



The COLLEGE VOICE

Home

September 16, 2024

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

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Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

[Submit Your Marketing Project Request](#)

Minutes

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Registration Status Reports

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

Working @ LCCC

Duplicating Center and Mail Room Service Window Hours
8 a.m. – 5 p.m., Monday through Friday.

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours
7:30 a.m. – 5:00 p.m., Monday through Friday.

Wellness Center Fall Hours
Monday through Thursday, 9 a.m. – 5 p.m.; Friday, 10 a.m. – 3 p.m.; Saturday and Sunday: CLOSED.

*All hours subject to change.

President's Cabinet Members Open Office Hours

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at rblue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 9 to 5 p.m.; Tuesdays from 9:30 to 10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email lverta@lccc.edu to arrange a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mbowen@lccc.edu to schedule an online meeting.

Dean Peggy Heim
Mondays from 9 to 5 p.m. Email pheim@lccc.edu to schedule online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting.

Dean Dr. Andrea Grannum-Mosley
Mondays from 1 to 3 p.m. Email agrannummosley@lccc.edu to schedule via Hangouts.

Interim Dean Elke Reichardt
Wednesdays from 3 to 5 p.m. Email ereichardt@lccc.edu to schedule online meeting.

Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m. Email ktrahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email jmitchell1@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email saquila@lccc.edu to schedule an online or face-to-face meeting.

ANNOUNCEMENTS

Dr. Bieber Appointed to New State Board of Higher Education

Dr. Ann D. Bieber, LCCC president, has been appointed by PA Governor Josh Shapiro to the new State Board of Higher Education, part of the reforms the governor signed into law as part of the 2024-25 budget.

Dr. Bieber has served as president of LCCC since July 2014 and contributes to the community as a member of numerous boards and organizations, including the Workforce Board Lehigh Valley, Lehigh Valley Economic Development Corporation, KidsPeace, Manufacturers Resource Center, Allentown Neighborhood Improvement Zone Development Authority and Century Promise.

The new state board brings together leaders from higher education, the business community, labor, students, legislators, and members of the Shapiro Administration to craft a strategic plan for higher education, coordinate between higher education institutions and sectors, make higher education more accessible and affordable for students, and ensure the Commonwealth's higher education institutions are training students with the skills and credentials needed to fill critical workforce shortages and power the economy for generations to come. Additionally, the board will create a new Outcomes-Based Funding Council that will deliver recommendations for how best to fund state-related universities and provide a range of supports to institutions experiencing fiscal instability.

"Every Pennsylvanian deserves the freedom to chart their own course and the opportunity to succeed – and that's exactly what the new State Board of Higher Education will help deliver," said Gov. Shapiro. "The new board builds on my blueprint for higher education and brings together a diverse set of leaders and stakeholders to develop statewide and regional solutions to the challenges we face – tackling workforce shortages head on and improving access and affordability for students."

The governor's appointees to the State Board of Higher Education are:

Cynthia Shapira (chair), chairwoman of Pennsylvania's State System of Higher Education's Board of Governor

Dr. Brenda Allen (vice chair), President of Lincoln University

Dr. Ann Bieber, President of Lehigh Carbon Community College

Sean Eden, student at Pennsylvania State University

Richard Englert, Interim President of Temple University

Kara Laskowski, professor in the Department of Communication Studies at Shippensburg University and a member of the Association of Pennsylvania State College and University Faculties (APSCUF)

Kenneth Long, President of East Stroudsburg University

Dr. Cheryl McConnell, President of Saint Joseph's University

Pedro Rivera, President of Thaddeus Stevens College of Technology

Andrea Shirk, President and CEO of Rock Litztz

Michael Wade Smith, Senior Vice President and Chief of Staff of Penn State University

Michael Warfel, Vice President of Governmental Affairs at Highmark, Inc.

Kevin Washo, Chief of Staff to the Chancellor at the University of Pittsburgh

Bobbie Jo Zapor, Library Assistant at Indiana University and President of the American Federation of State, County, and Municipal Employees (AFSCME) Local 763

The General Assembly has also made four appointments to the State Board of Higher Education:

Senator Jay Costa

Senator Wayne Langerholc

Representative Peter Schweyer

Representative Jesse Topper

"I am honored to be appointed by the governor to represent community colleges," said Dr. Bieber. "This board will ensure that higher education options for Pennsylvanians remain viable and robust. The fact that community colleges have a seat at the table reflects the value placed on community college education by Gov. Shapiro."

Neurodiversity ERG

Supported by LCCC, this Employee Resource Group provides an affinity space for sharing the unique experiences of neurodiverse faculty and staff. Neurodiversity recognizes those whose brains work or process in ways divergent from the status quo, which brings different strengths and challenges to the workplace and everyday life. This includes people with ASD, ADHD, dyslexia, dyspraxia, Tourette's, or any other similar condition, whether diagnosed or self-identified.

If you are someone who identifies as neurodivergent, join this group to explore the challenges as well as the assets a neurodiverse community brings to campus while navigating within a neurotypical environment. This space will also explore practices that support neurodiversity in the workplace. To join our September meeting at 11:30 a.m. on Friday, Sept. 27, please contact Eric Werley at ewerley@lccc.edu and/or Thomas Simko at tsimko@lccc.edu for the Zoom meeting link.

Strategic Innovation Grant Now Open

The Strategic Innovation Grant is designed to encourage faculty and staff innovation to enhance the lives of our students and college community and improve educational delivery. Consideration will be given to progressive, inventive, creative ideas that transform curriculum, college activities, student life, partnerships, and/or support services. Funding is typically available for projects requiring less than \$35,000. The amount awarded may differ from the requested amount, but will not exceed the amount budgeted annually by the college. Click [here](#) or more information including the criteria, deadlines, and the application.

Xanadu is Looking For Submissions

[Xanadu](#), our student-run literary magazine, is now accepting submissions for its upcoming issue. The magazine welcomes poetry, short stories, essays, visual art, and photography from all students, regardless of major or experience level. Xanadu is LCCC's creative outlet and we want to showcase all the talent our college community has to offer. Students should email their submissions to xanadu@lccc.edu.

Dean for the School of Humanities, Social Sciences, and Inclusion Candidate Presentations

The college community is invited to attend candidate presentations for the Dean of Academic Services – School of Humanities, Social Sciences, and Inclusion. The second candidate will be on campus Tuesday, Sept. 17. The presentation will be held beginning at 3 p.m. in the Community Services Center, Room 207 A/B; if you would like to attend remotely, a link for the Zoom session and feedback form is listed below.

Candidate: Dr. John Gillette

[Zoom Link](#)

[Feedback Form](#)

ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed [here](#).

Nominate a Colleague for Spotlight on Excellence

Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the [nomination form](#) to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. [AttachedWord](#) are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus

If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.

For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings

Below are the four online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA – Privacy and Security Awareness

Protected Classes – Intro to Discrimination

Intro to Diversity, Equity, and Inclusion in the Workplace

Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video

To view this video, go to the [Department of Public Safety website page](#) and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

View the [September edition](#) of the Department of Online Learning Newsletter. This edition includes information about the training programs we offer, including the newest Canvas Certification Course. It also includes: Recognition for Robin Musselman's QM Course; the article and training of the month; how to take take attendance in your Canvas Course information on Regular & Substantive Interaction; recognition for our badge earners; and this month's events around the Lehigh Valley. If you have any questions please reach out to onlinelearning@lccc.edu.

Online Learning Courses Available

Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours

Schedule a **meeting** with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the [flyer](#). If you have any questions about the digital badges or the requirements for them please contact onlinelearning@lccc.edu.

REMINDERS

Flyers Help Promote Campus Climate Survey

The campus climate survey goes live on Tuesday, Sept. 17. All eligible participants will receive an email that morning with a link to the survey, but we need to remind the campus community over the four weeks the survey is live to remember to take it. To assist with this, we have created flyers that can be printed out and posted in offices or classrooms, as well as a version that can be included in Canvas materials to remind students.

Both versions are attached and you are encouraged to use them to click through Oct. 18. Please note that the "interactive" version includes a live link to that click that goes to the [webpage](#). The "print" version includes a QR code.

Thank you for helping to get the word out to students, faculty and staff about the importance of this survey.

Emergency Procedures: Quick Reference Guide

As the semester is underway, please be aware of the guidelines flyer for emergencies that is posted in every office and classroom. "Emergency Procedures: Quick Reference Guide" lists protocols for responding to a variety of emergency situations.

Faculty, please familiarize yourself with this protocol in order to be prepared in case of an emergency. Also, point this out to students so they are also familiar with response recommendations.

There are protocols in place to assist in case of an active shooter/attacker, lockdown, fire, weather, medical, psychological crisis or bomb threat.

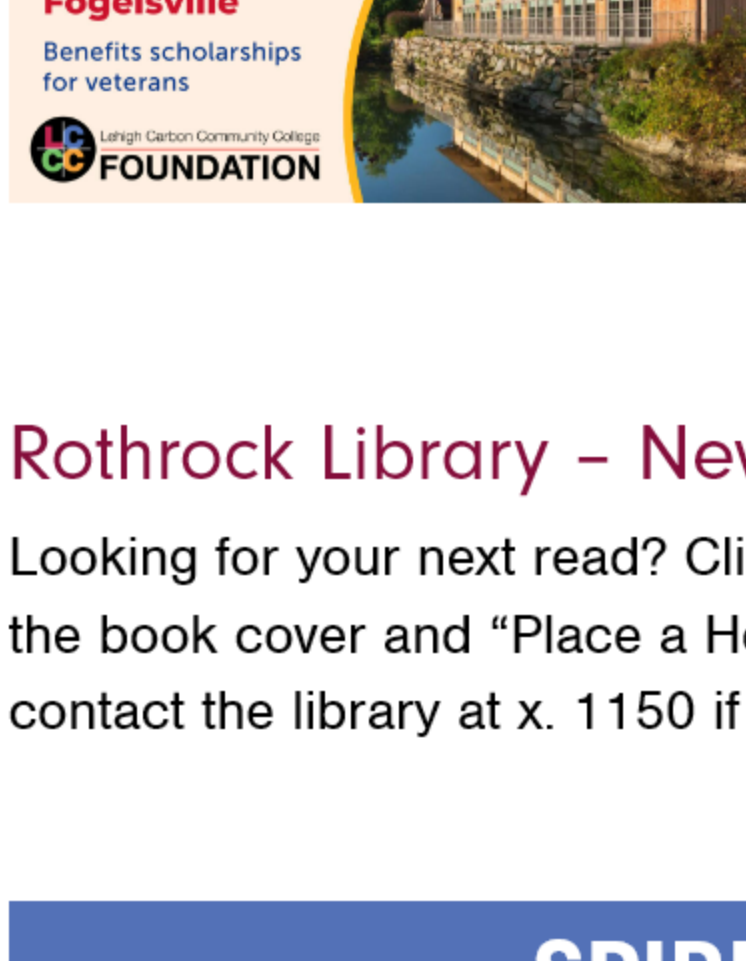
The flyer is also attached [here](#) for reference. If you have questions, reach out to Eric Minnich in the Department of Public Safety, 610-799-1911 or EMinnich@LCCC.edu. Phone numbers are also included on the back of student IDs.

American Foundation for Suicide Prevention Film and Discussion

The Counseling Center and Public Safety have partnered with the American Foundation for Suicide Prevention to present a short documentary, It's Real: College Students and Mental Health, on Sept. 25, at 12:30 p.m. in the Community Services Center, room 203. Participants can attend in person or by [Zoom](#). View full details on the flyer [here](#).

All participants are asked to register [here](#).

Rocky Bleier Tickets for Sale



Tickets for the motivational evening with Rocky Bleier on Monday, Nov. 4, at the Glasbern Inn are available. Support our scholarships for veterans by attending. Tickets can be purchased [here](#).

Rothrock Library – New Arrivals

Looking for your next read? Click [here](#) to see our New Arrivals. Simply click on the book cover and "Place a Hold." Books can be sent to your mailbox. Please contact the library at x. 1150 if you have questions.

SPIRIT & WELLNESS

Wellness Center Fall Hours

Wellness Center fall hours will be effective through Friday, Dec. 13.

The Wellness Center will be open this fall for the following hours:

- Mondays-Thursdays 9 a.m. – 5p.m.
- Fridays 10 a.m. – 3 p.m.
- Saturdays and Sundays Closed

*All hours subject to change

The Wellness Center will be closed on the following dates:

- Wednesday, Nov. 27
- Thursday, Nov. 28
- Friday, Nov. 29
- Monday, Dec. 23 through Wednesday, Jan. 1

Wellness Center winter hours will be Monday, Dec. 16 through Thursday, Jan. 23 from 10 a.m. – 2 p.m.

Spirit Committee Upcoming Events

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee!

September

Iron Pigs Game – Friday, Sept. 20 – [Purchase Tickets](#)

Caramel Apple Day – Thursday, Sept. 26

October

Movement Challenge – All Month

Spirit Day: Halloween Costumes – Tuesday, Oct. 29

For questions about any upcoming events, please reach out to Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu.



Lehigh Carbon Community College
4526 Education Park Drive
Schnecksville, PA. 18078
610-799-2121

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Sitemap

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