected Classes – Intro to Discrimination Intro to Diversity, Equity, and Inclusion in the Workplace Creating Strong Password – Security Awareness Training

Online Learning News View the Winter edition of the Online Learning Newsletter. This edition includes information about our training programs, a great article on creating active virtual learning communities in asynchronous courses and ideas to try, and an Accessibility, Usability, and New ADA Ruling

training. We want to recognize our badge earners from the Winter on page 3 and there is a

If you have any questions, please contact Human Resources at x1107 or x1108.

Schedule a meeting with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics. Digital Badges Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment

to continued learning. A number of different badges are available to anyone who completes

outlined on the **flyer.** If you have any questions about the digital badges or the requirements

the required training or series of trainings. The training requirements for each badge are

LCCC and Villanova Agreement Streamlines Transfer Pathway An agreement between LCCC and Villanova University's College of Professional Studies will benefit LCCC associate degree graduates who are working toward their bachelor's degree, guaranteeing eligible graduates admission to the university.

Under the agreement, LCCC graduates who earn an Associate of Arts (A.A.),

Associate of Science (A.S.) or Associate of Applied Science (A.A.S.) and who

Eligible LCCC graduates will also receive a Merit Tuition Reduction, based on

their overall grade point averages, with as much as 25% reduction available for

Additional information about the LCCC to Villanova transfer agreement can be

Innovative Insights: An LCCC WLD Series - Webinar #2

The LCCC CTE Learning Specialists welcome everyone at LCCC to a Watch-

Learn-Discuss (WLD) series that is occurring this term. We will share pre-

recorded webinars that discuss innovative strategies, tools and insights to

meet the requirements are guaranteed admission at Villanova. In addition, a

maximum of 90 credits may be transferred into the College of Professional

Studies baccalaureate degree. The application fee will also be waived.

For additional information, contact the LCCC Office of Admissions at

transferring to Villanova can also contact Villanova at 610-519-4500.

Admissions@LCCC.edu or 610-799-1575. LCCC students interested in

disengagement, academic anxiety, effective learning and retention. This series is made possible with funding from our Perkins Grant. The second recorded webinar in this series, "Helping Students Move From

support student success, addressing challenges such as academic struggles,

Shallow To Deep Learning: Practical Strategies For Success," can be viewed here. You can watch and learn on your own time, and you are invited to join us for a 30-minute discussion via Zoom on Friday, Feb. 28 at 10 a.m. Click here to add it to your calendar. More information is available here. Questions? Email mspinks@lccc.edu.

Raffle Basket Donations for the Spring Cash Bingo

The Foundation is seeking raffle baskets or raffle basket donations for our

variety of donations from completed, themed baskets to products and items

upcoming Spring Cash Bingo event on Saturday, April 26. We are looking for a

that can be packaged together. The baskets will be displayed and raffled at the

no later than Wednesday, March 21. We appreciate your support. Counseling Center Faculty Workshop Calling all faculty members! Do you want to connect with your students and help them develop a lifelong love of learning? Join our counselor, Tabatha Fuller, MFT, for a workshop on effective communication in the classroom on Wednesday, Feb. 26, from 10 - 11 a.m. in the Student Union SGA meeting room (lower level). Tabatha will explore the featured topics of classroom management and de-escalation communication techniques in this informative workshop. Sign up here for Classroom Decorum and De-escalation.

Career Development Center Clothing Drive

Clean (no rips, tears, or holes) Professional Clothing

Feb. 28.

Handbags

Clothing in Sizes 16-24

Accessories

TI-84+: MAT 150

here.

Sneakers and Flat Shoes

 Jewelry Shoes Scrubs

In partnership with the YWCA Perfect Fit for Women, the Career Development

Center is hosting a professional clothing drive from Monday, Feb. 10 to Friday,

Graphing Calculators for Math Courses The Rothrock Library now has TI-83+ and TI-84+ graphing calculators available for student use. Please note there is a limited supply of calculators.

Remember, all clients utilizing theses donations are for attire they will be

wearing to dress for success! Donations can be dropped off inside the Career

Development Center in SSC 004 from Feb. 10 through Feb. 28, from 9 a.m. to

4 p.m. Donations from the Morgan Center and Donley Center are welcomed.

Please email Kescha Bell-Ross at kbellross@lccc.edu for details or questions.

Calculators circulate for a semester. Students should be prepared to show that

Make Your Own Body Lotion with Full Moon Blends Come join us for this interactive workshop led by certified aromatherapist and Full Moon Blends owner Michele O'Brien. Participants will learn about the healing properties of essential oils while creating their own blended lotion, infused with essential and carrier oils. Learn more about Full Moon Blends

they are enrolled in one of the above courses.

Questions? Please call 610-799-1150.

Contact Dean Taylor for additional information: ttaylor13@lccc.edu Spring Cash Bingo Want to win some cash?

We're excited to announce the opening of registration for the 2025 LCCC

quickly. This year, all games will award cash prizes to winners. We will also have a basket raffle and other small games of chance, food and drinks available.

Step Aerobics

Spirit Committee!

March

Gras

SPIRIT & WELLNESS

Register today to ensure your space gets reserved. We appreciate your

consideration of supporting LCCC and our student scholarship programs. A

Weekly Step Aerobics is hosted every Wednesday from 12 - 12:45 p.m. in

students with an ID card. For any questions or concerns, please contact Lacey

Berrier Hall Dance Studio. Step Aerobics is open to all faculty, staff and

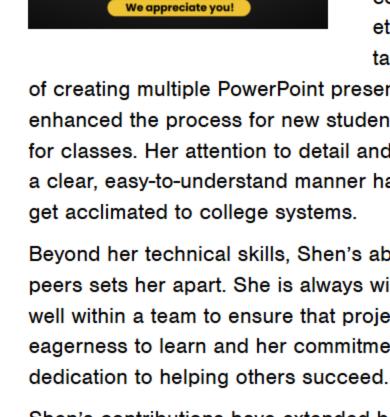
Timony at LTimony@lccc.edu or 610-799-1181. Sign up online.

Spirit Committee Upcoming Events

For questions about any upcoming events, please reach out to Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu.

> News Weather Alerts Policies & Procedures Events **Bookstore** Right To Know

consistently demonstrated a strong work of creating multiple PowerPoint presentations, which have significantly



Employee for February 2025!

Transfer Fair

peers sets her apart. She is always willing to lend a helping hand and works well within a team to ensure that projects are completed successfully. Shen's eagerness to learn and her commitment to improving processes show her true

travel to apply. If you have any questions, please contact Beth Marquardt at (610) 799-1896.

to serve as ePortfolio coaches. We currently have more than 38 students participating. We would be honored if you would consider taking on the role of

Schedule a Career Development Job Fair Presentation for Spring 2025

p.m. Job fairs are great opportunities for our students to network with professionals, research employers, and career paths, and practice skills they've been learning in your classrooms.

Registrations for our Morgan and Donley Center are at full capacity (which

employers for Schnecksville. All sites will have a diverse mix of employers to

includes a waiting list), and we are anticipating registration of over 85

Career Development would greatly appreciate it if you would encourage

Presentations in Allentown will be held between Feb. 24 through March 7. Presentations in Schnecksville will be held between March 24 through April 7.

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the

feet and the ground or walking surface. AttachedWord are tips to aid in the prevention of

sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

B. Run-Hide-Fight Video To view this video, go to the Department of Public Safety website page and click on the Run-Hide-Fight video link.

page on some events around the Lehigh Valley this month. If you have any questions about anything in this edition contact us at Onlinelearning@lccc.edu. Online Learning Courses Available Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

for them please contact onlinelearning@lccc.edu. **REMINDERS**

bingo event. Feel free to donate your items/basket as an individual or as a department. If interested, please reach out to Emmalee and Rick at Foundation@lccc.edu

The YWCA Allentown's Perfect Fit is in need of: Black Pants

The calculators are for students in specific courses. Courses TI-83+: MAT 105, 130, 160, 165, 188, 230

Space is limited. Sign up using this form. Workshop Dates/Times: Main Campus - Wednesday, March 5, 1-2 p.m. and 2:30-3:30 p.m. Donley Campus - Wednesday, April 9, 12-1 p.m. and 1-2 p.m.

Foundation Spring Bingo to benefit student scholarships. This year's event will be on Saturday, April 26, starting at 1 p.m. in the Community Services Center. Event attendance will be limited to 200 participants. With the size of the jackpot, we are anticipating the event to fill up

flyer with additional information is attached.

Mark your calendars for these upcoming events, brought to you by the LCCC Tuesday, March 4 - Free Fastnachts and Bead Necklaces / Spirit Day: Mardi

Accessibility Statement

610-799-2121 Join the Conversation

X f □ in J ⊙ ••

Meetings and Events Contact Us

Nondiscrimination

Student Consumer Information

Employment

📭 Lehigh Carbon

Lehigh Carbon Community College 4525 Education Park Drive COMMUNITY COLLEGE Schnecksville, PA. 18078

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