



ANNOUNCEMENTS	ADMINISTRATIVE UPDATES	REMINDERS	SPIRIT & WELLNESS	COMMITTEE HIGHLIGHTS
---------------	------------------------	-----------	-------------------	----------------------

ANNOUNCEMENTS

September 15, 2022

[Submit Your College Voice News Here](#)

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

[View Previous College Voice Editions](#)

QUICK LINKS

[September 2022 President's Desk](#)
[LCCC Employment Openings](#)
[Events](#)
[PA Commission for Community Colleges](#)
["This Week" Student Newsletter](#)
[Report Safety and Security Concerns](#)

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

[Submit Your Marketing Project Request](#)

MINUTES

[Board of Trustees](#)
[President's Cabinet](#)
[Leadership Team](#)
[Academic Council](#)

REGISTRATION STATUS REPORTS

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

WORKING @ LCCC

Duplicating Center and Mail Room Service Window Hours
8 a.m. - 6 p.m., Monday through Thursday; 8 a.m. - 5 p.m., Friday.
Lobby Hours
7:30 a.m. - 7 p.m., Monday through Thursday; 8 a.m. - 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-6 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Fall Hours
7:30 a.m. - 9:45 p.m., Monday through Thursday; 7:30 a.m. - 5 p.m., Friday.

CulinArt Hours
ARC Main Café
Monday-Thursday: 7:30 a.m. - 2:30 p.m. Grill open from 8 a.m. - 2 p.m. Fryer items available until 2:30 p.m. Closed Fridays. Catering is available.

Weekly Menu
The Corner Café
Open 8 a.m. - 1:30 p.m. Monday to Thursday, Open 8 a.m. - 1 p.m. on Friday

Wellness Center
9 a.m. - 6 p.m., Monday through Thursday and Friday from 9 a.m. - 4 p.m.

PRESIDENT'S CABINET MEMBERS OPEN OFFICE HOURS

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Romie Blue at rblue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 3 to 5 p.m.; Tuesdays from 9:30 to 10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email kbellross@lccc.edu to arrange a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Mary Decker at mdecker@lccc.edu to schedule an online meeting.

Dean Peggy Heim
Mondays from 3 to 5 p.m. Email PHeim@lccc.edu to schedule online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting.

Dean Dr. Andrea Gramum-Mosley
Mondays from 1 to 3 p.m. Email agramummosley@lccc.edu to schedule via Hangouts.

Interim Dean Eike Reichardt
Wednesdays from 3 to 5 p.m. Email EReichardt@lccc.edu to schedule online meeting.

Dean Dr. Kathy Trahan
Mondays from 3 to 5 p.m. Email K.Trahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email j.mitchell1@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email S.Aquila@lccc.edu to schedule an online or face-to-face meeting.

Police Presence on Schnecksville Campus

Troopers from the Pennsylvania State Police will have an enhanced presence on the Schnecksville campus for the near future in response to recent threats to schools in the area. They will be present on campus and in buildings at LCCC, in addition to area public school buildings. Questions can be directed to the LCCC Office of Public Safety and Security at 610-799-1169. Also, if you see anything of concern, that can be reported to this online form.

October Walking Challenge

Join the LCCC community to help build a better, healthier and happier culture. We want to share a fun strategy that can help you or a group be sure that you're taking care of yourself in October by walking for 29 days. You will receive a reminder email every Monday to enter your steps for the previous week. We will also share top results in College Voice each week. Reach out to Ronnie Blue at 1086 or vblue@lccc.edu with any questions. View the attached flyer for more information.

Diverse Student Transfer Event (All Students Welcome)

A Diverse Student Transfer Event will be held on Sept. 28 from 10 a.m. - 1 p.m. in the Community Services Center. The college will host representatives from the following colleges/universities to answer student questions about the transfer process as well as what each school offers in terms of diversity and inclusion. For more information view the attached flyer here.

- Cedar Crest College
- Kutztown University
- Moravian University
- Penn State University
- Temple University

Student Roundtables with Dr. Bieber

Several dates are available to students to take part in roundtable discussions with Dr. Bieber. Please see the attached flyer for more information.

Self Service Banner Student and Registration Upgrade

Registration and Student Records and IT are excited to announce that Self Service Banner for Students and Registration will be getting an upgrade today, Thursday, September 15. The new version features a modern look and feel with enhanced functionality. New features include: an online graduation application, robust student profiles, an easy-to-navigate registration platform and course search, and much more! You will be able to access the new Self Service pages by logging into the myLCCC portal, clicking on the BannerWeb tile, and choosing Student Self Service.

Submit a Social Media Post Request

Interested in gaining some social media coverage for your next event? Need a reminder sent out to students regarding certain deadlines? You can submit a request for social media coverage any time you need it. Click here to submit what kind of post you need, timeframe for when you'd like it posted and any additional information you need included in the post. The Office of College Relations will contact you with questions if additional information is needed.

This is a great resource to utilize if your school and/or program is putting together a fun event. It provides you the chance to be featured on LCCC's social media pages across many platforms, maximizing your visibility to current, potential, and past students.

For questions, contact Daniel Melin, Content Developer and Social Media Specialist, at dmelin@lccc.edu or 610-799-1718.

LCCC Holds Info Session for Returning Adults and Veterans

The college will hold an evening information session for adults, veterans and returning students from 6 to 7 p.m., Tuesday, Oct. 4, and Thursday, Nov. 3. Prospective students and their families are invited to the session to be held in room 201 of the Community Services Center on the Schnecksville campus.

Members of the admissions team will highlight the application process for adults and veteran applicants. Attendees can learn about the admissions process, financial aid, and veteran and military services. In addition, the School Certifying Official will be on hand to discuss individual military benefits for those who are entitled to receive funding based upon a service obligation. A representative from Career Link will share information on job prospects in the Lehigh Valley and high priority occupations that will help prospective students consider the many majors that LCCC offers.

The session will conclude with an optional full campus tour.

Prospective students should register in advance for the event.

Questions about this event and other inquiries about LCCC can be directed to admissions@lccc.edu or by calling 610-799-1575.

iCare Mentors Needed

The iCare mentoring program is an initiative that partners with LCCC Athletics to help build student success and retention. This program works directly with both the men and women's basketball teams. It began in 2019 to impact and create a change in our students, the LCCC athletic department and within ourselves. The ultimate goal is to spread mentorship from the athletic department to the entire LCCC community. Can you help us achieve this goal by volunteering to be a mentor?

Mentor/mentee time can be as simple as watching a LCCC basketball game, creating goodie bags for away games. It's about building relationships and sharing experiences, mentoring team members, showing student support and providing guidance, sharing LCCC resources and providing connections. You can provide support via texts, emails and/or brief scheduled meetings. These small moments can have a big impact. If this sounds like something that would interest you, please contact Kescha Bell-Ross at kbellross@lccc.edu.

Energy Audit Set for Sept. 15

Please note that from 2 to 4 p.m., on Thursday, Sept. 15, all LCCC sites will experience a reduction of electricity while an energy audit is conducted. This is part of the annual PJM Emergency Load Response Program (ELRP) demand response audit for sites in the PPL Electric Utilities Corporation. LCCC participates in this energy reduction program and receives rebates based on the amount of energy saved during the yearly audit period. During this time, air conditioning units will be powered off, as well as non-essential electric utilities such as lighting in unoccupied spaces. This audit has been performed in past years and proven to be only a minor inconvenience to the LCCC community. We thank you for your patience and understanding during this short period of time.

StART: Online Incident Report Training

StART is LCCC's online incident reporting system. All submitted reports are viewed by the Associate Dean of Student Development, the Director of Public Safety, and the Dean of Student Development, Equity and Inclusion. In general, you will be contacted by the Associate Dean (Brian DeLong) when you submit a report. StART's mission is to maintain a healthy, safe environment for all members of the college community. StART is currently utilized for online reporting of violations of the LCCC Code of Student Conduct (behavior concern), violations of the Academic Honesty Policy (academic dishonesty), injuries that take place during class (course related injury), and Public Safety reports. For more information, review LCCC's Code of Student Conduct. If you have questions regarding StART or to schedule a StART training, please email Brian at bdelong2@lccc.edu.

ADMINISTRATIVE UPDATES

Human Resources News

Click the see more button for the latest news and updates from LCCC Human Resources

[See more >](#)

Online Learning News

Click the see more button for the latest news and updates from LCCC Online Learning

[See more >](#)

REMINDERS

Mindfulness Webinar Set for Oct. 6

Preferred EAP is holding a webinar "Mindfulness in the Workplace: Helping Ourselves, Helping Our Customers" from 12 to 1 p.m., Thursday, Oct. 6. The webinar will help define mindfulness and how it can help us respond differently to stress. Presenter is Marylynn Windish. Register online.

MFA Information and Faculty Enrollment Deadlines

LCCC Identity Services will require multi-factor authentication to keep your accounts safe. Schedule your appointment now to configure MFA by submitting a ticket.

IT Services will also have MFA Enrollment Days Tuesday afternoons from 2 - 4 p.m., and Thursdays 10 a.m. - 12 p.m. in room 208 (Green Room) of the Community Services Center (please make note of this new location). Stop by and get assistance enrolling in MFA.

Faculty Enrollment Deadlines:
Faculty with last names starting with A-G: Sept. 19
Faculty with last names starting with H-M: Sept. 26
Faculty with last names starting with N-Z: Oct. 7

What is MFA?
MFA or multi-factor authentication is a way to verify that you are who you say you are when you access a secure service such as MyLCCC or BannerWeb.

How does MFA work?
This works by combining multiple pieces of proof of identity from different categories such as something only you would know (for instance, your password) and something only you have access to (a personal device such as your mobile phone).

Why does MFA work?
This method of keeping accounts secure works because while someone may get your password (like through phishing) the chances of other factors being compromised at the same time is relatively low.

What happens if I do not enroll before the deadline?
If you are not enrolled at the deadline you will need to enroll to access many LCCC services including myLCCC portal, Canvas and ALL applications configured to sign in with your LCCC Identity (<https://identity.lccc.edu>)

- Helpful Links
[MFA - Multifactor authentication FAQ](#)
[How to Enroll the Okta Verify App for LCCC Identity MFA \(Step By Step\)](#)
[How to Enroll YubiKey in LCCC Identity \(Step By Step\)](#)
[How to Enroll in MFA for LCCC Identity Video Instructions](#)

Strategic Plan Survey

As LCCC continues our strategic planning process, we would like your thoughtful responses to the questions in the attached survey. Please provide your input by the close of business on Thursday, Sept. 15.

Suggestions for Development Day Workshops

Mark your calendar for Development Day October 11. We welcome you to send suggestions for faculty workshops to Kescha Bell-Ross via email at kbellross@lccc.edu. Submit your suggestions by Sept. 15.

Bookstore Closed for Renovations



The bookstore will be closed on Friday, Sept. 16, to prepare for upcoming renovations. Also, beginning Monday Sept. 19, the bookstore will only have one entrance. This will be the outside entrance. The inside entrance to ARC will no longer be in use.

SPIRIT & WELLNESS

Sweat 4 Swag



A one hour workout is 4% of your day - no excuses! Join the Sweat 4 Swag punchcard workout program and collect Cougar Swag along the way. See Wellness Center staff for more information.

Wellness Calendar

View the September calendar of wellness events here.
"Our bodies are our gardens – our wills are our gardeners."
– William Shakespeare

Spirit Committee Offers Welcome Back Goodies

The Spirit Committee is excited to offer all of our faculty, staff and administrators a welcome back goodie. These items will be available at the front desk at the Donley Center, mailroom at the Morgan Center and in Human Resources (SSC 106) on main campus. We encourage everyone to stop by and to step by two weeks to pick out their favorite item. The Spirit Committee wishes everyone a bright and awesome semester.

Wellness News You Can Use

Check out the September issue of Wellness News You Can Use. "Health is a relationship between you and your body." – Terri Guillemets

