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VOICE

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April 21, 2025

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,  
Office of College Relations

College Voice Submission

View Previous College Voice Editions

Quick Links

[President's Desk April 2025](#)  
[State Board of Higher Education](#)  
[Events](#)  
["This Week" Student Newsletter](#)  
[Report Safety and Security Concerns](#)  
[Sexual Harassment and Sexual Violence Anonymous Online Reporting](#)

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Submit Your Marketing Project Request

Minutes

[Board of Trustees](#)  
[President's Cabinet](#)  
[Leadership Team](#)  
[Academic Council](#)

Registration Status Reports

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

Working @ LCCC

**Duplicating Center and Mail Room Services Window Hours**  
8 a.m. – 5 p.m., Monday through Friday

**Lobby Hours**  
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday

Courtesy services Monday through Friday at all sites.

**Bookstore Hours**  
Monday through Friday 9 a.m. to 5 p.m., Friday 9 a.m. to 1 p.m., Saturday and Sunday, CLOSED

**Library Hours**  
7:30 a.m. – 5:00 p.m., Monday through Friday

**Wellness Center Hours**  
Monday through Thursday 9 a.m. – 5 p.m., Friday 10 a.m. – 3 p.m., Saturday and Sunday, CLOSED

\*All hours subject to change.

President's Cabinet Members Open Office Hours

**President**  
**Dr. Ann D. Bieber**  
Appointments can be made via Zoom. Email Tracy Beem at [tbeem@lccc.edu](mailto:tbeem@lccc.edu) to schedule an online meeting.

**VP Dr. Cindy Haney**  
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at [mbowen@lccc.edu](mailto:mbowen@lccc.edu) to schedule an online meeting.

**VP Larissa Verta**  
Access virtual office hours on Mondays from 3 to 5 p.m., Tuesdays from 9:30 to 10:30 a.m., and Thursdays from 12:30 to 2 p.m., or email [lverta@lccc.edu](mailto:lverta@lccc.edu) to schedule a scheduled meeting.

**VP Stefanie Nester**  
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at [mbowen@lccc.edu](mailto:mbowen@lccc.edu) to schedule an online meeting.

**Interim Dean Dr. Jodi Rowlands**  
Wednesdays, 9 to 9 a.m. or 4 to 5 p.m. Email [jrowlands@lccc.edu](mailto:jrowlands@lccc.edu) to schedule a meeting.

**Dean Tonisha Taylor**  
Mondays from 10 to 11 a.m. or 4 to 5 p.m. Email [dtaylor@lccc.edu](mailto:dtaylor@lccc.edu) to schedule an online meeting.

**Interim Dean Andrew King**  
Tuesdays from 10 to 11 a.m. or 4 to 5 p.m. Email [king@lccc.edu](mailto:king@lccc.edu) to schedule a meeting.

**Dean Dr. Kelly Trahan**  
Mondays from 3 to 5 p.m. Email [ktrahan@lccc.edu](mailto:ktrahan@lccc.edu) to schedule an online meeting.

**CIO Joshua Mitchell**  
Tuesdays from 11 a.m. to noon. Email [jmitchell10@lccc.edu](mailto:jmitchell10@lccc.edu) to schedule online meeting.

**Dean Scott Aquila**  
Email [saquila@lccc.edu](mailto:saquila@lccc.edu) to schedule an online or face-to-face meeting.

ANNOUNCEMENTS

New Edition of Aspire

The newest edition of [Aspire](#) is now available and includes the following stories:

[Answering the Call](#) – profile on Vanessa Berger, alumna of the LCCC Practical Nursing certificate program.

[A Network of Support and a Story to Share](#) – profile on current LCCC student and inspirational speaker, Isaiah Natale.

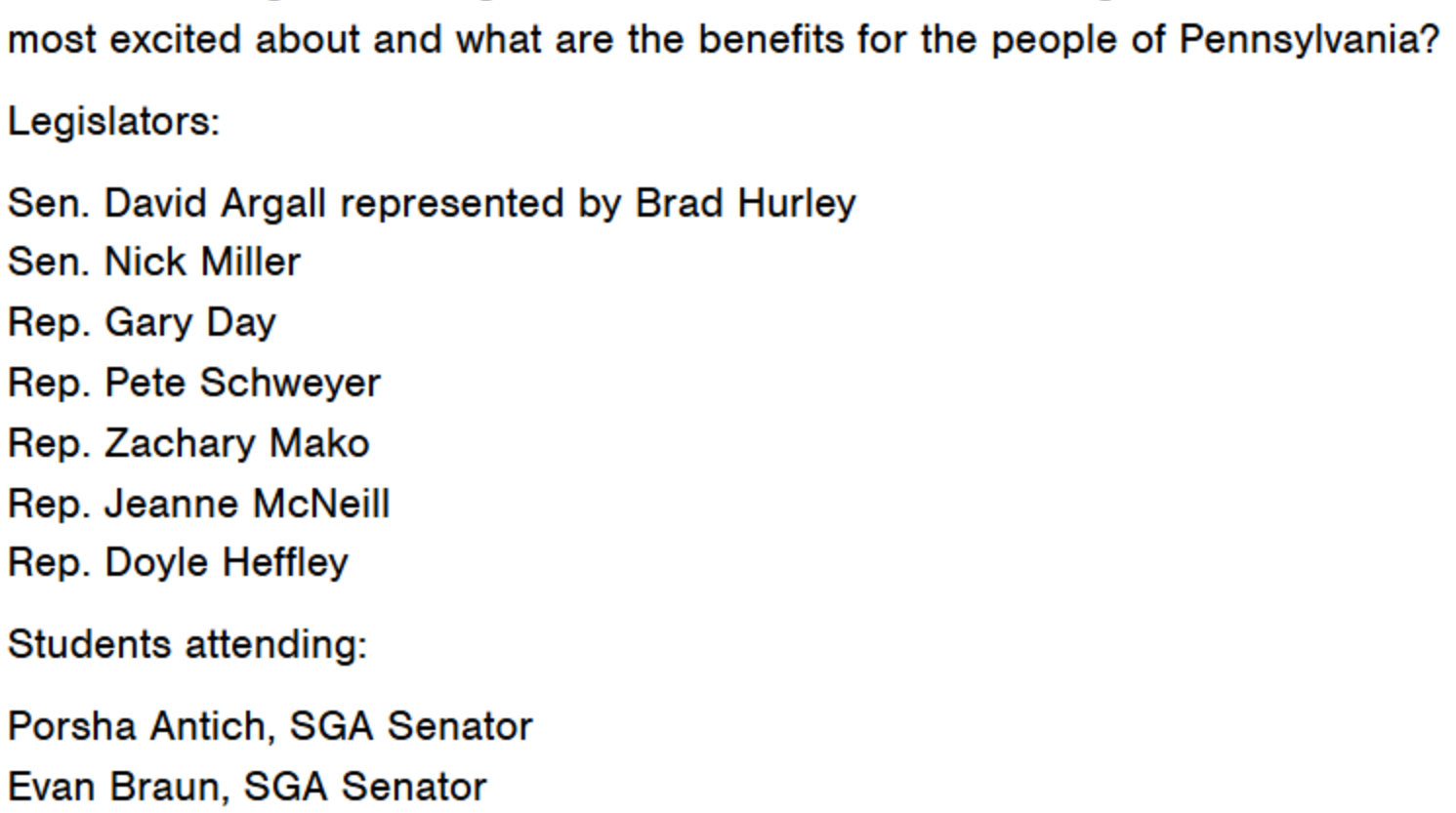
[Advanced Manufacturing Futures Move Full Speed Ahead](#) – spotlight on the Mobile Manufacturing Lab providing training to high school students in Carbon and Schuylkill Counties.

[Reflections in the Glass Box](#) – feature on the first full year of exhibits in the Glass Box Gallery.

Daniel Melin Named Director of Student Life

We are pleased to announce the appointment of Daniel Melin, M.F.A., as director of student life. Daniel previously held the position of content developer and social media specialist, where he grew LCCC's social media presence, was a featured writer for Aspire, and most recently, launched the Social Media Ambassador Internship program. For the last two years, he has also served as club advisor for the LCCC Anime Club. Join us in congratulating Daniel on his new role!

College Hosts Student Legislative Breakfast



The college's local legislative delegation visited campus on April 16 to meet with student leaders at the Student Legislative Breakfast. The event gave PA legislators the opportunity to meet with LCCC students, and in turn allowed students to engage with these local leaders and ask them questions about their experiences as elected officials.

Led by Dr. Ann Bieber and Olivia DeMeuse, president of the Student Government Association, the event included seven legislators or their aides and students, including five panelists who were selected to ask each of the guests questions, including: What was your motivation to become an elected official serving the people of Pennsylvania? What are the biggest challenges facing higher education over the next two years and how will Pennsylvania prepare and what changes could we see to manage these challenges? What is your top priority or most worrisome issue at this time? What is your best advice for students wanting to get involved at the local, state and national level when wanting to voice opinions or influence changes and policy decisions? What initiatives, programs or legislation are you currently working on that you are most excited about and what are the benefits for the people of Pennsylvania?

Legislators:

Sen. David Argall represented by Brad Hurley  
Sen. Nick Miller  
Rep. Gary Day  
Rep. Pete Schweyer  
Rep. Zachary Mako  
Rep. Jeanne McNeill  
Rep. Doyle Heffley

Students attending:

Porasha Antich, SGA Senator  
Evan Braun, SGA Senator  
Shen DeNardo, SGA, Phi Theta Kappa  
Carter Gotthard, Psychology Club  
Olivia DeMeuse, Student Government Assoc.  
Ella Duke, Political Society  
Gabriel Lopez, SGA Tamaqua Rep.  
Conor Sandt, Campus Christian Fellowship  
Katie Solt, Psychology Club  
Jade Wilson, Early College Student (Allen HS)  
Marissa Walck, Honors Scholar, Phi Theta Kappa  
Alex Zornak, Political Society

Payroll FAQs

[Attached](#) are common FAQs and related links. The FAQs can also be found on the [Payroll page](#) on myLCCC.

Build Your Perfect Cheese Board with Keystone Farms Cheese

Join us in the ARC Student Center on Thursday, May 8, from noon to 2 p.m., for a fun-filled character board-making event. Bring your creativity and appetite as we craft delicious, Instagram-worthy cheese boards. Whether you're a foodie or just looking for a great time, this event is sure to be a hit! All supplies provided. Space is limited. Sign up using [this form](#).

Contact Dean Taylor, [dtaylor13@lccc.edu](mailto:dtaylor13@lccc.edu), for more information.

LCCC Celebrates Military Appreciation Days

Join LCCC as we celebrate and honor our military with various events. April 28-May 2. You won't want to miss end-of-semester snuggles with Lehigh Valley Therapy Dogs or our spring outdoor carnival in partnership with SGA, the Outdoors Club and Film Club. And don't forget to wear R.E.D on Friday as we honor those currently deployed. For event details [click here](#).

Questions? Contact Erin Vermeulen, [evermeulen@lccc.edu](mailto:evermeulen@lccc.edu).

Chess Tournament

The LCCC Chess Club is sponsoring an upcoming US Chess Federation tournament. The 2025 Lehigh Valley Open will be held on Saturday, May 3, in the Community Services Center. Registration ends at 9:30 a.m., with the first game starting at 10 a.m. A USCF membership is required to participate in the tournament. Additional information regarding this event, including the full schedule of games and prizes can be viewed [here](#).

College Community Invited to Accreditation Information Meeting

Students, faculty and staff are invited to an open session regarding the college's accreditation journey from 1 to 2 p.m., Tuesday, April 22, in rooms 203-205 of the Community Services Center, and virtually. Those who cannot attend in person can attend [via Zoom](#).

Dr. Ryan Hartnett, vice president of field operations for the Middle States Commission on Higher Education, will be on campus April 22 for a series of meetings with the committees, trustees and the president. The 1 p.m. meeting for the college community will encompass information about the accreditation process, policies and procedures, goals, expectations and a timeline, which will culminate in 2027 with the final on-site visit. Please note, VP Hartnett will address questions as time allows for those attending in person.

Additional information regarding this visit as well as the accreditation process can be found in this [Middle States Information FAQ](#). It is recommended that all who plan to attend review this document ahead of time.

The Self-Study Design document was submitted in February, and work has continued through the steering committee.

ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed [here](#).

Nominate a Colleague for Spotlight on Excellence

Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in The College Voice and will receive a token of appreciation for a job well done. Please use the [nomination form](#) to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. [Attached](#) Word are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus

**If serious injury or illness occurs on campus, CALL 911.** After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.

**For minor injury or illness, trained personnel should provide basic first aid care.** Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings

Below are the online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable you to log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FEDPA and HIPAA- Privacy and Security Awareness

Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video

To view this video, go to the [Department of Public Safety website](#) page and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

View the [2025 spring edition](#) of the Online Learning Newsletter. This edition includes information about our training programs, current news, and a great article on participation approaches in online discussions. The training spotlight comes from TIC, and there are a lot of updates for Canvas as well as a how-to section in this edition of the newsletter. We want to recognize our badge earners from the spring on page 4, and there is a page on some events around the Lehigh Valley this season. If you have questions about anything in this edition contact us at [OnlineLearning@lccc.edu](mailto:OnlineLearning@lccc.edu).

Online Learning Courses Available

Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours

Schedule a [meeting](#) with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the [types](#). If you have any questions about the digital badges or the requirements for them please contact [onlinelearning@lccc.edu](mailto:onlinelearning@lccc.edu).

REMINDERS

“Choose to Include” Event, April 22

Join us for our 2nd annual LCCC “Spread the Word, Choose to Include” event on Tuesday, April 22, from 10 a.m. – 1 p.m. at Berrier Hall. Sponsored by the LCCC SEED Program in partnership with Special Olympics Unified Sports. Spread the Word is a national campaign to create communities where all people are valued, respected, embraced, and included. In the games we play, friends we make, at our schools, our workplaces, and our communities; we should ALL be included.

Stop by Berrier Hall, upper level and join us for indoor bocce ball; make your own kindness t-shirt; and free pizza/poppcorn!

“LGBTQ+ and You” Faculty/Staff Workshop Hosted by Pride Club

The student Pride Club is hosting a workshop for all faculty and staff to learn about what it means to be LGBTQ+ with particular considerations for the classroom. The workshop will be offered on two dates and will be led by Robin Gow, LGBTQ+ Trainer and Consultant.

Workshops will be held on the following dates and times:

Wednesday, April 30, 3 – 4 p.m.

Friday, May 2, 9 – 10 a.m.

Each workshop will be held in-person in the ARC Student Center on the 2nd floor for those at Main Campus with the ability for faculty and staff located at the Donley and Morgan Center to Zoom in from the following rooms:

Morgan Center – Wednesday, April 30, MC 104/105

Morgan Center – Friday, May 2, MC 108

Donley Center – Both dates will be held in MC 205

Light refreshments will be provided. Attendees will receive a pin to let students know they are an ally. [Registration](#) is encouraged but not required.

Middle States Vice President Liaison to Visit Main Campus

On Tuesday, April 22, our Middle States Vice President liaison, Dr. Ryan Hartnett, will be arriving on main campus as part of our 2026-2027 re-accreditation process. Ryan joined the staff of the Middle States Commission on Higher Education as Vice President for Institutional Field Relations in March 2024. In this role, he serves as a liaison to member institutions, providing advice to institutions and assisting them with accreditation activities. Prior to joining MSCH, Ryan served as Provost at Villa Maria College (NY), leading as both Chief Academic Officer (CAO) and Student Affairs Officer (SAO). In this role, he also served as the Accreditation Liaison Officer (ALO), leading his institution through the self-study process and other accreditation activities. Prior to serving at Villa Maria College, Ryan served as Dean of Arts, Sciences and Professional Studies at Trocaire College (NY). Ryan has experience with the Commission as a peer evaluator and team chair for self-study and follow-up visits. Ryan earned his Ph.D. in Philosophy from The State University of New York (SUNY) at Buffalo, concentrating in the areas of philosophy of science, metaphysics and bioethics. He also holds a B.A. in Philosophy and Psychology from The State University of New York (SUNY) at Buffalo.

Collegewide Presentations

You are cordially invited to attend the Collegewide Presentations for the candidates interviewing for the position of Executive Director of Communications, Marketing and Student Life. These presentations will be held in-person and with a Zoom invite option.

Interview Dates:

CANDIDATE 1:

Date: April 17

Time: 2 – 2:30 p.m.

Room: Community Services Center – CSC 207B

Zoom – [Click here](#)

CANDIDATE 2:

Date: April 24

Time: 3 – 3:30 p.m.

Room: Community Services Center – CSC 207B

Zoom – [Click here](#)

CANDIDATE 3:

Date: April 25

Time: 2 – 2:30 p.m.

Room: Alumni Center – AC 108

Zoom – [Click here](#)

Your feedback and engagement are important as we select the best candidate for this vital leadership role. We look forward to your participation.

Donna Williams

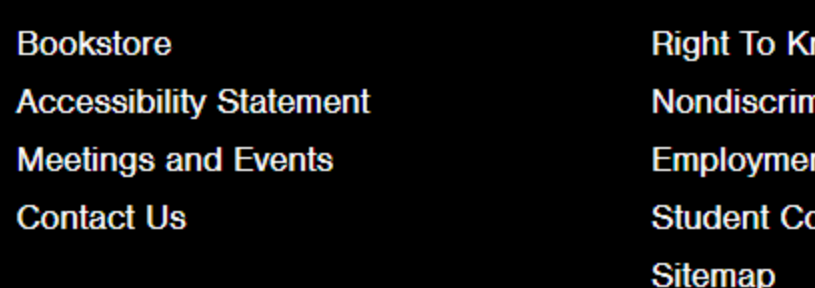
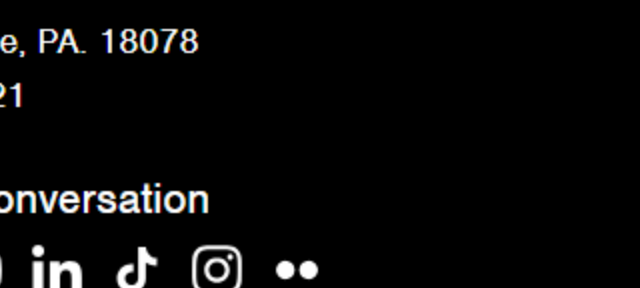
Executive Director of Human Resources

Artificial Intelligence Training Survey

LCCC is partnering with Kiker Learning to provide AI awareness and training for the college community. Your feedback will be instrumental in developing, organizing and scheduling this professional development opportunity. Complete the [Artificial Intelligence Training Survey](#) today. Thank you for your input!

Arts and Scholars Showcase Opening in Rothrock Library on April 21

Please join us for the annual Arts and Scholars Showcase opening on Monday, April 21, from 5-7 p.m. The showcase features an inspiring collection of art and scholarly work created by our students.



Attention Adjunct Instructors and Part-Time Teaching Faculty-Please Take Note

A Memorandum of Agreement (MOA) was recently signed between the LCCCF and the administration regarding the Part-Time Eligibility and Maintenance of Part-Time Status.

On Wednesday, April 9, a new process was introduced, implemented, and eventually will become a part of the next CBA, and it requires Adjunct and ALL CURRENT Part-Time instructors to the next for Part-Time Status using a Credit Verification Calculator and a Request for Verification form. It is essential that this is understood because anyone who does not apply for Part-Time status or to maintain Part-Time status will not be considered for the 2025-2027 academic years.

A detailed explanation of the new process can be viewed on myLCCC under Academic Services [here](#).

If you have any questions about this new process, please contact Academic Services and/or James Gilbert at [jgilbert1@lccc.edu](mailto:jgilbert1@lccc.edu).

Google Translate for Transactional Services

Have you received a phone call, email, or in-person request from a non English speaker? Google Translate is an approved method to provide transactional services to our community. This app can be useful in finding out the nature of the request and providing guidance such as directions.

Be sure to not share or request any sensitive information through the app. If sensitive information like finance or educational records needs to be shared, printouts or handwritten notes should be used.

Google Translate is available for computer, Android, and iOS. More information on Google Translate can be found [here](#).

It's On Us LCCC: Standing Together Against Sexual Violence

Join us for Standing Together Against Sexual Violence, an event dedicated to raising awareness, supporting survivors, and fostering a culture of respect and consent.

From noon – 2 p.m., connect with community organizations, explore local support services, and participate in meaningful activities that promote safety and empowerment. Then, from 2 – 3 p.m., hear from nationally recognized speaker Elaine Pasqua as she delivers a powerful program on sexual assault prevention. Together, we can create a safer, more informed campus community.

It's On Us to take a stand!

Date: April 23

Time: Noon – 3 p.m.

Location: Student Union

SPIRIT & WELLNESS

May Movement Challenge

Ready to gear up for the warmer weather? Join the LCCC Spirit Committee for the May Movement Challenge! Register using [this form](#) and participate by partaking in any movement – walking, running, cycling, or swimming, etc.

Each week, you will receive an email to remind you of the challenge and win one. If you participate each week, you will be entered into a drawing to win one of three top prizes: a \$25, \$50 or \$100 gift card to Dick's Sporting Goods.

Each participant will also receive an LCCC “Be Exceptional” t-shirt.

Contact Tina Dowling-Hackett at [tdowlinghackett@lccc.edu](mailto:tdowlinghackett@lccc.edu) or Ginny Hertzog at [vhertzog@lccc.edu](mailto:vhertzog@lccc.edu) with questions.

Pickleball Tournament and Open Gym



There will be Open Gym Pickleball sessions leading up to the Pickleball Tournament on Wednesday, April 30 at 1 p.m. Teams can include up to three people. Registration for the tournament closes on Friday, April 25.

All open gym sessions are led by instructor Diahann Ouliy.

Come out and learn how to play or develop new skills. No prior experience is necessary. Open to all faculty, staff and students of LCCC.

Pickleball Tournament will be on Wednesday, April 30, at 1 p.m. Register for the tournament [here](#).

Step Aerobics

Weekly Step Aerobics is hosted every Wednesday from 12 – 12:45 p.m. in Berrier Hall Dance Studio. Step Aerobics is open to all faculty, staff and students with an ID card. For any questions or concerns, please contact Lacey Timony at [ltimony@lccc.edu](mailto:ltimony@lccc.edu) or 610-799-1181. Sign up [online](#).

Spirit Committee Upcoming Events

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee!

May

All Month – Movement Challenge

Friday, May 2 – Spirit Day: R.E.D. Day

Tuesday, May 6 – Gratitude Journaling Workshop

June

Thursday, June 12 – Summer Picnic

For questions about any upcoming events, please reach out to Tina Dowling-Hackett at [tdowlinghackett@lccc.edu](mailto:tdowlinghackett@lccc.edu) or Ginny Hertzog at [vhertzog@lccc.edu](mailto:vhertzog@lccc.edu).