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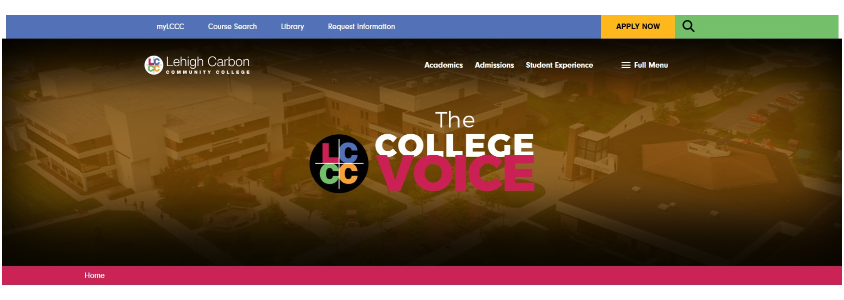
College Voice - Lehigh Carbon Community College
https://www.lccc.edu/college-voice/



March 24, 2025

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

College Voice Submission

View Previous College Voice Editions

Quick Links

- President's Desk March 2025
- State Board of Higher Education
- Events
- "This Week" Student Newsletter
- Report Safety and Security Concerns
- Sexual Harassment and Sexual Violence Anonymous Online Reporting

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Submit Your Marketing Project Request

Minutes

- Board of Trustees
- President's Cabinet
- Leadership Team
- Academic Council

Registration Status Reports

To view registration status reports, go to the Institutional Research link on Faculty and Staff Resources.

Working @ LCCC

Duplicating Center and Mail Room Service Window Hours
8 a.m. – 5 p.m., Monday through Friday.

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours
7:30 a.m – 5:00 p.m., Monday through Friday.

Wellness Center Hours
Monday through Thursday: 9 a.m. – 5 p.m.; Friday: 10 a.m. – 3 p.m.; Saturday and Sunday: CLOSED.

*All hours subject to change.

President's Cabinet Members Open Office Hours

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at vblue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 3 to 5 p.m.; Tuesdays from 9:30 10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email jtaschler@lccc.edu to arrange a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mbowen4@lccc.edu to schedule an online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting.

Dean Tonisha Taylor
Mondays from 10 to 11 a.m. or 4 to 5 p.m. Email ttaylor13@lccc.edu to schedule an online meeting.

Interim Dean Andrew King
Tuesdays from 10 to 11 a.m. or 4 to 5 p.m. Email aking7@lccc.edu to schedule a meeting.

Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m. Email ktrahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email jmitchell10@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email saquila@lccc.edu to schedule an online or face-to-face meeting.

ANNOUNCEMENTS

Executive Order Regarding the Department of Education

On March 20, the U.S. Department of Education released a statement by Secretary of Education Linda McMahon regarding the signed executive order titled Improving Education Outcomes by Empowering Parents, States, and Communities. The press release of the statement can be viewed here. The executive order can be read here.

President's Annual Update Report

The 2024-2025 Annual Update and 2025-2026 Goals and Priorities details the college's many accomplishments over the past year. Thanks to everyone for your hard work and dedication to LCCC and our students.

Phi Theta Kappa Induction Ceremony

LCCC's Phi Theta Kappa (PTK) Chapter Induction Ceremony will be held on Friday, April 11, at 3 p.m. PTK is the international honor society for 2-year college students and over 70 students have accepted membership this year. Eligible students are invited once they have completed 12 credits at LCCC with a cumulative GPA of a 3.5 or higher.

Dean Tonisha Taylor will be providing the keynote remarks for this year's ceremony. Induction will be held in the upper level ballroom of the Community Services Center on the Schnecksville campus.

This ceremony provides recognition and a public celebration for our new members. A reception will be held immediately following the ceremony. The college community is welcome to attend to recognize and honor our new inductees.

Healing Through Art: An Empowering Creative Experience

Please join the Art Department and special guest graphic designer and LCCC alum Olivia King the first two Wednesdays in April for Healing Through Art, an art therapy workshop designed to provide a safe, supportive space for survivors of sexual violence and their allies. Through creative expression, participants can process emotions, foster healing, and build a sense of community. The universal language of art allows individuals to express themselves non-verbally, which can open a connection with others to create dialogue and awareness. No artistic experience is needed–just bring yourself and an open mind. Supplies will be provided.

Healing Through Art will be held in the Community Services Center, room CSC 204, from 2:30 – 5:30p.m. on April 2 and April 9. Register here.

Students are welcome to participate as much as they'd like and may leave early as needed.

Etiquette Luncheon Nominations Now Open

The Career Development Center is excited to host an Etiquette Luncheon in partnership with SGA, on Friday, April 25. The event will be held off-campus at Twin Lakes Country Club. Transportation will be provided from Main Campus. The Etiquette Luncheon is an afternoon of learning how to conduct oneself with proper dining and business etiquette in professional situations over a multi-course meal. This event is by invitation only and space is limited. Students may self-nominate or be nominated by faculty and staff.

Please use this form to nominate a student you believe would enjoy and benefit from this event. Nominations close on Monday, March 31.

Honors College to Host Guest Speaker Dr. Dhruv Seshadri from Lehigh University

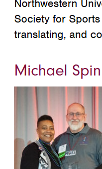
The Honors College will host Dr. Dhruv Seshadri from Lehigh University on Monday, March 31, at 2:30 p.m. in the Community Services Center, room CSC 205 as part of the Drs. Adelle and Richard Zeimer speaker series. Dr. Seshadri will discuss his research; Wearable Technology and Bioelectronic Devices for Performance and Health Monitoring. Bring your fit-bits and apple watches to learn about this cutting-edge technology!

The integration of wearable technology and edge computing offers a transformative approach to manage the health and performance of individuals. The translation of wearable technology from commodity devices for weekend warriors to now companion digital therapeutics has heightened the utility and application across the technology readiness scale. Despite the increased adoption of wearable sensors, there remains a critical need to validate these technologies in large scale studies across diverse populations to assess their efficacy prior to their application for clinical decision-making purposes.

Dr. Dhruv Seshadri joined the Department of Bioengineering in August 2023 as an assistant professor. He received his B.S. in polymers science and engineering in 2014, M.S. and PhD degrees in biomedical engineering in 2018 and 2022 respectively from Case Western Reserve University in Cleveland, Ohio. The current research of his group focuses on synthesizing soft materials for conformable electronics, fabricating microelectromechanical systems and electroceutical platforms, and performing clinical studies to validate their effectiveness all with an emphasis on bio-inspired and bio-integrated technologies in areas such as but not limited to orthopedics, sports medicine, human performance, cardiology, wound healing, and neuromuscular disease. These efforts are all highly multidisciplinary, spanning expertise and collaborations in engineering and medicine.

This research has been disseminated in journals such as NPJ Digital Medicine, Circulation, Journal of the American Academy of Dermatology, and IEEE and reported in news outlets such as CNN, Wall Street Journal, Forbes, Fortune, Wired UK, and Nature Outlook. His research has been funded by grants from Lehigh University, Dysphagia Research Society, Department of Defense, Northwestern University, National Science Foundation, American Orthopedic Society for Sports Medicine, and companies such as Labfront for developing, translating, and commercializing wearable technology.

Michael Spinks Completes the NLLA



At the 49th Annual Conference for the National Organization for Student Success (NOSS), LCCC Learning Specialist Michael G. Spinks was recognized for successfully completing the NOSS Learning and Leadership Academy. With the support of LCCC, Michael participated in the year-long academy, studied leadership skills, and collaborated with his team members to develop a publishable article and create a presentation for the NOSS conference entitled, "Teaching Students Leadership Skills."

His team presented their findings in a session at NOSS and were asked to do an encore presentation at the end of the conference. Michael would like to thank everyone at LCCC for their support in completing the first cohort of this selective academy.

Michael is pictured here with NOSS President Glynis Mullins.

Commencement Volunteers Needed

Only nine weeks until Commencement '25 and we are in need of an additional 20 volunteers to make the day a success! Volunteer opportunities include directing students and guests, lining up the students, handing out programs, etc. Commencement is Wednesday, May 21. Most volunteer shifts are from 4:15-6:30 p.m.

If interested, please email jrooney@lccc.edu.

ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed here.

Nominate a Colleague for Spotlight on Excellence
Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the nomination form to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention
Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. AttachedWord are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus
If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.
For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:
The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings
Below are the online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA and HIPAA– Privacy and Security Awareness
Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video
To view this video, go to the Department of Public Safety website page and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

View the Winter edition of the Online Learning Newsletter. This edition includes information about our training programs, a great article on creating active virtual learning communities in asynchronous courses and ideas to try, and an Accessibility, Usability, and New ADA Ruling training. We want to recognize our badge earners from the Winter on page 3 and there is a page on some events around the Lehigh Valley this month. If you have any questions about anything in this edition contact us at Onlinelearning@lccc.edu.

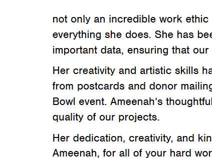
Online Learning Courses Available
Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours
Schedule a **meeting** with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges
Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the **flyer.** If you have any questions about the digital badges or the requirements for them please contact **onlinelearning@lccc.edu**

REMINDERS

March 2025 Student Employee of the Month: Ameenah Felton



We are excited to recognize Ameenah Felton as our Student Employee of the Month! Ameenah has been an invaluable asset to the LCCC Foundation office, consistently going above and beyond in everything she does.

Ameenah's positive attitude and willingness to help with any project, big or small, have truly made her a shining light within the Foundation. Since the day she started, she has consistently demonstrated not only an incredible work ethic but also a thoughtful and kind approach to everything she does. She has been instrumental in updating and organizing important data, ensuring that our records are accurate and up-to-date.

Her creativity and artistic skills have been a great asset to our design projects, from postcards and donor mailings to even creating costumes for our Souper Bowl event. Ameenah's thoughtful input and creative ideas have elevated the quality of our projects.

Her dedication, creativity, and kind spirit make her a true standout. Thank you, Ameenah, for all of your hard work and for being such an essential part of the Foundation office.

Congratulations on this well-deserved recognition!

New Storage Limits in Google Workspace for Students

Beginning April 11, LCCC will be setting a limit of 50 GB for students for all data in Google Drive, Gmail, and Google Photos.

After April 11, students will need to stay under this storage limit for Google Drive, Gmail, and Google Photos data to keep access to these services.

If a student account runs out of storage, services will be disrupted until the student frees up more space.

• Google Drive–Students won't be able to sync or upload new files. They will not be able to create new files in Google Docs, Sheets, Slides, Drawings, and Forms. Until the student reduces the amount of storage used, neither the student nor anyone else can edit or copy the affected files. Syncs stop between the computer's Google Drive folder and My Drive.

• Google Photos–Students won't be able to add more or back up existing photos or videos.

• Gmail–Students will still be able to send and receive email.

U.S. Department of Education Letter

The U.S. Department of Education sent a letter to stakeholders on March 14 detailing the recent reduction in force in the department. The letter is here.

Volunteers Needed for LCCC Foundation High Stakes Spring Cash Bingo

Calling all Bingo enthusiasts! The LCCC Foundation is in need of volunteers for High Stakes Spring Cash Bingo taking place in the CSC Ballroom on Saturday, April 26. We are in need of runners, raffle table assistants, etc. If you are available between noon – 4 p.m., please email JoEllen Rooney at jrooney@lccc.edu.

Welcome New Staff at Morgan Center

Please join us in welcoming Emma Hope back to LCCC as the Morgan Center's Enrollment Generalist/Financial Aid Assistant. Emma's journey in higher education began in 2021 at LCCC, right at the Morgan Center! After earning her associate degree in psychology, she transferred to Kutztown University, where she will graduate this May with a bachelor's degree in psychology, along with minors in sociology and women and gender studies. During her time at both LCCC and KU, she developed a strong passion for working in higher education, and she is excited to begin her professional career where it all started.

Save the Date-Faculty/Staff Recognition Reception Event

Mark your calendars! This year's Faculty/Staff Recognition event will be held on Friday, May 16, from 3 – 5 p.m. Offices will be closed during this time to allow everyone to attend the celebration. Please keep watching the College Voice for more information.

Staff Award Nominations

The 2025 annual nominations for staff are now being accepted by the Office of Human Resources. The nomination deadline is Monday, March 31. The nominated employee should be able to effectively communicate with others, promote a culture of respect to other faculty and staff, and demonstrate integrity through the employee's consistent commitment to professionalism and teamwork at LCCC.

For criteria information and to nominate an employee, click the links below:

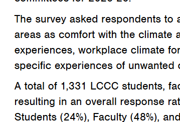
Administrator of the Year (includes full and part-time administrators)

Education Support Professional of the Year (includes full and part-time classified staff)

PT Employee of the Year (includes part-time tutors, student workers and noncredit instructors)

New Look for Zoom

The Zoom landing page (https://lccc.zoom.us) will be undergoing significant visual changes, introducing a new modern design with our LCCC school colors and background. To provide us feedback, please contact helpme@lccc.edu.



Climate Survey Results To Be Shared at Campus Forum – Mark Your Calendars

The campus community is invited to hear a summary of results and highlights from the recent climate survey, which was administered in the fall 2024 semester to LCCC students, faculty and staff. The all-campus meeting is scheduled for 2:30 to 3:45 p.m., Thursday, March 27, in the Community Services Center, rooms 205 and 207. A remote link for livestreaming will be provided to the sites, to allow people to participate remotely, but otherwise in-person participation is requested.

Sue Rankin and Katrina Alford, who facilitated the project from Rankin Climate, LLC, will make the presentation, offering an overview of the results and themes that emerged. From these themes, three to five working recommendations will later be identified and integrated into the college's strategic goals. The Leadership Team will incorporate these recommendations in the work of committees for 2025-26.

The survey asked respondents to answer a series of questions about such areas as comfort with the climate at LCCC, sense of belonging, student experiences, workplace climate for employees, mental health and resilience, specific experiences of unwanted conduct, institutional support and more.

A total of 1,331 LCCC students, faculty, and staff completed the survey, resulting in an overall response rate of 28%. Response rates by position: Students (24%), Faculty (48%), and Staff (75%). Of other Rankin Climate community college campuses, LCCC has the highest response rate across all constituent groups.

After the presentation of findings, there will be an opportunity to ask questions of Sue or Katrina of Rankin Climate, or of members of the Executive Team regarding next steps.

Additionally, PTK honor society will be selling popcorn and pretzels to attendees as a fundraiser.

SPIRIT & WELLNESS

New Spirit Awards – Nominate Your Colleagues

The LCCC Spirit Committee is happy to announce the inclusion of two brand new spirit awards to be presented at the Faculty and Staff Awards Celebration in May. Nominate your colleagues using the forms below:

LCCC Innovation Award – The purpose of the LCCC Innovation Award is to motivate employees to generate new ideas, solve problems creatively, and contribute to the college's overall innovation efforts. Given to teams, departments or committees within the college that have demonstrated exceptional creativity, originality, and breakthrough thinking in developing new services, processes, or solutions, essentially recognizing and celebrating those who contribute to advancing the organization through innovative ideas and practices. They aim to foster a culture of continuous improvement and encourage further innovation within the college. View more information here. Nominate for the Innovation Award here.

LCCC Power of Collaboration Award – The purpose of the LCCC Power of Collaboration Award is to recognize a team, department or committee that demonstrates exceptional teamwork, actively supports colleagues, and works effectively together to achieve shared goals, essentially recognizing their outstanding collaborative efforts within the college. View more information here. Nominate for the Power of Collaboration Award here.

Recommendation letters can be emailed to Tina Dowling-Hackett at tdowlinghackett@lccc.edu and/or Ginny Hertzog at vhertzog@lccc.edu.

Intramurals and Recreation at the Morgan Center

The Student Government Association at the Morgan Center asks for participation in the following survey to gauge interest in Intramural and Recreation activities. Click here to access the survey.

Nominations Open for 2025 Spirit Awards

The LCCC Spirit Committee is inviting nominations for the LCCC Spirit Award for each of the following groups: ESP staff, Administrators and Faculty which will be presented at the Employee Appreciation Ceremony in May.

Spirit awards are given annually to eligible regular full and part time ESP Staff, Administrators and Faculty. The Spirit Committee will select one award recipient in each category. The Spirit Award honors a staff or faculty member who demonstrates enthusiasm and an optimistic approach to work and creates an inclusive and supportive environment. Previous recipients of the award are not eligible.

To nominate a colleague, use this form. Please use the following criteria to nominate a colleague; be prepared to offer examples of how the employee exhibits these criteria:

Positive Attitude – Consistently maintains an optimistic outlook, even during challenging situations; brings enthusiasm and energy to the workplace; helps to create a supportive environment.

Team Collaboration – Actively contributes to teamwork, supports colleagues and promotes a sense of unity; works well with others to achieve shared goals and fosters a cooperative environment.

Workplace Culture Contribution – Demonstrates commitment to fostering a positive company culture; engages in activities that promote inclusivity, diversity and respect within the college.

Going Above and Beyond – Regularly exceeds expectations in terms of performance and initiative; takes on additional responsibilities or offers to help others without being asked.

Leadership and Inspiration – Inspires others through actions and works, helping to motivate and encourage teammates; demonstrates leadership qualities, whether in formal or informal capacities.

Supportive and Empathetic Behavior – Shows genuine care and concern for the well-being of colleagues; actively listens and provides emotional support or encouragement when needed; serves others and always willing to help; inspires and encourages others.

Creativity and Problem-Solving – Brings innovative ideas to the table and helps solve problems creatively; encourages others to think outside of the box and embrace new approaches.

Commitment to the Organization's Values – Consistently aligns behavior with the company's mission, vision and values; demonstrates ethical behavior and acts with integrity.

Overall Positive Impact – Has a lasting, positive influence on the workplace environment, boosting employee morale and creating a sense of community.

The deadline to submit nominations is Friday, March 28 at 5 p.m. If you have questions, contact Tina Dowling-Hackett (tdowlinghackett@lccc.edu) or Ginny Hertzog (vhertzog@lccc.edu).

Step Aerobics

Weekly Step Aerobics is hosted every Wednesday from 12 – 12:45 p.m. in Berrier Hall Dance Studio. Step Aerobics is open to all faculty, staff and students with an ID card. For any questions or concerns, please contact Lacey Timony at LTimony@lccc.edu or 610-799-1181. Sign up online.

Spirit Committee Upcoming Events

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee!

April

Friday, April 4 – Spirit Day: Day at the Ballpark / Baseball Jerseys

May

All Month – Movement Challenge

Friday, May 2 – Spirit Day: R.E.D. Day

Tuesday, May 6 – Gratitude Journaling Workshop

June

Thursday, June 12 – Summer Picnic

For questions about any upcoming events, please reach out to Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu.

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