



ANNOUNCEMENTS	ADMINISTRATIVE UPDATES	REMEMINDERS	COMMITTEE HIGHLIGHTS
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ANNOUNCEMENTS

March 24, 2023

Submit Your College Voice News [HERE](#)

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you.
Office of College Relations

[View Previous College Voice Editions](#)

QUICK LINKS

- [March 2023 President's Desk](#)
- [LCCC Employment Openings](#)
- [Events](#)
- ["This Week" Student Newsletter](#)
- [Report Safety and Security Concerns](#)
- [Sexual Harassment and Sexual Violence Anonymous Online Reporting](#)

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

[Submit Your Marketing Project Request](#)

MINUTES

- [Board of Trustees](#)
- [President's Cabinet](#)
- [Leadership Team](#)
- [Academic Council](#)

REGISTRATION STATUS REPORTS

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

WORKING @ LCCC

Duplicating Center and Mail Room Service Window Hours
8 a.m. - 6 p.m., Monday through Thursday; 8 a.m. - 5 p.m., Friday.
Lobby Hours
7:30 a.m. - 7 p.m., Monday through Thursday; 8 a.m. - 6 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-4 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours
7:30 a.m. - 8:45 p.m., Monday through Thursday; 7:30 a.m. - 5 p.m., Friday.

Gourmet Dining Hours
ARC Main Café
Monday-Thursday: 7:30 a.m. - 2:30 p.m. Grill open from 8 a.m. - 2 p.m. Fryer items available until 2:30 p.m. Closed Fridays. Catering is available.

[Weekly Menu](#)

The Corner Café
Open 8 a.m. - 1:30 p.m. Monday to Thursday. Open 8 a.m. - 1 p.m. on Friday

The Main Cafeteria and Corner Café will be Closed Starting Monday, Dec. 19 until Friday, Jan. 20. Catering remains available.

Wellness Center
9 a.m. - 5 p.m., Monday through Friday

PRESIDENT'S CABINET MEMBERS OPEN OFFICE HOURS

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at rblue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Virts
Access virtual office hours on Mondays from 3 to 6 p.m., Tuesdays from 9:30 to 10:30 a.m., and Thursdays from 12:30 to 2 p.m., or email lbevross@lccc.edu to arrange a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mbowen@lccc.edu to schedule an online meeting.

Dean Peggy Heim
Mondays from 3 to 5 p.m. Email PHeim@lccc.edu to schedule online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting.

Dean Dr. Andrea Grannum-Mosley
Mondays from 1 to 3 p.m. Email agrannummosley@lccc.edu to schedule via Hangouts.

Interim Dean Elke Reichardt
Wednesdays from 3 to 5 p.m. Email EReichardt@lccc.edu to schedule online meeting.

Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m. Email KTrahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email JMitchell1@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email saquila@lccc.edu to schedule an online or face-to-face meeting.

College Changes Operating Hours for Services Beginning May 22

Beginning **Monday, May 22**, LCCC will have new operating hours of 8 a.m. to 5 p.m., Monday through Friday, for some services. This does not impact classes or activities. The Rothrock Library will open at 7:30 a.m. to accommodate student needs. In addition, the college will have extended hours in January and August to accommodate the needs of students who are applying, enrolling and paying for college prior to the beginning of the semester. Those hours will be 8 a.m. to 6 p.m., Monday through Thursday, and 8 a.m. to 5 p.m., Friday.

If necessary, the college will adjust the operating hours as needed to meet community needs. The changes are applicable to the main campus in Schnecksville, as well as the Allentown and Tamaqua sites.

The change will apply to the following departments:

- Academic Services
- Advising
- Admissions
- Business Office
- Counseling
- Disability Support Services
- Educational Support Services
- Financial Aid
- First Year Experience
- Library (opening at 7:30 a.m.)
- Records and Registration

Testing Center hours are 8 a.m.-6 p.m., Monday; 8 a.m.-8 p.m., Tuesday-Thursday; 8 a.m.-5 p.m., Friday.

Students can also make individual requests for services beyond these hours, as needed. Requests will be considered on an individual basis. Offices will continue to meet the needs of the students and when necessary will have extended hours upon request.

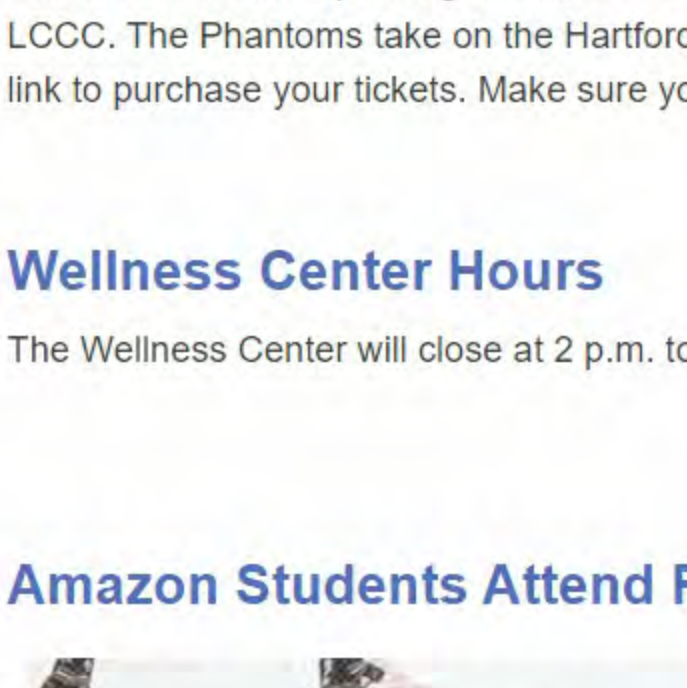
Faculty and Staff Roundtable with Dr. Bieber

Dr. Bieber invites faculty and staff to join her, along with the executive team, to discuss the college, your ideas and concerns. Join us on Wednesday, March 29, at 3 p.m., remotely via Zoom.

The Zoom link can be found [here](#).

The Meeting Passcode: 905175

LCCC Alumnus Participates in LVEDC Panel



LCCC alumnus Nate Snyder participated as part of a "young talent" panel during the annual meeting March 21 of the Lehigh Valley Economic Development Corp., which featured an address from Gov. Josh Shapiro. Nate was one of four young workers participating on the panel led by Kassie Hilgent, ArtsQuest president and CEO. He is an injection mold designer with B. Braun Medical, Inc. Nate earned his AAS in Mechanical Technology from LCCC in May 2022, and his Tool and Die Apprenticeship certificate in August 2019. He graduated from Northern Lehigh High School and studied precision machine tool technology at LCTI. He is currently studying for his bachelor's in Technical Leadership from Bloomsburg University.

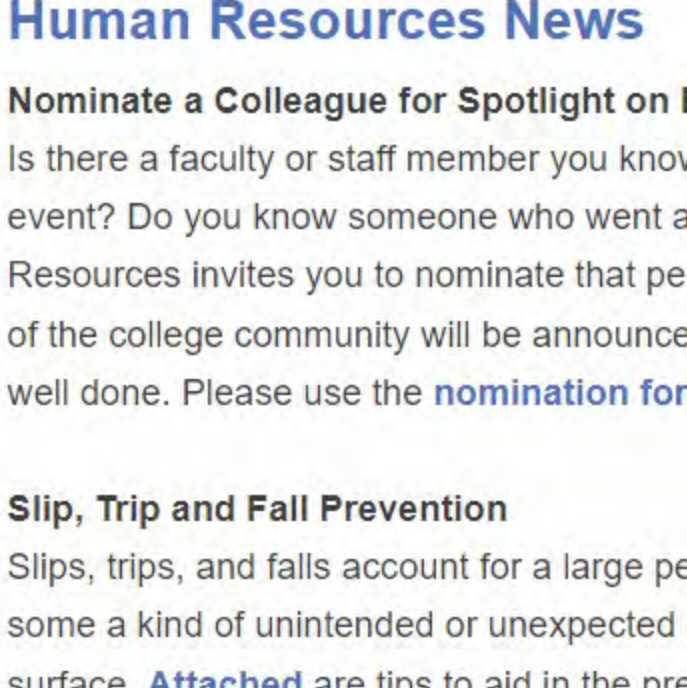
LCCC Spirit Night at the Phantoms

You are invited to "Spirit Night" at the PPL Center on Saturday, April 1. These are discounted tickets just for LCCC. The Phantoms take on the Hartford Wolf Pack at 7:05 p.m. Please [click here](#) for the discounted ticket link to purchase your tickets. Make sure you wear your LCCC Spirit Gear!

Wellness Center Hours

The Wellness Center will close at 2 p.m. tomorrow, Friday, March 24.

Amazon Students Attend Phantoms Game



On St. Patrick's Day, fifty students and staff from the Amazon Mechatronics and Robotics Apprenticeship program attended a Phantoms hockey game at the PPL Center. The game provided the students, who come from all across the country, a chance to experience some of the recreation offered in the Lehigh Valley.

ADMINISTRATIVE UPDATES

Human Resources News

Nominate a Colleague for Spotlight on Excellence

Is there a faculty or staff member who just might smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the [nomination form](#) to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. **Attached** are tips to aid in the prevention of slips, trips and falls.

Updated COVID-19 Guidelines from the Centers for Disease Control and Prevention (CDC) effective August 11, 2022 can be found [here](#).

This updated guidance no longer differentiates between those who are vaccinated and those who are unvaccinated. The CDC advises that those individuals exposed to COVID-1, regardless of vaccination status, need not quarantine.

1. Exposure to someone with COVID-19:

If you were exposed to someone with COVID-19, follow these steps per the [CDC guidelines](#):

- Start precautions immediately:
 - Wear a high-quality mask for 10-14 full days as soon as you find out you were exposed (day 1 is the first full day after your last exposure)
 - Get tested at least 5 full days after your last exposure
- Watch for COVID-19 symptoms such as:
 - Fever (100.4 degrees or greater)
 - Cough
 - Shortness of breath
 - Other COVID-19 symptoms
- If you develop symptoms, isolate immediately

2. Isolation and Precautions for People with COVID-19.

If you test positive for COVID-19, follow the steps below per the [CDC guidelines](#):

- Stay home and isolate for at least 5 days and isolate from others in your home.
- If you **had no** symptoms, at day 1 of isolation is the following day you were tested.
- If you **had** symptoms, day 1 of isolation is the first full day after the day your symptoms started.

Quick Reference for Medical Emergencies on Campus

If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance. **For minor injury or illness, trained personnel should provide basic first aid care.** Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings

Below are the four online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable you to log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a copy of your completed trainings.

- FERPA – Privacy and Security Awareness
- Protected Classes – Intro to Discrimination
- Intro to Diversity, Equity, and Inclusion Workplace
- Creating Strong Password - Security Awareness Training

B. Run-Hide-Fight Video

To view this video, go to the [Department of Public Safety website page](#) and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

[Hide more >](#)

Online Learning News

March's edition of the Online Learning Newsletter includes trainings, a new badge, Canvas Studio updates and tips/videos, and more. If you have any questions about anything in the newsletter contact us at Onlinelearning@lccc.edu.

Online Learning Courses Available

Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours

Schedule a [meeting](#) with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the [flyer](#). If you have any questions about the digital badges or the requirements for them please contact onlinelearning@lccc.edu.

Congratulations to the following people who have recently earned the Essentials Badge: Joseph Fortunato, Cosette El Hage, Cherrynn Joseph, Floralba Melendez, Michael Owen and Anthony Shoemaker.

[Hide more >](#)

REMEMINDERS

Honors College Sponsors Guest Speaker

The Honors College Drs. Adelle & Richard Ziemer Lecture Series will sponsor guest lecturer, Dr. Brenna Traver on Monday, March 27, at 2:30 p.m. in the Alumni Center. Her lecture, entitled "Dancing Bees," will discuss how honey bees use a form of communication called the dance language to indicate where a resource is located.

Brenna Traver is a Connecticut native with undergraduate degrees in both biology and biochemistry from Eastern Connecticut State University. She went on to earn both her graduate degrees at Virginia Tech, with a masters in life sciences working on genetic control strategies for vector-borne infectious diseases, particularly those spread by mosquitoes. She then earned a PhD in entomology working on the infection cycle and transmission of a newly described pathogen in honey bees. She received a USDA NIFA postdoctoral fellowship and then accepted a position at Penn State Schuylkill where she is an Associate Professor in Biology. She teaches molecular biology, genetics, biochemistry courses, and her favorite course; a course on honey bees.

Transformative Strategic Planning Information Sessions

Join us for an information session on the status of our Strategic Plan. This process started in August 2022, with the SWOT analysis. The Leadership Team has been working hard to develop the goals and objectives for the areas identified through the SWOT. These will be presented at the following information sessions, which will be recorded and shared for any who are unable to attend.

Monday, March 27, at 1 p.m.
[Join Zoom Meeting](#)

Tuesday, March 28, at 3:30 p.m.
[Join Zoom Meeting](#)

Save the Date - Employee Summer Picnic and Talent Showcase

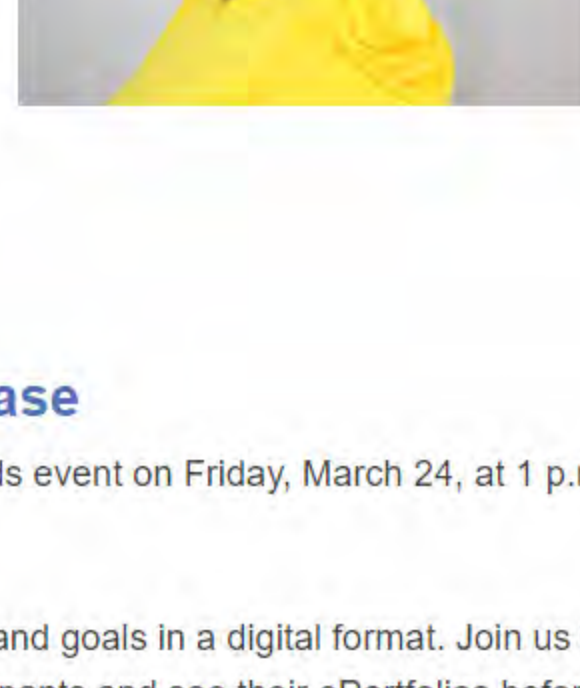
Mark your calendars for Wednesday, June 14, from 11:30 a.m. to 1:30 p.m. for Spirit Committee's Employee Summer Picnic! This year, we would like the opportunity to showcase some of the amazing talents at our faculty and staff have to offer. Performances will be scheduled between noon and 1 p.m. in 10 to 15 minute segments. If interested, please fill out [this form](#), and let us know what talent you'd like to bring to the table!

Questions can be directed to Ronnie Blue at vblue@lccc.edu or Tina Dowling-Hackett at tdowlinghackett@lccc.edu.

Inclusion Certificate 2023

On March 23, from 6:15 - 7:20 p.m. join via Zoom for "Belonging and Mental Health" presented by Dr. Kia R. McCray.

Dr. Kia R. McCray is an accomplished Licensed Doctor of Social Work, researcher, and author, with degrees from Rutgers University and Capella University. With a background in social work that includes management and leadership positions focusing on implementing quality initiatives, Dr. McCray has begun to use her skills in the areas of mental health and wellbeing along with education and professional development in order to inspire others through self-improvement and empowerment.



For more information or to receive the Zoom link, contact agrannummosley@lccc.edu or ereichardt@lccc.edu.

Mark Your Calendars for the ePortfolio Showcase

LCCC students will present their ePortfolios during a Showcase and Awards event on Friday, March 24, at 1 p.m. in the Alumni Center.

The ePortfolios give students the opportunity to share their achievements and goals in a digital format. Join us in supporting our students. Guests will have an opportunity to talk with participants and see their ePortfolios before selected students present to the group. For more information contact Fred Damon at ext. 1090 or FDamon@lccc.edu.

Job Fair Announcement and Chance for Faculty to win \$50

The Spring Job Fair will be held on Thursday, March 30, from 10 a.m. to 2 p.m. in the CSC. The Job Fair is a great opportunity for our students and alumni to network with professionals, research employers and career paths, and practice the skills they've been learning in our classrooms. This semester, we have some excellent employers registered like LVHN, Lutron, Commonwealth of Pennsylvania, and many more!

The Career Development Center (CDC) would greatly appreciate it if you would encourage students to attend. We are happy to visit your classes briefly to promote the Job Fair if you have a 5-10 minute opening in your class over the next several weeks! Faculty members who invite a CDC staff member to visit their classes have the opportunity to win a raffle for a \$50 Visa gift card. Last semester, Darren Snyder was our lucky winner— Congratulations, Darren!

This event is free. For more information, contact the Career Development Center at ext. 1090 or CareerServices@lccc.edu. Please note that the upper portion of Lot F will be closed March 30, for employer parking.

Now Accepting: Donations for Period Poverty Project

Collection Dates: March 6-March 31

Did you know?

Around 500 million women and girls struggle to access menstrual products. In fact, 1 in 4 women struggled to purchase period products within the past year due to lack of income. A woman will spend over \$6,000 on period products in her lifetime. These products, a necessity for women, often cause a financial burden.

How can you help?

Please help women in need by offering a period product donation. Your donation will address period poverty in our community. Items to donate include pads, tampons, and wipes.

- Near Anney Ryan's office: ARC 300
- Near Peggy Heim's office area: SSC126
- Near Jodi Rowland's office area: SSC 124
- Near Robin Musselman's office area: CSC102
- Duplicating Room: Mailbox area
- Tamaqua Campus: Near Security Office
- Dorley Campus: Behind the front desk area

For questions contact Carrie Myers at cfmyers@lccc.edu or 484-602-5720.

This project was designed by Bethany Gogola, adjunct professor, in connection to the DEI Training, A Call for Social Justice. Bethany's project is also a collaborative effort with campus student groups such as SGA (guided by Gene Eden), Social Justice Club (guided by Diana Schweigert), Women's Studies students (guided by Anney Ryan), and Speech Honors students (guided by Jennifer Myskowski).

SPIRIT & WELLNESS

Sweat 4 Swag



A one hour workout is 4% of your day - no excuses! Join the Sweat 4 Swag punch card workout program and collect Cougar Swag along the way. See Wellness Center staff for more information.

