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## ANNOUNCEMENTS

### September 22, 2022

#### Submit Your College Voice News [Here](#)

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,  
Office of College Relations

[View Previous College Voice Editions](#)

#### QUICK LINKS

[September 2022 President's Desk](#)

[LCCC Employment Openings](#)

[Events](#)

[PA Commission for Community Colleges](#)

["This Week" Student Newsletter](#)

[Report Safety and Security Concerns](#)

#### Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

[Submit Your Marketing Project Request](#)

#### MINUTES

[Board of Trustees](#)

[President's Cabinet](#)

[Leadership Team](#)

[Academic Council](#)

#### REGISTRATION STATUS REPORTS

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

#### WORKING @ LCCC

**Duplicating Center and Mail Room**  
**Service Window Hours**  
8 a.m. - 6 p.m., Monday through Thursday; 8 a.m. - 6 p.m., Friday.

**Lobby Hours**  
7:30 a.m. - 7 p.m., Monday through Thursday;  
8 a.m. - 6 p.m., Friday.

Courier services Monday through Friday to all sites.

**Bookstore Hours**

Monday-Thursday: 9 a.m.-6 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

**Library Fall Hours**

7:30 a.m - 9:45 p.m., Monday through Thursday; 7:30 a.m. - 5 p.m., Friday.

**CulinArt Hours**

**ARC Main Café**

Monday-Thursday: 7:30 a.m. - 2:30 p.m. Grill open from 8 a.m. - 2 p.m. Fryer items available until 2:30 p.m. Closed Fridays. Catering is available.

[Weekly Menu](#)

**The Corner Cafe**

Open 8 a.m. - 1:30 p.m. Monday to Thursday. Open 8 a.m. - 1 p.m. on Friday

**Wellness Center**

9 a.m. - 6 p.m., Monday through Thursday and Friday from 9 a.m. - 4 p.m.

#### PRESIDENT'S CABINET MEMBERS OPEN OFFICE HOURS

**President**  
**Dr. Ann D. Bieber**  
Appointments can be made via Zoom. Email Tracy Bean at [tbean@lccc.edu](mailto:tbean@lccc.edu) to schedule an online meeting.

**VP Dr. Cindy Haney**  
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at [rblue@lccc.edu](mailto:rblue@lccc.edu) to schedule a Hangouts meeting.

**VP Larissa Verta**  
Access virtual office hours on Mondays from 3 to 5 p.m., Tuesdays from 9:30-10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email [lbellross@lccc.edu](mailto:lbellross@lccc.edu) to arrange a scheduled meeting.

**VP Stefanie Nester**  
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Mary Decker at [mdecker@lccc.edu](mailto:mdecker@lccc.edu) to schedule an online meeting.

**Dean Peggy Heim**  
Mondays from 3 to 5 p.m. Email [PHeim@lccc.edu](mailto:PHeim@lccc.edu) to schedule online meeting.

**Interim Dean Dr. Jodi Rowlands**  
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email [jrowlands@lccc.edu](mailto:jrowlands@lccc.edu) to schedule a meeting.

**Dean Dr. Andrea Gramnum-Mosley**  
Mondays from 1 to 3 p.m. Email [agramnummosley@lccc.edu](mailto:agramnummosley@lccc.edu) to schedule via Hangouts.

**Interim Dean Eike Reichardt**  
Wednesdays from 3 to 5 p.m. Email [EReichardt@lccc.edu](mailto:EReichardt@lccc.edu) to schedule online meeting.

**Dean Dr. Kelly Trahan**  
Mondays from 3 to 5 p.m. Email [KTrahan@lccc.edu](mailto:KTrahan@lccc.edu) to schedule an online meeting.

**CIO Joshua Mitchell**  
Tuesdays from 11 a.m. to noon. Email [JMitchell10@lccc.edu](mailto:JMitchell10@lccc.edu) to schedule online meeting.

**Dean Scott Aquila**  
Email [Saquila@lccc.edu](mailto:Saquila@lccc.edu) to schedule an online or face-to-face meeting.

### College Relations Scheduling Portrait Sessions

If you are a new employee or would like to have an updated photo taken of you, the Office of College Relations is offering a weekly portrait session on the Schnecksville campus. We will be taking photos between 3:30 and 4:30 p.m., Thursdays, starting today, Sept. 22, and running through the end of the fall semester.

Let us know you are coming by emailing [collegerelations@lccc.edu](mailto:collegerelations@lccc.edu) or stop by the Design Studio (room 115 of the Student Services Center). We will also schedule a time to come to the Morgan Center and Donley Center to take photos there. Watch for a date to be scheduled in the next few weeks.

We will use these photos, as needed, on the faculty and staff list on the website. You are also welcome to have a digital copy for your own use.

Questions? Email [collegerelations@lccc.edu](mailto:collegerelations@lccc.edu).

### Honors Students Give Back

Honors students spent a Saturday morning volunteering their time with Second Harvest Food Bank. Students packed 730 food boxes for senior citizens in the Lehigh Valley and Northeastern PA regions. The honors programs welcome qualified students looking to challenge themselves and become more involved on campus and in their community.



### Corner Cafe Opening Late Today

Please note that the Corner Cafe will be opening at 10 a.m. today, Thursday, September 22.

### LVAIC Event | Cyber Security and You

Lehigh Valley Association of Independent Colleges (LVAIC) will be hosting virtual events every Wednesday throughout the month of October as part of Cyber Security Awareness Month. To view the list of events and to register, [click here](#).

### Save the Date for Development Day



### Calling all Decorating Goblins and Creative Ghouls!

Join the fun and decorate your office or desk for Halloween! It's time to crank up your Halloween creativity and enter the Spirit Committee Halloween Decoration Contest. Decorating will happen from October 1 to 22 and voting will occur the week of October 24.

You will need to register your department if you want to enter the competition. [Click here](#) to register. Prizes will be awarded for 1st, 2nd and 3rd place during the week of October 31.

New twist this year ... we will be asking students to vote on the best decorations!

*Please keep in mind that decorations should be FUN and work appropriate. Also, do not block windows or access to your workspace.*

## ADMINISTRATIVE UPDATES

### Human Resources News

[Click the see more button for the latest news and updates from LCCC Human Resources](#)

[See more >](#)

### Online Learning News

[Click the see more button for the latest news and updates from LCCC Online Learning](#)

[See more >](#)

## REMINDERS

### Reporting an Incident

If you are aware of an incident that concerns you – student behavior, violations of the LCCC Code of Student Conduct, academic honesty, threats to harm others, etc., the college has an online reporting tool, **StART**, for you to make an official report. You can also access this by clicking on "StART" in the LCCC portal under Faculty/Staff Resources.

In addition to filing this report, if the circumstances also include a threat of violence or harm to a member of the college community, you should also report that to Public Safety by calling 610-799-1169 as soon as possible. Officers are on campus 7 a.m.-10 p.m. Monday through Thursday; 7 a.m.-5 p.m., Friday; and 7 a.m.-12 p.m., Saturday. If you have questions regarding StART or to schedule a StART training, email Brian DeLong at [bdelong2@lccc.edu](mailto:bdelong2@lccc.edu).

### Student Roundtables with Dr. Bieber

Several dates are available to students to take part in roundtable discussions with Dr. Bieber. Virtual: 6 p.m., Monday, Sept. 26; Schnecksville: 2:30 p.m., Monday, Oct. 3; Tamaqua: 12:30 p.m., Tuesday, Oct. 18; and Allentown: 11:30 a.m., Tuesday, Oct. 25. Please see the [attached flyer](#) for more information.

### MFA Information and Faculty Enrollment Deadlines

LCCC Identity Services will require multi-factor authentication to keep your accounts safe. Schedule your appointment now to configure MFA by [submitting a ticket](#).

IT Services will also have MFA Enrollment Days Tuesday afternoons from 2 - 4 p.m., and Thursdays 10 a.m. - 12 p.m. in **room 208 (Green Room) of the Community Services Center** (please make note of this new location). Stop by and get assistance enrolling in MFA.

Faculty Enrollment Deadlines:  
Faculty with last names starting with H-M: Sept. 26  
Faculty with last names starting with N-Z: Oct. 7

What is MFA?  
MFA or multi-factor authentication is a way to verify that you are who you say you are when you access a secure service such as MyLCCC or BannerWeb.

How does MFA work?  
This works by combining multiple pieces of proof of identity from different categories such as something only you would know (for instance, your password) and something only you have access to (a personal device such as your mobile phone).

Why does MFA work?  
This method of keeping accounts secure works because while someone may get your password (like through phishing) the chances of other factors being compromised at the same time is relatively low.

What happens if I do not enroll before the deadline?  
If you are not enrolled at the deadline you will need to enroll to access many LCCC services including myLCCC portal, Canvas and ALL applications configured to sign in with your LCCC identity (<https://identity.lccc.edu>)

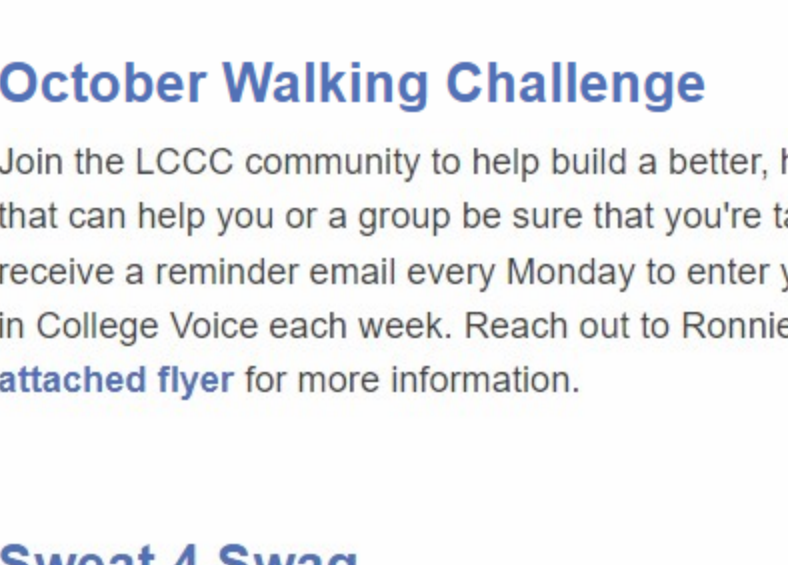
- Helpful Links
- [MFA - Multifactor authentication FAQ](#)
- [How to Enroll the Okta Verify App for LCCC Identity MFA \(Step By Step\)](#)
- [How to Enroll YubiKey in LCCC Identity \(Step By Step\)](#)
- [How to Enroll in MFA for LCCC Identity Video Instructions](#)

## SPIRIT & WELLNESS

### October Walking Challenge

Join the LCCC community to help build a better, healthier and happier culture. We want to share a fun strategy that can help you or a group be sure that you're taking care of yourself in October by walking for 29 days. You will receive a reminder email every Monday to enter your steps for the previous week. We will also share top results in College Flyer each week. Reach out to Ronnie Blue at 1086 or [rblue@lccc.edu](mailto:rblue@lccc.edu) with any questions. View the [attached flyer](#) for more information.

### Sweat 4 Swag



A one hour workout is 4% of your day - no excuses! Join the Sweat 4 Swag punchcard workout program and collect Cougar Swag along the way. See Wellness Center staff for more information.

### Wellness Calendar

View the September calendar of wellness events [here](#).  
"Our bodies are our gardens – our wills are our gardeners."  
– William Shakespeare

### Wellness News You Can Use

Check out the September issue of [Wellness News You Can Use](#). "Health is a relationship between you and your body." – Terri Guillemets

