All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday

Submit Your College Voice News

edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will

apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate. Thank you, Office of College Relations College Voice Submission

View Previous College Voice Editions

Quick Links President's Desk February 2025 State Board of Higher Education

Events "This Week" Student Newsletter Anonymous Online Reporting

Report Safety and Security Concerns Sexual Harassment and Sexual Violence

Marketing Project Requests LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Submit Your Marketing Project Request

Minutes **Board of Trustees** President's Cabinet <u>Leadership Team</u> Academic Council

Registration Status Reports To view registration status reports, go to the Institutional Research link on Faculty and Staff Resources.

Service Window Hours 8 a.m. - 5 p.m., Monday through Friday. Lobby Hours 7:30 a.m. - 7 p.m., Monday through Thursday; 8 a.m. - 5 p.m., Courier services Monday through Friday to all sites.

Duplicating Center and Mail Room

Working @ LCCC

a.m.-1 p.m.; Saturday and Sunday: CLOSED. **Library Hours** 7:30 a.m – 5:00 p.m., Monday through Friday. **Wellness Center Hours** Monday through Thursday: 9 a.m. - 5

President's Cabinet Members Open Office Hours President Dr. Ann D. Bieber Appointments can be made via Zoom.

arrange a scheduled meeting. VP Stefanie Nester 1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mbowen4@lccc.edu to schedule an online meeting. Interim Dean Dr. Jodi Rowlands Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a

CIO Joshua Mitchell Tuesdays from 11 a.m. to noon. Email jmitchell10@lccc.edu to schedule online meeting. Dean Scott Aquila Email <u>saquila@lccc.edu</u> to schedule an online or face-to-face meeting.

In alignment with the latest DEI directives from the federal government, all college employees should ensure that their email signature includes only the

DEI Directives

To All Staff and Faculty,

signature accordingly immediately. Thank you.

If you have any questions, please do not hesitate to contact me. Donna Williams Director of Human Resources dwilliams@lccc.edu

encourage students to register for fall classes before the spring semester concludes. Priority registration opens on March 9 for veterans and on March 10 for all continuing students. Below are the time periods and the corresponding prize that students can win.

automatically entered for a chance to win the prize. Winners will be selected on the Monday following the registration period. Register March 10-30 For a chance to win: HP Laptop with Intel processor (Value: \$529)

Register March 31-April 13 For a chance to win: Apple Watch (Value: \$299) Register April 14-27 For a chance to win: Airpods (Value: \$249)

Donley Center to House Middle School Students in

month of March. Consequently, 38 LCCC classes will be relocated from the

Faculty and staff will also be relocated from offices on the third and sixth floors. In addition, there will be a weapons screening station in the lobby but LCCC

Gladys Malpica as to where their in-person classes will be held.

The middle school students will arrive by 8 a.m. each school day and depart by 3 p.m. Teachers will be on campus until about 3:15 p.m. We apologize for the temporary inconvenience, but welcome these young students and teachers and staff to our Donley Center. Climate Survey Results To Be Shared at Campus Forum Mark Your Calendars The campus community is invited to hear a summary of results and highlights from the recent climate survey, which was administered in the fall 2024

semester to LCCC students, faculty and staff. The all-campus meeting is

scheduled for 2:30 to 3:45 p.m., Thursday, March 27, in the Community

Services Center, rooms 205 and 207. A remote link for livestreaming will be

provided to the sites, to allow people to participate remotely, but otherwise in-

The survey asked respondents to answer a series of questions about such

areas as comfort with the climate at LCCC, sense of belonging, student experiences, workplace climate for employees, mental health and resilience, specific experiences of unwanted conduct, institutional support and more. A total of 1,331 LCCC students, faculty, and staff completed the survey, resulting in an overall response rate of 28%. Response rates by position: Students (24%), Faculty (48%), and Staff (75%). Of other Rankin Climate community college campuses, LCCC has the highest response rate across all constituent groups. After the presentation of findings, there will be an opportunity to ask questions

how they went from high-achieving graduates to experts in their field! Register here. Those who register will have a chance to win a 4 pack of tickets to the There will be a Checkers and Chess Tournament on Friday, March 14, starting at 1:30 p.m. in the lower level of Berrier Hall. There will be an open play time

Miller-Keystone Blood Center on Thursday, March 13. The drive will be held in the Student Union from 8:30 a.m. to 1:30 p.m. and appointments are required. Schedule your appointment by clicking here. Be sure to use our school Group Code, #0325. Blood supplies continue to be at critically low levels and every pint donated

can save 3 lives! All donors will receive a LCCC Beanie and be entered into a

raffle for an LCCC windbreaker - perfect for the warmer days of spring.

Thank you for your continued support of this important community service.

The LCCC Student Government Association will be holding a blood drive with

LCCC Allentown at the Donley Center, 718 West Hamilton Street – Thursday, Both fairs are free and open to the public and will provide students, alumni and surrounding community members with opportunities to network and apply for various open positions with registered employers. LCCC's Career

prospective applicants. Remember to bring multiple copies of your resume and

For more information, call the LCCC Career Development Center at 610-799-

Development Center helps to bridge the gap between employers and

Lunchtime Trivia at the Rothrock Library Come and give your brain a workout at the Rothrock Library on Wednesday, March 12 for a Lunchtime Trivia event! We'll be handing out snacks at noon (while supplies last) and will be kicking off trivia at 12:15 p.m. in the Alumni Center, rooms AC107/108. Students, staff and faculty are all invited. Questions? Call 610-799-1150. **ADMINISTRATIVE UPDATES Human Resources News** New I-9 Form

No employee shall transport another employee/student to an emergency facility or hospital. All New Employees: The college's online training program is specifically designed for the busy professional but

A. Required Online Trainings Below are the four online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These

keeps in mind the college's requirements for training. It is a convenient, easy way to complete

about our training programs, a great article on creating active virtual learning communities in asynchronous courses and ideas to try, and an Accessibility, Usability, and New ADA Ruling training. We want to recognize our badge earners from the Winter on page 3 and there is a page on some events around the Lehigh Valley this month. If you have any questions about anything in this edition contact us at Onlinelearning@lccc.edu. Online Learning Courses Available

CHOICES: Alcohol Abuse Awareness and Prevention In collaboration with the PA Bureau of Liquor Enforcement, Public Safety and the LCCC Counseling Center present CHOICES: Alcohol Abuse Awareness and Prevention. This event will be held at all three campus locations: Morgan Center in room MC 104 on Tuesday, March 4, from 11 a.m. – 1 p.m. Main Campus in the Student Union on Tuesday, March 11, from 11 a.m. to 1 p.m.

Accept the New Security Certificate for Wi-Fi Access Starting Feb. 26, you may be prompted to accept a new security certificate to access LCCC Wi-Fi. If you are prompted, please accept the certificate to get connected. This is a valid prompt and it is safe to trust/accept this new certificate. Below are screenshots of what you might see. iOS:

Cancel

More Details

Windows:

LCCC

Certificate

ed by Go Daddy Secure Certificate A.

Please refer to the link below for more detail.

lccc.edu

Not Trusted Expires 3/1/26, 12:03:36 PM

for Spring 2025

learning in your classrooms.

Transfer Fair

not eligible.

to create a supportive environment.

and fosters a cooperative environment.

diversity and respect within the college.

p.m.

employers for Schnecksville. All sites will have a diverse mix of employers to meet the needs of our programs. Career Development would greatly appreciate it if you would encourage students to attend. We would also be happy to visit your classes briefly to promote the Job Fair. If you have a 5 to 10-minute (max) opening at the beginning or end of your class please complete this form to schedule a job fair presentation.

Presentations in Allentown will be held between Feb. 24 through March 7.

Presentations in Schnecksville will be held between March 24 through April 7.

for each of the following groups: ESP staff, Administrators and Faculty which will be presented at the Employee Appreciation Ceremony in May. Spirit awards are given annually to eligible regular full and part time ESP Staff, Administrators and Faculty. The Spirit Committee will select one award recipient in each category. The Spirit Award honors a staff or faculty member

who demonstrates enthusiasm and an optimistic approach to work and creates

an inclusive and supportive environment. Previous recipients of the award are

Tamaqua and Allentown sites. For more information, contact Tina Dowling-

Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu.

The LCCC Spirit Committee is inviting nominations for the LCCC Spirit Award

Leadership and Inspiration – Inspires others through actions and works, helping to motivate and encourage teammates; demonstrates leadership qualities, whether in formal or informal capacities. Supportive and Empathetic Behavior – Shows genuine care and concern for the well-being of colleagues; actively listens and provides emotional support or encouragement when needed; serves others and always willing to help; inspires and encourages others. Creativity and Problem-Solving – Brings innovative ideas to the table and helps solve problems creatively; encourages others to think outside of the box and

The deadline to submit nominations is Friday, March 14 at 5 p.m. If you have questions, contact Tina Dowling-Hackett (tdowlinghackett@lccc.edu) or Ginny Hertzog (<u>vhertzog@lccc.edu</u>).

Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu.

Students who register within the two- or three-week window will be

Register April 28-May 9

For a chance to win: Skull Candy Wireless Headphones (Value: \$145)

employees and students will not be required to pass through the station.

of Sue or Katrina of Rankin Climate, or of members of the Executive Team regarding next steps. Alumni Lunch and Learn Speaker Series

LCCC Spring Job Fairs Scheduled for Allentown and Tamaqua Sites Job seekers in the Tamagua and Allentown areas are invited to LCCC's Spring 2025 Job Fairs at its sites: LCCC Tamaqua at the Morgan Center, 234 High Street - Tuesday, March 11,

To view this video, go to the Department of Public Safety website page and click on the Run-Hide-Fight video link. If you have any questions, please contact Human Resources at x1107 or x1108. Online Learning News View the Winter edition of the Online Learning Newsletter. This edition includes information

Office Hours Schedule a meeting with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics. Digital Badges Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the flyer. If you have any questions about the digital badges or the requirements

Coaches COACHING COMMONS Success Coach March's First Tuesday Coaching Conversation will be held virtually on Tuesday, March 4, at 2:30 p.m. and will feature "Mindfulness" with Wendy Barron. Please stop by to enjoy 30-40 minutes of mindful meditation and discussion to help center you and make you a stronger teacher and professional. Join the Zoom here.

Schnecksville on April 10, in the Community Services Center in the CSC ballroom from 10 a.m. to 2 p.m. Tamaqua/Morgan Center on March 11, in the Lobby 10:30 a.m. to 1:30 p.m. Allentown/Donley Center on March 13, on the Lower Level 10:30 a.m. to 1:30

alumni, and the public will be held on Wednesday, March 5, from 10 a.m. to 2 p.m. in the Community Services Center. This event will feature representatives from a variety of colleges and universities who will be available to answer questions about transferring from LCCC to a four-year institution. The flyer for the event can be viewed and downloaded here.

To nominate a colleague, use this form. Please use the following criteria to nominate a colleague; be prepared to offer examples of how the employee exhibits these criteria: Positive Attitude – Consistently maintains an optimistic outlook, even during challenging situations; brings enthusiasm and energy to the workplace; helps

Team Collaboration – Actively contributes to teamwork, supports colleagues

embrace new approaches.

Step Aerobics Weekly Step Aerobics is hosted every Wednesday from 12 - 12:45 p.m. in Berrier Hall Dance Studio. Step Aerobics is open to all faculty, staff and students with an ID card. For any questions or concerns, please contact Lacey

> News **Events Bookstore**

Weather Alerts Policies & Procedures Right To Know

Student Consumer Information

Nondiscrimination

Employment

Sitemap

🟨 Lehigh Carbon

p.m.; Friday: 10 a.m. - 3 p.m.; Saturday and Sunday: CLOSED. *All hours subject to change.

Email Tracy Bean at tbean@lccc.edu to schedule an online meeting. VP Dr. Cindy Haney 1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at vblue@lccc.edu to schedule a Hangouts meeting.

Access virtual office hours on Mondays from 3 to 5 p.m.; Tuesdays from 9:30

10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email jtaschler@lccc.edu to

VP Larissa Verta

meeting.

Dean Tonisha Taylor

schedule an online meeting. Interim Dean Andrew King Tuesdays from 10 to 11 a.m. or 4 to 5 p.m. Email <u>aking7@lccc.edu</u> to schedule a meeting. Dean Dr. Kelly Trahan Mondays from 3 to 5 p.m. Email ktrahan@lccc.edu to schedule an online meeting.

Mondays from 10 to 11 a.m. or 4 to 5

p.m. Email ttaylor13@lccc.edu to

following information: Name, title, college phone and fax number (if applicable). Any tag lines referencing DEI should be removed. Please update your email

Incentives Campaign Encourages Registration for Fall Semester Continuing students who register for fall semester classes before May 9 will be entered into a drawing for the chance to win one of four prizes. The goal is to

Click here for more information. Questions: Advising, 610-799-1137; adviseme@lccc.edu March Please be aware that the Donley Center will welcome seventh grade students, educators and support staff beginning Monday, March 3, and for the entire

Sue Rankin and Katrina Alford, who facilitated the project from Rankin Climate, LLC, will make the presentation, offering an overview of the results and themes that emerged. From these themes, three to five working recommendations will later be identified and integrated into the college's strategic goals. The Leadership Team will incorporate these recommendations in the work of committees for 2025-26.

What's life like beyond LCCC? Stop by the Student Union on Wednesday, March 5, from 12 – 1:30 p.m. to hear from four successful LCCC alumni about Phantoms, compliments of the Alumni Association. Checkers and Chess Tournament available for practice on Wednesday, March 5 and Wednesday, March 12 from 12:30 - 1:30 p.m. in the lower level of Berrier Hall.

10:30 a.m.-1:30 p.m., lobby area March 13, 10:30 a.m.-1:30 p.m., lower level student lounge

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed here. Nominate a Colleague for Spotlight on Excellence Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be

our new hire training series at LCCC.

Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Donley Center in room 702 on Thursday, March 13, from 11 a.m. – 1 p.m. Participation from students, faculty and staff are welcome as we learn about the negative impacts of excessive alcohol consumption, the related laws pertaining to underage alcohol use and the consequences of alcohol abuse.

First Tuesday Coaching Conversation with Faculty

Continue connecting? If you expect to find LCCC in this location, go ahead and connect. Otherwise, it may be a Show certificate details Cancel

SPIRIT & WELLNESS Free Fastnachts and Beads - Mardi Gras Spirit Day Join the LCCC Spirit Committee for Spirit Day on Tuesday, March 4, by wearing Mardi Gras colors! From 10 a.m. - 12 p.m., there will be free Bakery Nook fastnachts, coffee and Mardi Gras beads available in SSC 120 and at the

Nominations Open for 2025 Spirit Awards

performance and initiative; takes on additional responsibilities or offers to help others without being asked.

Meetings and Events Contact Us

third and sixth floors of the center to accommodate the nearly 200 students from Harrison-Morton Middle School who are being displaced because of flooding. LCCC students will receive communication from site supervisor

person participation is requested.

Contact Lacey at LTimony@lccc.edu or 610-799-1181 with questions. Game day schedules will be emailed week of tournament. Click here to register. Club Volleyball Competition

LCCC Club Volleyball will host Kutztown Club Volleyball for a scrimmage today,

Monday, March 3 at 6:30 p.m. in the Berrier Hall gymnasium.

All are invited to come out and support Club Volleyball.

LCCC Blood Drive with Miller-Keystone

be prepared to network.

Slip, Trip and Fall Prevention

person is until arrival of the ambulance.

Quick Reference for Medical Emergencies on Campus

slips, trips and falls.

1090 or email <u>careerservices@LCCC.edu</u>.

announced in the College Voice and will receive a token of appreciation for a job well done. Please use the <u>nomination form</u> to spotlight the excellence of a fellow employee!

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the

feet and the ground or walking surface. AttachedWord are tips to aid in the prevention of

If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured

For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

online trainings must be completed within the first 30 days of hire. If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings. FERPA – Privacy and Security Awareness Protected Classes – Intro to Discrimination Intro to Diversity, Equity, and Inclusion in the Workplace Creating Strong Password – Security Awareness Training B. Run-Hide-Fight Video

for them please contact onlinelearning@lccc.edu. **REMINDERS**

https://help.lccc.edu/tas/public/ssp/content/detail/knowledgeitem?

origin=newsSidebar&unid=dcc13ff5215848e3a104bd6523d26219&news=true

Schedule a Career Development Job Fair Presentation

Career Development is excited about our upcoming job fairs being held in:

Job fairs are great opportunities for our students to network with professionals,

research employers, and career paths, and practice skills they've been

includes a waiting list), and we are anticipating registration of over 85

Registrations for our Morgan and Donley Center are at full capacity (which

LCCC is excited to announce a Transfer Fair this semester for students,

Going Above and Beyond - Regularly exceeds expectations in terms of

the company's mission, vision and values; demonstrates ethical behavior and acts with integrity. Overall Positive Impact – Has a lasting, positive influence on the workplace environment, boosting employee morale and creating a sense of community.

Commitment to the Organization's Values – Consistently aligns behavior with

and promotes a sense of unity; works well with others to achieve shared goals Workplace Culture Contribution – Demonstrates commitment to fostering a positive company culture; engages in activities that promote inclusivity,

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee! March Tuesday, March 4 - Free Fastnachts and Bead Necklaces / Spirit Day: Mardi

Accessibility Statement

https://getfireshot.com

4525 Education Park Drive

Schnecksville, PA. 18078

Join the Conversation

610-799-2121

Timony at LTimony@lccc.edu or 610-799-1181. Sign up online. Spirit Committee Upcoming Events Gras April

Captured by FireShot Pro: 03 March 2025, 09:09:44

Friday, April 4 – Spirit Day: Day at the Ballpark For questions about any upcoming events, please reach out to Tina Dowling-

Lehigh Carbon Community College X f □ in J ⊙ ••

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