



March 4, 2024

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

[College Voice Submission](#)

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Quick Links

- [President's Desk March 2024](#)
- [LCCC Employment Openings](#)
- [Events](#)
- ["This Week" Student Newsletter](#)
- [Report Safety and Security Concerns](#)
- [Sexual Harassment and Sexual Violence Anonymous Online Reporting](#)

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

[Submit Your Marketing Project Request](#)

Minutes

- [Board of Trustees](#)
- [President's Cabinet](#)
- [Leadership Team](#)
- [Academic Council](#)

Registration Status Reports

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

Working @ LCCC

Duplicating Center and Mail Room Service Window Hours
8 a.m. – 5 p.m., Monday through Friday.

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday.

Course services Monday through Friday at all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours
7:30 a.m. – 5:00 p.m., Monday through Friday.

Wellness Center
Monday through Thursday: 9 a.m. – 5 p.m.; Friday: 10 a.m. – 3 p.m.*
*All hours subject to change.

President's Cabinet Members Open Office Hours

President Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy.Bieber@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie.Blue@lccc.edu at rlblue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 3 to 5 p.m., Tuesdays from 9:30 to 10:30 a.m., and Thursdays from 12:30 to 2 p.m., or email ljashier@lccc.edu to arrange a scheduled meeting.

VP Stefanie Hester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Stefanie.Hester@lccc.edu to schedule an online meeting.

Dean Peggy Heim
Mondays from 3 to 5 p.m. Email Peggy.Heim@lccc.edu to schedule an online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email Jodi.Rowlands@lccc.edu to schedule a meeting.

Dean Dr. Andrea Gramum-Mosley
Mondays from 1 to 3 p.m. Email Andrea.Gramum-Mosley@lccc.edu to schedule via Hangouts.

Interim Dean Elko Reichardt
Wednesdays from 3 to 5 p.m. Email Elko.Reichardt@lccc.edu to schedule an online meeting.

Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m. Email Kelly.Trahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email JMitchell@lccc.edu to schedule an online meeting.

Dean Scott Aquila
Email Scott.Aquila@lccc.edu to schedule an online or face-to-face meeting.

ANNOUNCEMENTS

Fall 2024 Course Schedule Posted to Website

The course schedule for Fall 2024 has been posted to the website, and can be viewed [here](#). Registration for Fall 2024 will open on Friday, March 15 for Veteran students and on Monday, March 18 for all students.

Paul Land Obituary

We were saddened to learn of the death of Dr. Paul Land, Assistant Professor of Biology. Paul taught biology at LCCC until his death on Feb. 22. From colleague Robyn Davis, "Paul was gifted in his capacity to convey challenging educational material with humor and clarity, and was known for letting those around him know that they genuinely mattered." Read his obituary [here](#).

Network Maintenance

Our internet service provider (ISP) PenTeleData (PTD), will be performing hardware upgrades on the following dates:

- Monday, March 4 between 5:30 and 6:30 p.m. at Donley
- Tuesday, March 5 between 5:30 and 6:30 p.m. at Main Campus

During these times there may be a brief disruption to internet service.

Please visit <https://help.lccc.edu> for IT news, guides, and support.

LCCC Spring Job Fairs at Allentown and Tamaqua Set for March 7

Job seekers in the Tamaqua and Allentown areas are invited to LCCC's Spring 2024 Job Fairs on Thursday, March 7, from 10 a.m. to 1 p.m. The job fairs will be held at LCCC Allentown at the Donley Center, 718 Hamilton Street, and LCCC Tamaqua at the Morgan Center, 234 High Street.

Both fairs are free and open to the public and will provide students, alumni and surrounding community members with opportunities to network and apply for various open positions with registered employers. LCCC's Career Development Center helps to bridge the gap between employers and prospective applicants. Remember to bring multiple copies of your resume and be prepared to network.

For more information, call the LCCC Career Development Center at 610-799-1090 or email careerservices@lccc.edu.

Prospective Students Invited to LCCC Spring 2024 Open House on April 10

Prospective students and their families are invited to LCCC's in-person spring open house on Wednesday, April 10, in the Community Services Center on the college's main campus in Schnecksville. The open house will be held from 5 to 7 p.m.

Admissions and financial aid representatives, academic advisors as well as faculty program coordinators will be on hand to answer questions. The open house is an excellent opportunity for prospective students of all ages to learn about degree and career programs, tour the campus, learn about scholarship opportunities and how LCCC can pave the way for an exciting and rewarding career or transfer to earn a bachelor's degree. Families are encouraged to attend with their prospective student.

- Meet with faculty coordinators about degrees and the many programs that interest you
- Learn about the LCCC admissions process, advising, transfer options, placement testing, athletic opportunities and more
- Attend presentations on financial aid and scholarships, educational support and the Honors program
- Learn about classes and campus life
- Take a campus tour

Interested students should register at www.lccc.edu/openhouse or contact the LCCC Admissions Office at 610-799-1575 or admissions@lccc.edu.

ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed [here](#).

Nominate a Colleague for Spotlight on Excellence

Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the [nomination form](#) to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. [Attachment](#) are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus

If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.

For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings

Below are the four online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable you to log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA – Privacy and Security Awareness

Protected Classes – Intro to Discrimination
Intro to Diversity, Equity, and Inclusion in the Workplace
Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video

To view this video, go to the [Department of Public Safety website page](#) and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

The Online Learning Team hopes the start of your Spring semester is going well. Check out the [February edition](#) of our newsletter for trainings, the article of the month, our featured outside training (this Semester's Excellence in Instruction with Melanie Turano) and our Online Learning Badge Recognition earners of the month. Also in the newsletter is how to use the bulk update assignment dates. If you have any questions please reach out to onlinelearning@lccc.edu.

Online Learning Courses Available

Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours

Schedule a **meeting** with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the [flyer](#). If you have any questions about the digital badges or the requirements for them please contact onlinelearning@lccc.edu.

REMINDERS

Governor Shapiro's "Blueprint for Higher Education" – Updated Google Folder

Governor Shapiro has released his "Blueprint for Higher Education." The document, which provides greater clarity and detail on the vision for a unified public higher education system, can be found in the shared [Google folder](#), where documents and updates relating to the plan are accessible to the campus community. Anyone with an LCCC email address can access the folder which serves as a repository for relevant information as it becomes available.

First Tuesdays Coaching Conversations



The March First Tuesday Coaching Conversation will be presented by Dr. Carrie Myers and is titled "Overwhelm: A Reality of 2024." It is scheduled for Tuesday, March 5, at 2:30 p.m.

Google searches, news reports, and even the New York Times best sellers booklist remind us of the many social justice topics we should know of, tend to, and actively resolve. The list can feel overwhelming. Poets and other insightful voices, shared in this session, can offer gentle and wise reflections to tether ourselves, and bridge to each other, during these challenging days.

Join the Zoom meeting [here](#).

LCCC Alumni Speaker Series to Kick Off in March

A quarterly alumni speaker series will kick off in March. Shelley Maley from Dreamcatcher Career Coaching will present "Three Pillars to Career Launch Success – Clarity, Confidence and Connections" in the Community Services Center on Wednesday, March 27 at 6 p.m.

Register to attend [here](#).

For questions, contact JoEllen Rooney, Alumni Events Manager at jrooney@lccc.edu or ext. 1929.

Intersectionality: The Key to Authentic Discussions Around Women's Identities and Histories



March is Women's History Month. Please join the JEDI Center virtually on Wednesday, March 6 at 2:15 p.m. for a unique lecture followed by an opportunity for questions and discussion via [Zoom](#).

Our guest speaker for March is Franca Roibal Fernández, Ph.D. She is an intersectional, decolonialist, anti imperialist, transdisciplinary scholar, researcher, educator, and a diversity, equity, & inclusion practitioner and consultant. An immigrant from the Global South, her academic background is in Latin American and Latino/a/x studies with a focus on intersectionality and social justice, especially as it shows up in popular culture phenomena such as futbol and carnival. Her work in DEI started organically and social justice has always been a focus and goal in all of her work. She is a professor of Latin American & Latino Studies, African & African American Studies, and Women & Gender Studies.

LCCC Wi-Fi Certificate Renewal May Affect College or Personal Wireless Devices

Starting Wednesday, Feb. 28, when connecting college or personal wireless devices, you may be required to trust a new certificate. The [lccc.edu](#) certificate issued by Go Daddy is valid and should be trusted to access our network. Please click [here](#) for information on how to trust the new certificate.



Lehigh Valley Alumni Food Drive Challenge Set for March

The LCCC Alumni Association in collaboration with the LCCC Foundation invites all alumni and friends to participate in the annual Alumni Food Drive challenge March 1-31 through Second Harvest Food Bank. This is a competition between local alumni associations at LCCC, NCC, Penn State, Rutgers and Notre Dame. Let's move from last place to first place this year! There are several ways to support this event.

You can provide a monetary donation [here](#) or donate at one of the three collections around campus beginning March 1. Donations can be dropped off in the grocery carts located in the SSC Student Union, ARC near the cafeteria and the library.

For more information contact jrooney@lccc.edu.

Rothrock Library – Spring Break

The Rothrock Library will be open regular hours, 7:30 a.m. – 5 p.m., during Spring Break, March 11-15, 2024.

SPIRIT & WELLNESS

Staff vs. Students Basketball Game Sign-Up

Please join us for our annual Staff vs. Students Basketball game on Wednesday, March 20, from 5:30 – 7 p.m. The game will be four 10 minute periods with a 2 minute break between each and a 10 minute halftime. Please sign-up [here](#). All participants must complete the [waiver form](#) as well. Everyone must be signed up by Monday, March 11. Snow date is Thursday, March 21.

Please contact Brandon Kinsey for more details (610)-799-1181 or kinsey@lccc.edu.

New Wellness Center Spring Hours

The Wellness Center will be open this Spring for the following hours:

Monday-Thursday 9 a.m. – 5 p.m.
Fridays 10 a.m. – 3 p.m.
Saturdays & Sundays- Closed

*All hours subject to change

We will be closed this semester on the following dates:

Friday, March 29
Friday, April 5
Monday, April 8

Tuesday, April 9
Monday, May 6
Monday, May 13

Wednesday, May 15
Friday, May 17

Spring Break hours will be Monday Mar. 11 – Friday, Mar. 15, 10 a.m. – 2 p.m. Summer hours will begin Monday, May 20, times TBA

Spirit Committee Upcoming Events

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee!

March

Spirit Day: Wear Green – Friday, March 15
Spirit vs. Students Basketball Game – Wednesday, March 20

April

Spirit Day: Wear Your Favorite Baseball Attire – Friday, April 5
For questions about all upcoming events, please reach out to vhertzog@lccc.edu.