



ANNOUNCEMENTS	ADMINISTRATIVE UPDATES	REMINDERS	SPRIT & WELLNESS	COMMITTEE HIGHLIGHTS
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ANNOUNCEMENTS

August 29, 2022

Submit Your College Voice News [Here](#)

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

[View Previous College Voice Editions](#)

QUICK LINKS

[August 2022 President's Desk](#)

[LCCC Employment Openings](#)

[Events](#)

[PA Commission for Community Colleges](#)

["This Week" Student Newsletter](#)

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

[Submit Your Marketing Project Request](#)

MINUTES

[Board of Trustees](#)

[President's Cabinet](#)

[Leadership Team](#)

[Academic Council](#)

REGISTRATION STATUS REPORTS

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

WORKING @ LCCC

Duplicating Center and Mail Room Service Window Hours
8 a.m. - 6 p.m., Monday through Thursday;
8 a.m. - 5 p.m., Friday.

Lobby Hours
7:30 a.m. - 7 p.m., Monday through Thursday;
8 a.m. - 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours

Monday-Thursday: 9 a.m.-6 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Fall Hours

7:30 a.m. - 9:45 p.m., Monday through Thursday; 7:30 a.m. - 5 p.m., Friday.

CulInArt Hours

ARC Main Cafe
Monday-Thursday: 7:30 a.m. - 2:30 p.m. Grill open from 8 a.m. - 2 p.m. All fryer items available until 2:30 p.m. Closed Fridays. Catering is available.

Wellness Center

9 a.m. - 6 p.m., Monday through Thursday and Friday from 9 a.m. - 4 p.m.

PRESIDENT'S CABINET MEMBERS OPEN OFFICE HOURS

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bair at tbair@lccc.edu to schedule an online meeting.

VP Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at rblue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 3 to 5 p.m., Tuesdays from 9:30-10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email lverta@lccc.edu to arrange a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Mary Decker at mdecker@lccc.edu to schedule an online meeting.

Dean Peggy Heim
Mondays from 3 to 5 p.m. Email PHeim@lccc.edu to schedule online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting.

Dean Dr. Andrea Granum-Mosley
Mondays from 1 to 3 p.m. Email agranummosley@lccc.edu to schedule via Hangouts.

Interim Dean Elke Reichardt
Wednesdays from 3 to 5 p.m. Email EReichardt@lccc.edu to schedule online meeting.

Dean Craig Koller
Mondays from 10 a.m. to noon. Email CKoller@lccc.edu to schedule online meeting.

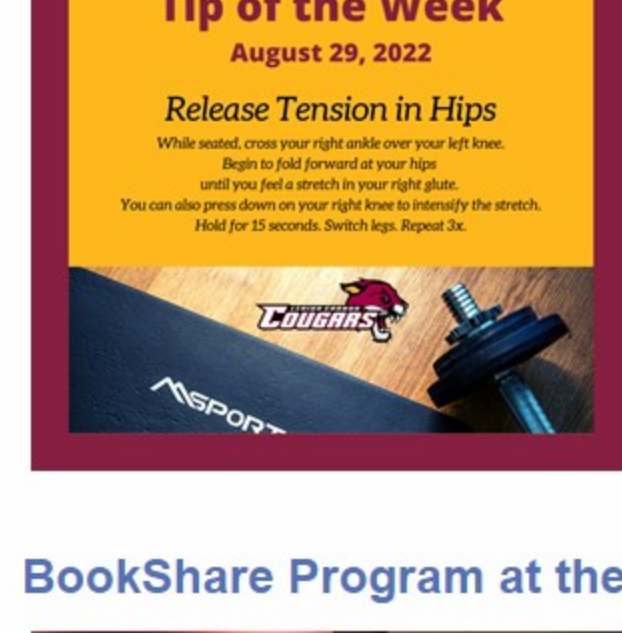
Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m. Email KTrahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email jmitchell@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email saquila@lccc.edu to schedule an online or face-to-face meeting.

Movement Monday, August 29

"Movement is the song of the body" – Vanda Scaravelli



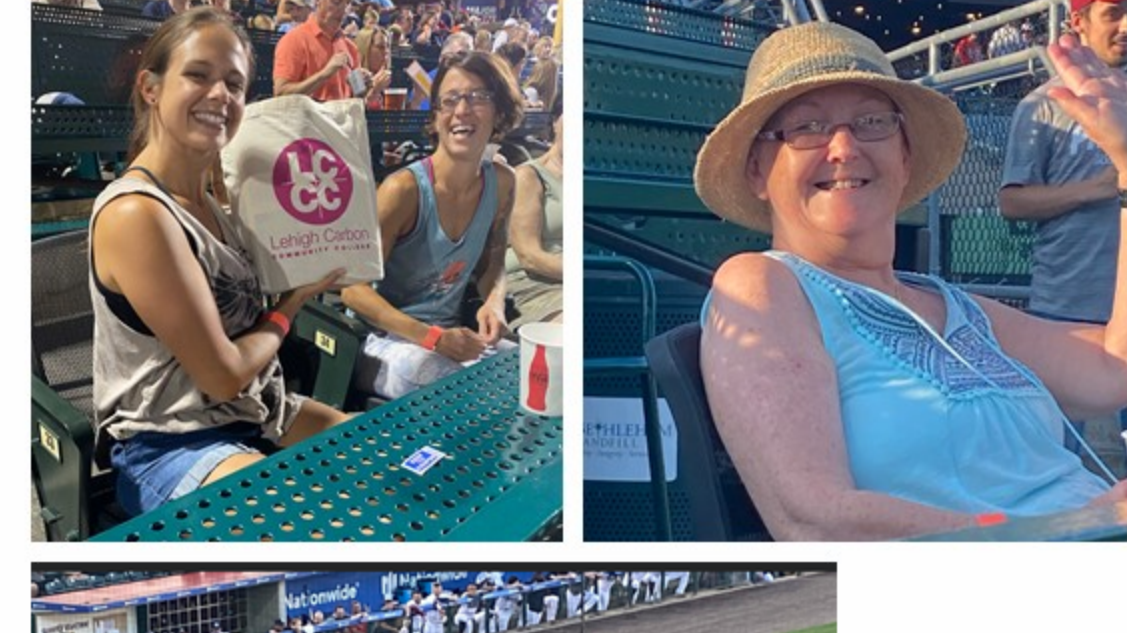
BookShare Program at the Rothrock Library!



Interested in a free book? Want to donate one? The BookShare Program allows students, staff, and community members to take and/or donate books for their personal use. Stop by the lobby of the Rothrock Library to pick up or drop off a book today!

Alumni Night at the Iron Pigs was a Homerun!

On Wednesday, Aug. 24, more than fifty alumni and families attended a beautiful summer night at the Iron Pigs stadium. They were treated to a special appearance by Bryce Harper who hit a walk off double to give the IronPigs a victory!



Staff and Faculty Invited to Complete Website Survey

The Office of College Relations is working with the higher education marketing company Paskill, Stapleton & Lord on a new website design, and we are seeking input from the entire campus community to make sure the new site meets both academic and recruitment needs.

The survey that was shared in Thursday's College Voice was directed specifically to faculty, but we encourage all staff to complete the [online survey](#), which includes 10 brief questions. In order to keep results separate, make sure you select whether you are full-time or adjunct faculty, or staff.

We appreciate your time at this busy start of the semester!

Welcome Gourmet Dining Services

Gourmet Dining Services, an affiliate of Culinar Group, has been managing the campus food service since August 2021 under the Culinar name. We will have a fresh new look coming this fall. Expect to see the same high quality standards we are known for. Please continue to contact Chef Manager, Alicia Stehman, for all food service or catering needs. We will continue to accept Culinar gift cards.

Starting August 29:
Main Cafeteria
Open Monday to Thursday 7:30 a.m. - 2:30 p.m.
The grill will be open 8 a.m. - 2 p.m. All of the fryer items will be available until 2:30 p.m.
CLOSED Friday

Corner Cafe
Open Monday to Thursday 8 a.m. - 1:30 p.m.
Open Friday 8 a.m. - 1 p.m.

Starting on Monday, Aug. 29, the Corner Cafe will be cash-free. The only form of payment accepted will be credit/debit cards and vouchers/gift cards. We will continue to accept cash in the Main Cafeteria. If you prefer to pay by cash, you may purchase \$10 gift cards in the Main Cafeteria for use at both locations.

Play Day Survey: PTK Fall 2022 Convocation Activities

Thank you all for joining us on Convocation for a day of play to kick off the semester! Our chapter of Phi Theta Kappa (PTK) enjoyed making this a fun-filled afternoon.

PTK's Honors in Action students would like to request that you fill out a follow up survey about your experience following the Play Day. Simply click the [link here](#). Your answers are entirely anonymous, and the survey should take just a couple minutes. We really appreciate your time and participation on the survey and at our Play Day event.

We Need Your Input

In collaboration with Compass Point Family Business Strategies, we will be conducting a SWOT analysis to obtain feedback from all LCCC constituents during the fall semester. Convocation kicked-off these activities with breakout rooms featuring the five priority areas of the college: **Student, Employee, Partnerships, Institution, and Technology**. If you were not able to attend convocation, we have other ways in which you can submit your feedback.

The [attached pdf](#) has links to Padlets where you can submit your anonymous feedback in each of the priority areas. Please use the QR codes on your phone or the links on your computer to access the Padlets and provide feedback.

You will also have an opportunity to provide live feedback in a Zoom session on September 9, from 10 a.m. - 12 p.m. Be on the lookout for a Zoom link for that session. Your input is needed and valuable to us, and we appreciate your participation!

Craig Koller's Retirement

Please join us as we have bid Dean of Health Care Sciences, Aviation, Mathematics & Science, Craig A. Koller, farewell and best wishes on his retirement. We will be celebrating with cake, coffee and tea in SH 32 (located in Science Hall) on Friday, Sept. 2.

Craig has been an essential pillar of LCCC for the past 5 years, starting as Dean of Healthcare Science in May of 2017. As the need for managerial expertise and support grew, he adopted additional roles including Dean of Mathematics, Science and Aviation. He lent his experience to multiple committees including the Healthcare Science Advisory Committees, Curriculum Committee, Academic Services and Student Development Policy Development and Review Committee, Environmental Health and Safety, President's Cabinet, Critical Incident Team, Academic Council, and ERMAT. Craig's door was always open to all for conversation, discussion, and debate.

Craig is looking forward to using this newfound time to work in his garden, spend time with family and friends, delve into his quilting, and volunteer within his community, perhaps Dean Koller will be Mayor Koller of Kutztown one day!

Please join us Friday, Sept. 2, from 1 to 3 p.m. for cake, tea and coffee as we bid him farewell, thank him for his invaluable impact on the college, and wish him all the best!

Special Occasion Refreshment Requests

For special occasion refreshment requests, please contact Tiffany in Human Resources at TRehrigschaefter@lccc.edu or ext. 1005. All requests must be received at least two weeks before the planned event. Events can include retirement/resignation or recognition of a special award.

StART: Online Incident Reporting Training

StART is LCCC's online reporting system. All submitted reports are viewed by the Associate Dean of Student Development, the Director of Public Safety and the Dean of Student Development, Equity and Inclusion. In general, you will be contacted by the Associate Dean of Student Development, Brian DeLong, when you submit a report. StART's mission is to maintain a healthy, safe environment for all members of the college community.

StART is currently utilized for online reporting of possible violations of the LCCC Code of Student Conduct (behavior concern), possible violations of the Academic Honesty Policy (academic dishonesty), injuries that take place during class (course related injury), and Public Safety reports. For more information, review LCCC's [Community Standards webpage](#). If you have questions regarding StART, or to schedule a StART training, please email Brian at bdelong2@lccc.edu.

Incorporate ePortfolios into Your Fall Classes

Faculty members who are interested in or are planning to incorporate the use of ePortfolios in their Fall 2022 course(s) or program(s) are asked to please contact Fred Damon, fdamon@lccc.edu or Tina Moyer, cmoyer@lccc.edu in the Career Development Center as soon as possible. If you are unfamiliar with ePortfolios, we are happy to discuss the program and the potential it has to be incorporated in your class or program.

Fall 2022 Tutoring

The College offers free tutoring to enrolled LCCC students in a variety of subjects. Face-to-Face tutoring is available at the Schnecksville, Allentown, and Tamaqua locations. Labs are open (walk-in), so no appointments are needed.

Remote tutoring appointments are booked online by students. LCCC tutors meet virtually through GoBoard or Zoom. Book up to two non-consecutive appointments a day for tutoring in the same course.

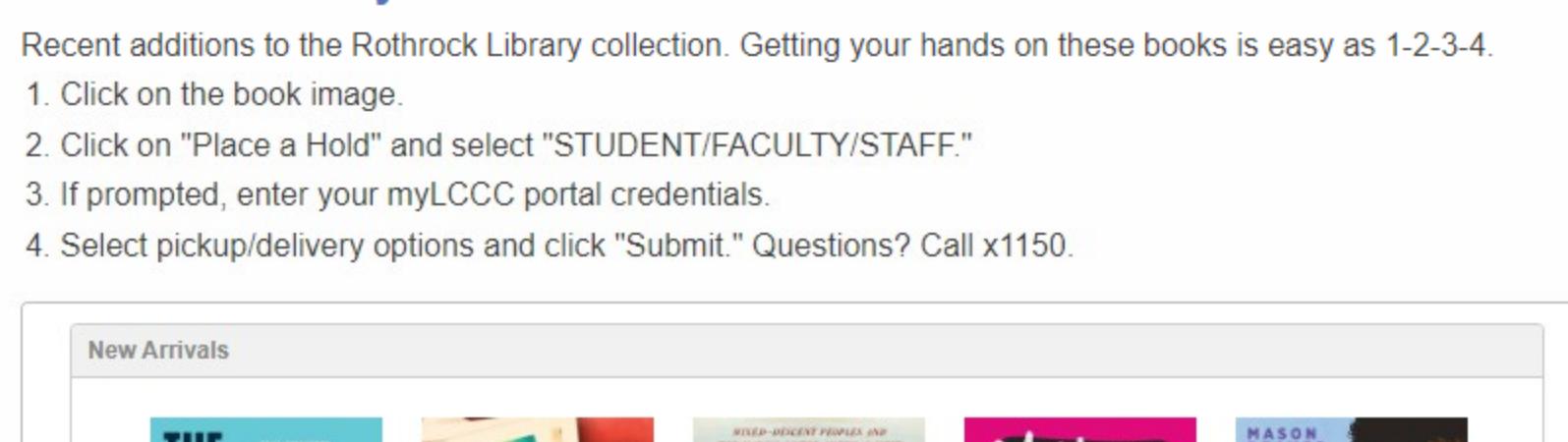
Smarthinking online tutoring is a 24/7 service free to students. Professional tutors provide both synchronous and asynchronous tutoring. Smarthinking may be accessed by clicking the link on the Tutoring homepage in the portal.

For more information click [here](#). For questions about tutoring, please call the Educational Support Center at 610-799-1156.

Rothrock Library - 4 Clicks to a Good Book

Recent additions to the Rothrock Library collection. Getting your hands on these books is easy as 1-2-3-4. Click on the book image.

1. Click on the book image.
2. Click on "Place a Hold" and select "STUDENT/FACULTY/STAFF."
3. If prompted, enter your myLCCC portal credentials.
4. Select pickup/delivery options and click "Submit." Questions? Call x1150.



ADMINISTRATIVE UPDATES

Human Resources News

Click the [see more button](#) for the latest news and updates from LCCC Human Resources

[See more >](#)

Online Learning News

Click the [see more button](#) for the latest news and updates from LCCC Online Learning

[See more >](#)

REMINDERS

Canvas Opioid Awareness and Addiction Educational Resources

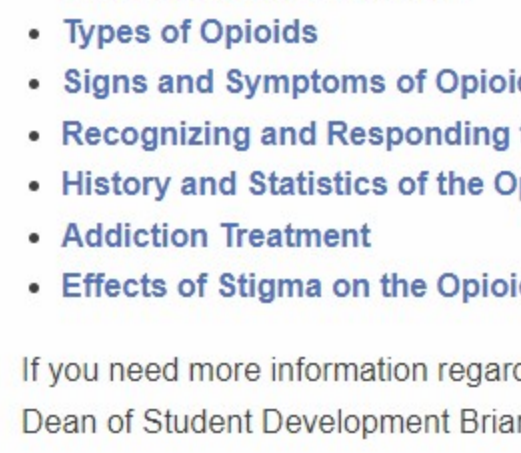
As part of a grant from the Pennsylvania Department of Drug and Alcohol Programs, LCCC has created an opioid addiction resource for use by faculty and staff. You'll find the modules in the series housed in Canvas. Each mini-module is approximately 10 minutes long, contains an instructional video, and PDF resources supporting the material in the presentation. At the beginning of each module is a same 'start here' information containing a brief introduction and a roadmap for the entire series so you can decide which modules you want to use and in what order. The library is ready to be included in any class or department meeting for education on the opioid epidemic. Incorporate them into any existing Canvas course, or link for standalone presentations.

Click any of the courses in the series below to be taken to that module:

- **What is Addiction?**
- **Risk Factors for Addiction**
- **Types of Opioids**
- **Signs and Symptoms of Opioid Use**
- **Recognizing and Responding to Opioid Overdose**
- **History and Statistics of the Opioid Epidemic**
- **Addiction Treatment**
- **Effects of Stigma on the Opioid Epidemic**

If you need more information regarding the opioid awareness and addiction materials, please contact Associate Dean of Student Development Brian DeLong at 610 799-1895 or bdelong2@lccc.edu.

Tony Boyle Memorial Golf Classic Volunteers Needed



LCCC Foundation is seeking volunteers for the Tony Boyle Memorial Golf Classic to be held on Monday, Sept. 19, at Lehigh Country Club. For staff volunteers, please fill out the leave request form on the portal under "Faculty and Staff Information" - "Forms" - "College Forms" - "Leave Request Form". Check "other" and write in "Foundation Volunteer" and have your supervisor sign it. Please note that volunteers are not required to use personal or vacation time. There are multiple volunteer opportunities throughout the day. Please [click here](#) to register to volunteer.

Please contact Pamela Matias, at pmatias@lccc.edu for more volunteer information.

Child Care Access Means Parents in School (CCAMPIS)

Help spread the word about CCAMPIS to our student-parents. The LCCC CCAMPIS program continues to help students with dependent children access high-quality child care. Student-parents in the CCAMPIS program receive a 40-80% child care subsidy at one of our 7 community partners. In addition, supportive services include orientation, mentoring, academic advising, parenting and student success workshops, educational resource materials, parent support network, and family events. For details visit the [scholarship page](#) or contact Kathy Meath at kmeath@lccc.edu.

Spirit Committee Activities

The first Friday of each month is Spirit Day! The next Spirit Day is Friday, Sept. 2 - wear your school colors day. That could be high school, college, where your children go to school, etc.

- Friday, Sept. 2 - Wear your school colors day
- Friday, Oct. 7 - R.E.D. Friday
- Friday, Nov. 4 - Wear your LCCC swag day
- Friday, Dec. 2 - Wear your holiday attire

What is R.E.D. Friday?
R.E.D. is an acronym that stands for Remember Everyone Deployed. R.E.D. Friday was created to remind our people of our heroes overseas and show that we are thinking of them. People across the country wear red every Friday to serve as a reminder and spread the message of how important it is that we keep our troops in our thoughts.

As a military friendly school, we encourage all of our colleagues to join us for R.E.D. Fridays on any Friday throughout the year, but especially on Oct. 7.

Our LCCC Veterans Club also has the R.E.D. t-shirts for sale. The cost is \$10/shirt. If interested, reach out to Laura D'Amato, Peter McElroy or Erin Vermeulen in the Registration Office.

SPRIT & WELLNESS