



June 26, 2023

## Announcements

### Testing Center News

Please note that the Testing Center at main campus will be closing at 5 p.m. the week of July 24 - 28.

### LCCC Shirts for Sale - Only \$5 - All proceeds will be donated to LCCC Athletics!

Just finished spring cleaning and unearthed some extra LCCC Shirts in a variety of styles and sizes (see photo below for samples). These shirts will be on sale in the lower level of Berrier Hall on **Thursday, June 29, from 11 a.m. to 1 p.m.** Cash or checks will be accepted. Grab a nice LCCC shirt at a bargain price and help support the LCCC Cougars! For questions, please contact Gene Eden at ext. 1146 / [geden@lccc.edu](mailto:geden@lccc.edu).



## How to View New Website

To view the newly designed website, some people who are on campus may need to clear their browser's cache. Based on your browser, click the link for an example of how to clear each browser's cache setting.

Instructions for [Chrome](#)

Instructions for [Microsoft Edge](#)

Instructions for [Firefox](#)

Instructions for [Safari](#)

Also, if you notice issues with the new site, please complete a [web request form](#), and College Relations will contact you for further information if necessary.

## PRISM Knowledge Share - Pronouns

From the ones we are most familiar with (they, she, he) to lesser-known options (ze, xe, sie), pronouns are a powerful part of communication.

The practice of recognizing and using someone's pronouns has been shown to reduce suicide attempts by more than half for transgender and nonbinary youth (The Trevor Project, 2020). Below are more resources about the history of gender pronouns and the statistic referenced.

[The History of Gender Pronouns | Above the Noise \(Video\)](#)  
[Pronouns Usage Among LGBTQ Youth](#)

We hope you enjoyed our Knowledge Share series for Pride Month 2023. With the recent [announcement by the Human Rights Campaign](#), it has been a difficult time for many of the LGBTQ+ community, including those you may interact with here at LCCC. If you are looking for more opportunities to support the LGBTQ+ community at LCCC, keep an eye out for announcements in The College Voice about future events with PRISM and training offered in the 2023-2024 academic year.

## Join the LCCC Spirit Committee

With the start of the new fiscal year in July, the LCCC Spirit Committee would like to remind all staff and faculty that they are welcome to be a member of our team. If interested, email Tina Dowling-Hackett at [tdowlinghackett@lccc.edu](mailto:tdowlinghackett@lccc.edu) or Ginny Hertzog at [vhertzog@lccc.edu](mailto:vhertzog@lccc.edu) for information on our next meeting.

## New Website Goes Live

The much-awaited, newly designed website is scheduled to go live today, Thursday, June 22. The site is expected to be available by noon, but depending on how long propagation takes it could be later in the

day. Working closely with the web design company Paskill, the Office of College Relations and Information Technology navigated the complex process of a redesign and migration of approximately 800 pages and thousands of assets (links, videos, photos). We are excited about the new look of the site, as well as improved navigation and optimization.

Some highlights:

Updated navigation: Main and secondary menus have been updated to help users find information more intuitively and efficiently.

New ways to explore programs: Prospective students can now explore programs by filtering them in a variety of ways, including by degree type, academic interests and online.

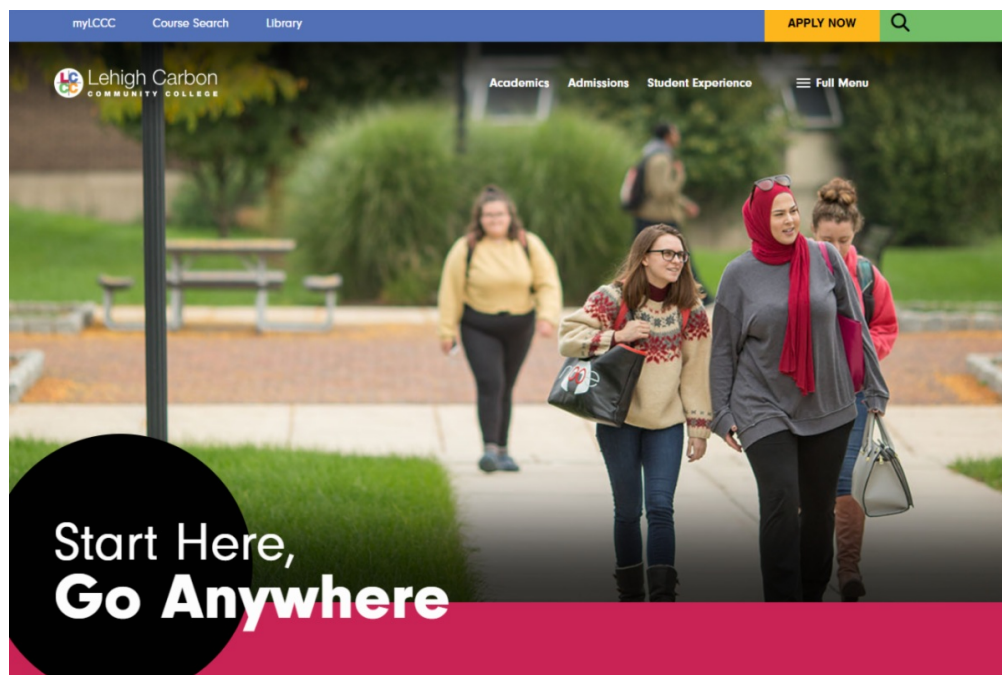
Redesigned academic program pages: Program pages now provide suggested pathways to career and transfer agreements.

Social media wall: Allows us to showcase LCCC by highlighting our Instagram feed.

College Relations will hold training on the new content management system (WordPress) throughout July and August for those of you who edited your pages on the previous site or would like to edit your pages on the new site. If you have questions, comments or notice anything amiss with the new website please complete the [Web Request form](#). Please be as detailed as possible and we will contact you for further information if needed.

Thanks to the many people who pitched in on this complex project! It could not have happened without the help of Academics, Library, College Relations and Information Technology, to name a few.

Watch for the new College Voice and form submission starting July 3.



Reminders

[PA Shakespeare Festival Interest Form](#)

Interested in attending the Pennsylvania Shakespeare Festival? The LCCC Spirit Committee is gauging interest in attending one or multiple plays showing at the festival. Some shows being shown are In The Heights, The Complete Works of William Shakespeare (abridged), Sense and Sensibility, and more.

The festival will be held at the Professional Theatre at DeSales University (2755 Station Avenue, Center Valley, PA 18034). If you're interested, please fill out the [interest form](#).

## Lacey Gonzalez's BUS 120 Intro to Business Organization Course has Met QM Expectations

Join us in congratulating Lacey Gonzalez as her BUS 120 - Intro to Business Organization course has met Quality Matters Expectations. Courses that carry the QM Certification mark have met QM Standards at a level of 85% or greater in an [official review process](#). Certification is valid for three to five years depending on the QM Rubric used to review the course.

QM Standards and review processes are recognized nationally and internationally for being supported by research and based on best practices. The data obtained from course reviews can ultimately inform the review and certification of quality for entire programs. These certifications demonstrate a commitment, not only to creating an environment of excellence and quality, but of maintaining that commitment.

## June 30 Banner Shutdown - Finance/AR Module Fiscal Year End Processing

Please note: On June 30 at 4 p.m. Banner will be not available due to fiscal year end finance maintenance. Banner will be available the next morning around 8 a.m.

## Alumni Night at IronPigs

Join us for a night at the Lehigh Valley IronPigs on Wednesday, August 30. Tickets can be purchased for alumni at \$35 per person and guests at \$38 per person. Food is included. See you at the ballgame! Purchase your tickets [here](#).



## Wellness Center Hours

The Wellness Center summer hours will be 10 a.m. - 3 p.m. Please note that the Wellness Center will be closed on the following dates:

- Friday, June 30
- Monday, July 3
- Tuesday, July 4
- Monday, July 17 through Friday, July 28 for Cougar Camps
- Friday, August 11
- Friday, August 25

## Request for Payment Form

Finance is rolling out a new electronic Request for Payment Form. You can access the new form from the portal at:

Finance - Accounts Payable - Accounts Payable Information

It is also located under:

Forms & College Forms

The paper Request for Payment Form will be obsolete going forward. Please contact Susan Lindenmuth, [slindenmuth@lccc.edu](mailto:slindenmuth@lccc.edu), or Mary Decker, [mdecker@lccc.edu](mailto:mdecker@lccc.edu), if you have any questions about the form.

## Vision, Mission, Value, and Equity Statement Coming Soon!

We have a final revised Vision Statement, Mission Statement, Value Statement, and announcing for the first time our Equity Statement. Please take a moment to read and review each statement [here](#). Share each

statement with colleagues, staff, students, and community members. To share your thoughts or feedback you receive on LCCC's Vision, Mission, Value, or Equity Statement and to offer suggestions on how it could be stronger, complete the Vision, Mission, Values and Equity Questionnaire [here](#) or email a member of the VMV Team: [mkovalchick@lccc.edu](mailto:mkovalchick@lccc.edu); [saquila@lccc.edu](mailto:saquila@lccc.edu); [kmayberry@lccc.edu](mailto:kmayberry@lccc.edu); [jheimann@lccc.edu](mailto:jheimann@lccc.edu); [jayrton@lccc.edu](mailto:jayrton@lccc.edu) with your suggestions.

## Finance Office Year End Deadlines

### Finance Office: Fiscal Year End 22/23 Deadline Dates

6/16/23 - Last day for FY22/23 credit card and W.B. Mason purchases

6/19/23 - Travel reimbursements - Allentown and Tamaqua sites

6/19/23 - Student stipends

6/23/23 - Last day to submit:

- Duplicating jobs
- Travel Reimbursements - Main Campus
- Employee Reimbursements - Main Campus

6/30/23 - All FY22/23 goods & services \*received\*

6/30/23 - All Accounts Payable invoices must be approved and submitted to the Finance Office

7/06/23 - Final FY22/23 Accounts Payable check run

6/22/23 - Final FY22/23 payroll pay date - contracted staff

7/06/23 - Final FY22/23 payroll pay date - timecard staff (paydays of 6/18-6/30)

### ***About the College Voice***

*The College Voice is published on Mondays and Thursdays. We reserve the right to edit all content for length, appropriateness and duration of time in the newsletter. Please be advised, we will do our best to post your announcement and news as soon as we receive it in the next issue of The College Voice. If you have any questions or comments, please feel free to contact us at [collegevoice@lccc.edu](mailto:collegevoice@lccc.edu).*

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