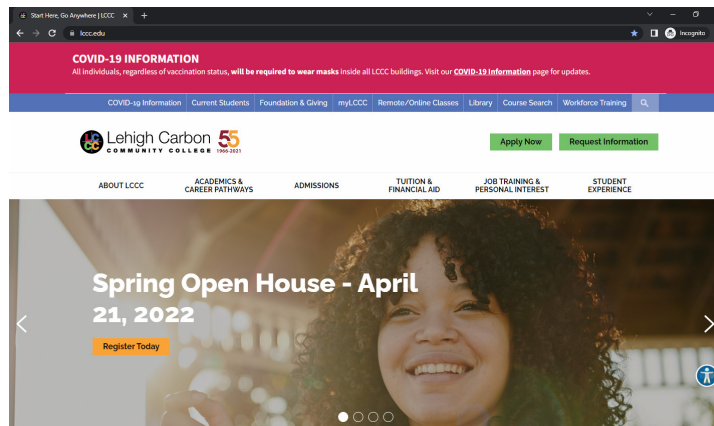


Web Registration

In order to register online for your credit classes at Lehigh Carbon Community College, you:

- Must be an active student.
- Must not have any holds on your file such as:
 - Business Office Hold—prior balance.
 - Advisor Hold—must see an advisor before registering.
- Must not be on Academic Probation, Academic Suspension or Academic Dismissal.



Getting Started . . .

How do I log into “myLCCC”?

- Go to www.lccc.edu.
- Click on “myLCCC” link.
- Select Student/Faculty/Staff.
- Enter your username and initial password provided to you.

What should I do if I forget my Password?

- Go to <https://identity.lccc.edu>.
- Click Need Help Signing in?
- Click Forgotten your Password?
- Enter your username and click the reset option of your choice.

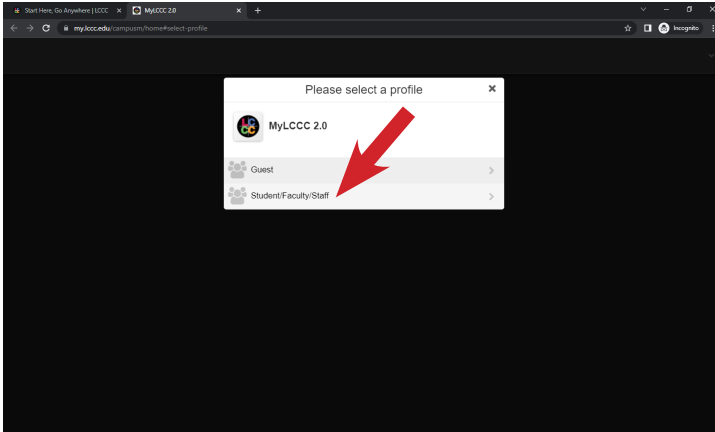
Who do I contact if I am still having issues logging in?

- Complete <https://www.lccc.edu/current-students/student-technology/mylccc-assistance> for further assistance.

How to register for classes.

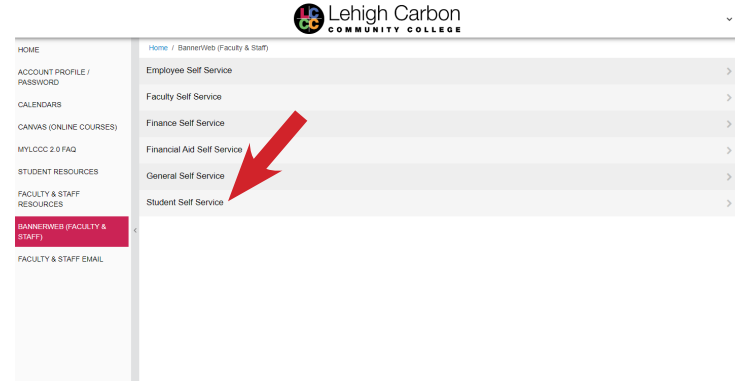
STEP 1.

Go to the home page www.lccc.edu and click on “myLCCC.” Select Student/Faculty/Staff.



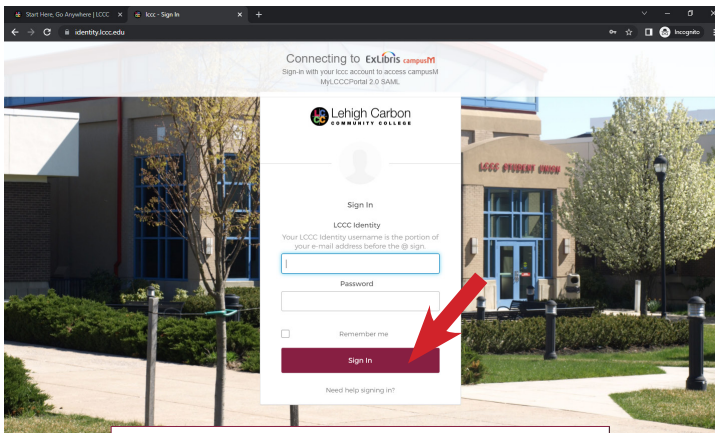
STEP 4.

Select “Student Self Service” from the menu.



STEP 2.

Enter your User Name and Password, then click “Sign in.”



STEP 5.

Select “Registration” from the Student Records menu.

This is the entry page for STUDENTS to Banner Student. From here, you can navigate to the following pages using the Banner depending on your role at the institution:

Student Records

- Registration
- Student Profile
- Restricted Program Applications
- Enrollment/Degree Verification
- View Grades
- Graduation Application
- View Graduation Application
- View Transcript
- Transcript Request
- Transcript Request Status
- National Student Clearinghouse Request

Student Accounts

- Account Summary
- Account Detail For Term
- Tax Notification (1098-T)
- Account Information
- Statement and Payment History
- Payment and Deposit Processing

Financial

- Financial

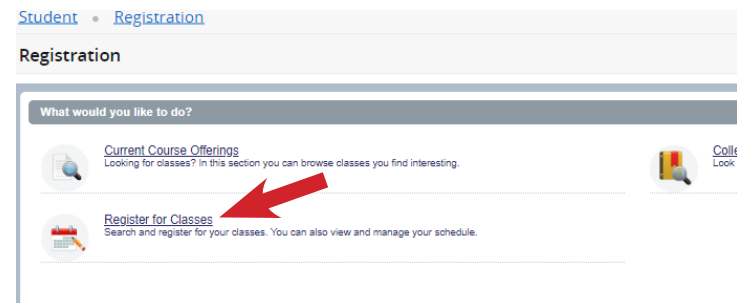
STEP 3.

Click on the “Self Service: Student” tile.



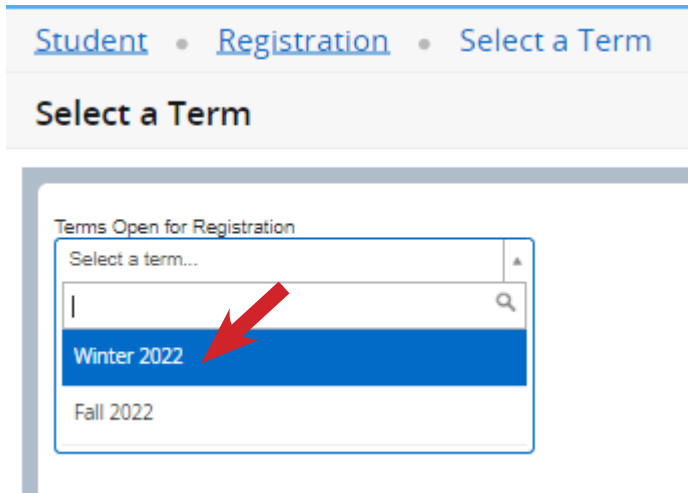
STEP 6.

Select “Register for Classes.”



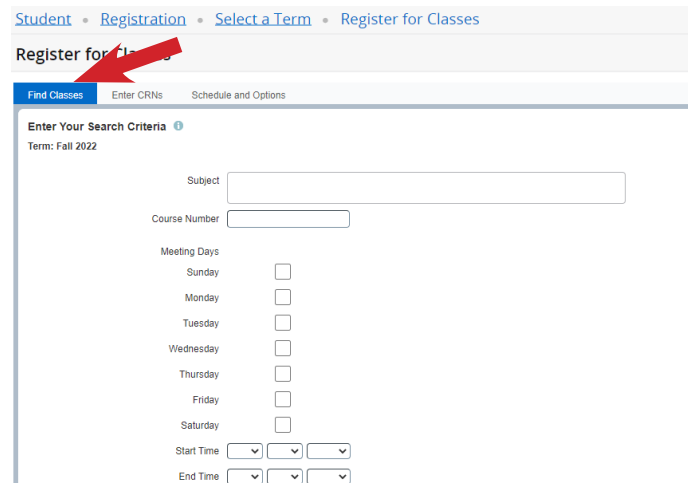
STEP 7.

Select a term from the dropdown. Click continue.



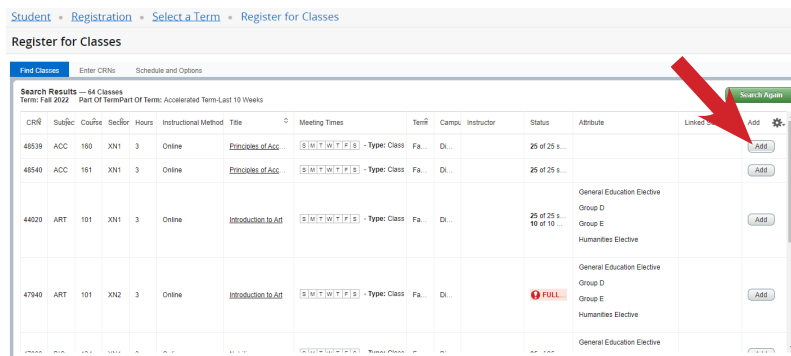
STEP 8.

Use the “Find Classes” tab to search for classes with the criteria of your choice. Or use the Enter CRNs tab if you already have the course CRNs.



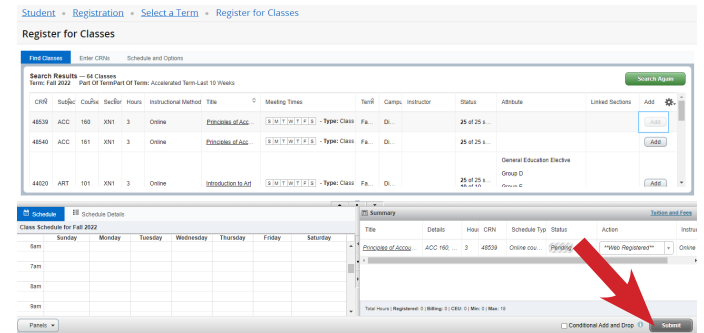
STEP 9.

Click on “Add” to the right of the course.



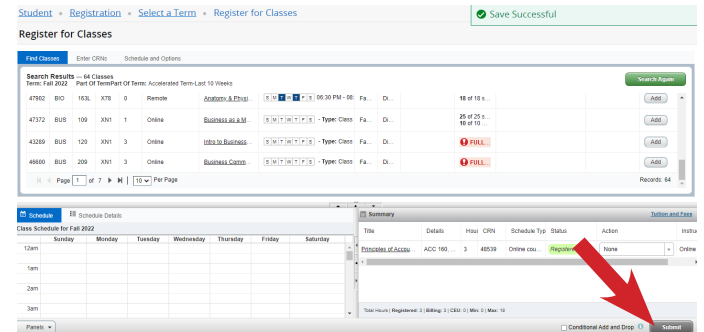
STEP 10.

Click on “Submit” if you are only registering for one class. Use the search again button to continue adding additional courses.



STEP 11.

After you have selected all classes, click on “Submit.” A green notification will appear in the upper right-hand corner. If classes were saved successfully then the status will appear as registered. If any errors are encountered, a red box with the error message will appear in the upper right-hand corner.



Have Questions? Need More Information?

www.lccc.edu/current-students/student-records-registration
registrar@mymail.lccc.edu

610-799-1171