



Lehigh Carbon  
COMMUNITY COLLEGE  
CAREER DEVELOPMENT CENTER



Thank you for considering Lehigh Carbon Community College (LCCC) as a resource to help fulfill your staffing needs. To assist employers in providing a connection to LCCC students and alumni, we utilize an online job bank and web-based recruiting system called the Cougar CLAW (Connecting LCCC And the Workplace). The CLAW allows employers to post job, internship, and volunteer opportunities at no cost.

**To sign up for a CLAW account and to post job openings, please go to:**

<https://lccc-csm.symplicity.com/employers> *(when completing the registration form, please list your business email address.)*

After you have submitted your registration, please watch for an email that will ask you to set up a password so you can login to your new CLAW account and post job opportunities by clicking on 'Jobs' on the left side of your homepage.

Students/alumni check job postings regularly. In addition, job postings are emailed weekly, based on career field, to students/alumni who have a CLAW account.

### **Other Ways to Connect:**

#### **Job Fairs -**

Watch the 'Events' tab for upcoming events and to register for our job fairs. We hold a spring and fall job fair each year at our campuses in Schnecksville, Allentown, and Tamaqua.

#### **We Can Post Your Flyer On Our Bulletin Board -**

If you have a flyer announcing job opportunities, feel free to email it to us after you have set up your account and posted the job(s). We will post the flyer on our Career Development Center bulletin board at our main campus in Schnecksville. This is the only place on campus where employer flyers can be posted.

#### **On-Campus Interviews -**

Conduct interviews in the Career Development Center at our main campus. We will announce your on-campus visit to our students and alumni. Choose to accept walk-ins, have scheduled appointments, or both. Please contact us to schedule a date/time if you are interested.

#### **Sponsorship Opportunities -**

Employers often ask us how they can increase their visibility with students and support the Career Development Center's efforts. As a result, we are now offering customized sponsorship opportunities that provide an organization with connections to LCCC students and a closer working relationship with the Career Development Center. If you are interested in learning about additional sponsorships, activities, or want to discuss a custom package, please reach out to the Director of Career Development, Kescha Bell-Ross ( [careerservices@lccc.edu](mailto:careerservices@lccc.edu) )

**Thank you for your interest. Please let us know if we can be of further assistance.**

For more information contact the LCCC Career Development Center:  
**Phone:** 610-799-1090 - **Email:** [careerservices@lccc.edu](mailto:careerservices@lccc.edu)