

Agenda

Tuesday, January 21

- 8:30-9:00 a.m. Continental Breakfast
Held in the CSC Lobby
- 9:00-11:00 a.m. [In-Person State of the College with Virtual Option](#)
Includes Executive Team Updates and Middle States Presentation by Scott Aquila, Melanie Turrano, Jennifer Myskowski and Betsy Swope.
Held in the CSC Ballroom
- 12:00-1:30 p.m. [Virtual Coordinators' Meeting](#)
- 1:00-1:30 p.m. Presidents for Latino Student Success/Excelencia in Education Team:
Virtual Presentation on Engaging Latino Students with Data Informed Instruction*
- 1:00-2:30 p.m. [Virtual Academic Council Open Forum](#)

Wednesday, January 22

- 2:30-4:30 p.m. [Virtual Full-Time Division Meetings \(click for individual department links\)](#)
- 6:00-8:00 p.m. [Virtual Adjunct/Part-Time Division Meetings \(click for individual department links\)](#)

**This joint presentation will overlap both Coordinators' Meeting and Academic Council. Presentation will include Dr. Roxanne Wright-Watson and Dean Tonisha Taylor speaking to the application of data to inform curriculum in mathematics as part of the Men of Color Grant.*

Please see the Convocation Drive, [Spring 2025](#), for all resources needed to prepare for the academic year such as the Syllabus Template, Student Welcome Letters, Academic Calendar, Final Exam Schedule, FLAC information, Faculty Handbook, and Non-Attendance reporting information.

SPRING CONVOCATION

2025 Trainings

Trainings are offered both online through zoom and in-person in the LB-19 lab. Zoom meeting links when applicable are below and clickable as the title of the training. Additional trainings offered ad hoc and during the 2025 year are featured at the bottom.

Canvas Gradebook

1/20 11am-12pm

Learn the basics of how to set up your gradebook, navigate your gradebook, use the speedgrader, and other gradebook settings.

AI 101

1/23 11am-12pm

Learn about AI basics and how to start using AI and some prompt writing tricks. We will also go over effective ways to use AI for your courses.

New Features in Canvas

1/20 3pm-4pm

Canvas has some new features that will begin to arrive during the Spring Semester. Watch demos and learn these features before their arrival.

Using Zoom to be more Interactive - LB-19 only

1/22 10am-11am

Learn how to use Zoom's features (ex: breakout rooms, polling, Q&A) to be more interactive during your lectures or remote sessions.

Kandao Open Time - LB-19 only

1/21 1pm-2pm & 1/23 1pm-2pm

If you are using the Kandao camera this semester come to LB-19 during the open times to practice and learn how to use one ahead of class.

Online Learning Open Forum

1/22 1pm-2:30pm

On Zoom and in LB-19 drop-in during the time slot to ask any questions you might have about teaching technology or Online Learning before the semester starts to Rachel and Doug.

Online Teaching Essentials

For new adjuncts or existing faculty, make an appointment with Rachel to go over Canvas, Zoom in Canvas, and the Portal. Sign up with my [google link](#) at your most convenient time.

Remote Teaching Certification & Canvas Course Certification

For those looking to teach either Remote or Online courses sign up now on [LearningStream](#) for the 2025 offerings of the Remote Teaching Certification and the Canvas Course Certification courses.



Contact us with any questions or use Rachel's [Google Appointment Link](#) to schedule a meeting with questions or course design help at any time.

📞 610-799-1966

✉️ Rpeters@lccc.edu or Onlinelearning@lccc.edu